

APPROVED



## Elevate School

### Minutes

#### Board Meeting

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##### **Date and Time**

Monday November 14, 2022 at 4:00 PM

##### **Location**

Elevate Middle School Campus, Room 104

8404 Phyllis Place

San Diego, CA 92123

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a [Public Comment Request Form](#) by 10:00am on the day before the meeting.

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##### **Directors Present**

Adam McWethy, Cheryl Gorman, Kirsten Grimm, Robin McCulloch

##### **Directors Absent**

Chancellor Brown

##### **Guests Present**

DeAnna Jones (remote), Kellie Hooper, Ryan Elliott

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#### **I. Opening Items**

##### **A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

Kirsten Grimm called a meeting of the board of directors of Elevate School to order on Monday Nov 14, 2022 at 4:02 PM.

### **C. Approve Agenda**

Adam McWethy made a motion to approve the agenda.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes from October 10 Regular Board Meeting**

Cheryl Gorman made a motion to approve the minutes from Board Meeting on 10-10-22.

Robin McCulloch seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Core Values and Board Meeting Protocol**

The board reviewed the core values and the board meeting norms.

### **F. Non-Agenda Public Comment**

## **II. Agenda Items**

### **A. Executive Director Report**

Ryan Elliott reported:

- Enrollment is 465
  - Attendance rate for grades K-5 is 96.4% and 96% for grades 6-8
  - Completed unit one a couple of weeks ago
  - Submitted prop 39 request for TS Campus
  - Submitted quarterly report for PCSGP grant
  - Submitted 20 day report
  - Veterans Day Assemblies held at all 3 campuses
  - Cassandra Bar, Parent Engagement Coordinator, reported 153 responses to the parent survey
- Teachers are beginning to open up doors to volunteers
- The staff Care team has started
- The hospitality Team has started
- Held Military Monday coffee, well attended
- Child care is offered at evenings events
- First Parent Advisory Meeting will be in Nov.

## **B. Financial Update**

DeAnna Jones reported on the financials.

## **C. UPK Decision for 23-24**

Adam McWethy made a motion to approve the decision to not offer UPK in the coming years based on our current space availability and not revisit this decision until the possibility of space is available.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **D. Board Goal Updates**

Compensation Package Adam McWethy reported:

- Meeting is scheduled for Dec. 1
- Should be done in February

Inclusive Innovation Kirsten Grimm reported:

- Currently defining what this means, changing the name to strategic planning
- Working on scheduling meeting

Leadership Sustainability Kirsten Grimm reported:

- Working on two goals and will report mid-year
- Combine Strategic Planning and Leadership Sustainability
- Long-term strategic planning will meet once a month

Board Manual Kirsten Grimm reported:

- Kirsten will review the board manual and meet with Chancellor
- First draft by January board meeting

## **III. Closed Session**

### **A. Real Estate Discussion**

Ryan Elliott reported on the facility update.

## **IV. Closing Items**

### **A. Adjourn Meeting**

Adam McWethy made a motion to adjourn the meeting.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:56 PM.

Respectfully Submitted,  
Chancellor Brown