

APPROVED



## Elevate School

# Minutes

## Regular Board Meeting

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### **Date and Time**

Monday September 11, 2023 at 4:00 PM

### **Location**

Elevate School  
8404 Phyllis Place, Room 104  
San Diego, CA 92123

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

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### **Directors Present**

Adam McWethy, Chancellor Brown, Cheryl Gorman, Veronica Maxwell

### **Directors Absent**

Becky Madeja

### **Guests Present**

DeAnna Jones (remote), Ryan Elliott

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## **I. Opening Items**

### **A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

Chancellor Brown called a meeting of the board of directors of Elevate School to order on Monday Sep 11, 2023 at 4:03 PM.

### **C. Approve Agenda**

Adam McWethy made a motion to approve the agenda.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes from August 12 Regular Board Meeting and Board Retreat**

Adam McWethy made a motion to approve the minutes from August 12, 2023 Board Retreat and Regular Board Meeting on 08-12-23.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Core Values and Board Meeting Protocol**

Board read core values.

### **F. Non-Agenda Public Comment**

One member of the public made a comment.

## **II. Agenda Items**

### **A. Executive Director Report**

Ryan Elliott presented the Director's Report.

- Scope and Sequence
- Mission, core values presented
- This year's rally cry, "We are One!"
- Current enrollment up, 15 more students than last year. However, still have several openings in 7th grade. 82% (approx.) of students returned from last year.
- YTD Attendance at 98%
- Data Report:

1. SBAC ELA data strong
2. SBAC Math data - some grades showed an increase

### **B.**

## Financial Update

DeAnna Jones gave a financial update.

- State budget changes - decrease to block grants.
- Examples: Learning Recovery block grant reduced by 1.1 billion and Art/Music block grant reduced by 200 million.

### C. Approve Revised Fiscal Policies

Adam reviewed the revised fiscal policies.

Veronica Maxwell made a motion to approve SpendBridge signing electronic approval instead of signing checks.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Board Resolution Regarding Capital Asset Threshold

Adam reviewed the Board resolution regarding capital asset threshold.

Cheryl Gorman made a motion to approve the following statement, The Board of Directors hereby resolve to retroactively implement the original capital asset threshold of \$1,000, with effect from the commencement of the 22-23 school year and for all subsequent fiscal years, until such time as a contrary resolution is formally submitted for consideration by the board of directors in the future. "

Veronica Maxwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Approve 22-23 Unaudited Actuals

DeAnna reviewed the unaudited actual report.

Adam McWethy made a motion to approve the unaudited actual report.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### F. 23-24 ConApp

Ryan reviewed the ConApp that was submitted to the state.

### G. Approve 23-24 Application for Funding

Ryan reviewed the 23-24 Application for Funding.

Adam McWethy made a motion to approve the 23-24 Application for Funding.

Veronica Maxwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

### H. Approve CityView Lease Extension

Ryan reviewed the new CityView Lease Extension (3 year lease with optional 4th year).

Adam McWethy made a motion to approve the CityView Lease Extension.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **I. 23-24 Board Goal Discussion**

Board reviewed the Elevate Timeline and discussed possible Board goals for the 2023 - 2024 school year.

Board decided to focus on three areas. Two Board members will be assigned to each goal development:

1. Strategic Plan Development and Implementation (Adam and Cheryl)
2. Facility Plan Development (Becky and Chancellor)
3. Community Communication, Involvement & Partnership (Veronica and Adam)

Board suggested inviting a member of Elevate's Foundation to provide an update to the Board.

Board suggested adding an agenda item at each board meeting to provide an update on Elevate's after-school options (clubs, sports, music, etc).

#### **J. Approve Proposed Posting Guidelines**

- Ryan reviewed the proposed posting guidelines.
- It was suggested to add Ed Code into the guidelines.
- Some other minor editing suggestions were made.
- Board discussed postponing vote until document is updated with suggested changes.

Veronica Maxwell made a motion to table approving this policy until language is updated on the document.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:43 PM.

Respectfully Submitted,

Veronica Maxwell