

APPROVED



## Elevate School

### Minutes

#### Board Meeting

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##### **Date and Time**

Tuesday December 6, 2022 at 4:00 PM

##### **Location**

Elevate Middle School Campus, Room 205

8404 Phyllis Place

San Diego, CA 92123

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a [Public Comment Request Form](#) by 10:00am on the day before the meeting.

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##### **Directors Present**

Adam McWethy, Chancellor Brown, Kirsten Grimm, Robin McCulloch

##### **Directors Absent**

Cheryl Gorman

##### **Guests Present**

DeAnna Jones, Kellie Hooper, Ryan Elliott

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#### **I. Opening Items**

##### **A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

Kirsten Grimm called a meeting of the board of directors of Elevate School to order on Tuesday Dec 6, 2022 at 4:10 PM.

### **C. Approve Agenda**

Adam McWethy made a motion to Approve Agenda.

Robin McCulloch seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes from November 14 Regular Board Meeting**

Robin McCulloch made a motion to approve the minutes from Board Meeting on 11-14-22.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Core Values and Board Meeting Protocol**

The board read through the core values.

### **F. Non-Agenda Public Comment**

No public comment.

## **II. Agenda Items**

### **A. Executive Director Report/Community Update**

Ryan Elliott Reported:

- Current enrollment 461
- Monthly attendance K-5 94% middle school 91%
- Unit 2 has started
- Winter Exhibition will be held next week
- Prop 39 was submitted, expected finalization March
- Dec. 1 opened up the lottery for 2023-2024, 164 applications submitted at this time
- Public lottery in mid-March
- Charter site visit early January
- ELAC Meeting had 8 parents attend
- First Parent Advisory Meeting was held the first week in Dec.

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- Charter site January 31st
- ELAC Meeting had 8 parents attend
- First Parent Advisory Meeting was held the first week in Dec.

## **B. Financial Update**

DeAnna Jones reported on the financials.

## **C. Approve the First Interim Financial Report**

Robin McCulloch made a motion to Approve the First Interim Financial Report.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **D. Approve 2021-2022 Audit Report**

Adam McWethy made a motion to Approve 2021-2022 Audit Report.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **E. Approve Arts, Music and Instructional Material Discretionary Block Grant Plan**

Robin McCulloch made a motion to Approve Arts, Music and Instructional Material Discretionary Block Grant Plan.

Chancellor Brown seconded the motion.

The board **VOTED** to approve the motion.

## **F. Approve Parent and Family Engagement Policy**

Adam McWethy made a motion to Approve Parent and Family Engagement Policy.

Robin McCulloch seconded the motion.

Approve Parent and Family Engagement Policy with future updates

The board **VOTED** unanimously to approve the motion.

## **G. Board Goal Updates**

Kristen Grimm reported on Strategic Planning.

- Meeting with 2 experts to look at a long term strategic plan

Adam McWethy reported on the Compensation package.

- Working on a packet to share with teacher and staff

- Plan to have compensation package available or board discussion in January

Chancellor Brown reported on Board Manual.

- Draft Board Manual will be sent to Board for review

### III. Closing Items

#### A. Adjourn Meeting

Adam McWethy made a motion to Adjourn Meeting.

Robin McCulloch seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:29 PM.

Respectfully Submitted,  
Chancellor Brown