

APPROVED



## Elevate School

### Minutes

#### Board Retreat and Regular Board Meeting

---

##### **Date and Time**

Saturday August 12, 2023 at 8:00 AM

---

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a [Public Comment Request Form](#) by 10:00am on the day before the meeting.

---

##### **Directors Present**

Adam McWethy, Becky Madeja, Chancellor Brown, Veronica Maxwell

##### **Directors Absent**

Cheryl Gorman

##### **Guests Present**

Ryan Elliott

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Chancellor Brown called a meeting of the board of directors of Elevate School to order on Saturday Aug 12, 2023 at 8:13 AM.

**C. Approve Agenda**

Adam McWethy made a motion to Approve Agenda.  
Becky Madeja seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Approve Minutes from June 28 Board Meeting**

Adam McWethy made a motion to approve the minutes from Board Meeting on 06-28-23.  
Veronica Maxwell seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Welcome New Board Members**

Board discussion

**F. Non-Agenda Public Comment**

None

**II. Agenda Items**

**A. Approve Consent Agenda: Updated Board Policies**

Adam McWethy made a motion to Approve Consent Agenda.  
Becky Madeja seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Executive Director Report**

Ryan provided an update  
Comments on off-site retreats and tours  
Staffing and enrollment

**C. Approve Lease Extension at SM Campus with Faith Community Church**

Becky Madeja made a motion to Approve Lease Extension at SM Campus.  
Veronica Maxwell seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Approve 23-24 Student/Parent Handbook**

Chancellor Brown made a motion to Approve 23-24 Student/Parent Handbook pending further changes.  
Adam McWethy seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Approve 23-24 Personnel Handbook**

Adam McWethy made a motion to Approve 23-24 Personnel Handbook.  
Chancellor Brown seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. Community Building**

Board Discussion

**G. History of Elevate**

Ryan provided history of Elevate

**H. Elevate Core Values**

Discussion

**I. 23-24 Board Items/Business**

**J. Election of Officers: Chairperson, Vice-Chair, CFO, Secretary**

Becky Madeja made a motion to Approve Chairperson -Chancellor Brown, Vice-Chair - Cheryl Gorman, CFO- Adam McWethy ,Secretary - Veronica Maxwell.  
Adam McWethy seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**K. Approve 23-24 Board Calendar**

Adam McWethy made a motion to Approve 23-24 Board Calendar.  
Becky Madeja seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:19 PM.

Respectfully Submitted,  
Chancellor Brown