

APPROVED



Elevate School

Minutes

Board Meeting

Date and Time

Monday October 10, 2022 at 3:00 PM

Location

Elevate Middle School Campus, Room 104

8404 Phyllis Place

San Diego, CA 92123

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a [Public Comment Request Form](#) by 10:00am on the day of the meeting.

Directors Present

Adam McWethy, Chancellor Brown, Cheryl Gorman, Kirsten Grimm, Robin McCulloch

Directors Absent

None

Directors who arrived after the meeting opened

Chancellor Brown

Guests Present

DeAnna Jones, Kellie Hooper, Ryan Elliott

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Kirsten Grimm called a meeting of the board of directors of Elevate School to order on Monday Oct 10, 2022 at 3:08 PM.

C. Approve Agenda

Cheryl Gorman made a motion to approve the agenda.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from September 12 Board Meeting

Adam McWethy made a motion to approve the minutes from Elevate Board Meeting on 09-12-22.

Robin McCulloch seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance 101 Board Workshop

A. Finance 101 Workshop

DeAnna Jones lead the Finance 101 workshop.

Chancellor Brown arrived at 3:13 PM.

III. Public Comment

A. Core Values and Board Governance/Meeting Protocol

Kristen Grimm reviewed the core values and board governance/meeting protocols.

B. Non-Agenda Public Comment

A parent brought up the idea of allowing for comments or questions by parents at the end of the board meeting.

A parent shared concerns about not knowing which staff to approach about different situations.

IV. Agenda Items

A. Executive Director Report

Ryan Elliott Reported:

- Key focus
 - being able to welcome parents and families on campus
 - how do we work to partner with parents, staff, and students
- Current enrollment 461
- K-5 attendance 96% and Middle school 95% for the first month
- High interest in volunteering, several volunteer committees have been set up
- A hospitality team has been set up
- Opt-in directory for families went out, will send out a second notice later in the year
- The next board meeting will share the results from the parent survey
- Field trips will begin again this year
- The parent engagement team will be formed to schedule community events
- The first coffee with the director was well attended
- First military coffee was held on Oct. 10th
- Student Lighthouse Teams have been set up

Desire Wooden Reported:

- Grew in ELA by 10.4%
- Grew in Math by 15.7%
- Rigor and Relevance framework as a guide for professional growth
- Narrowed focus for fall consistency among grade levels, thoughtful work, meaningful work, academic discussion
- RTI - (response to intervention) started the week of Oct. 3rd

B. Financial Update

DeAnn Jones reported on the financials.

C. Approve Resolution to Add K. Grimm as Signor to School Bank Account

Cheryl Gorman made a motion to Approve Resolution to Add K. Grimm as Signor to School Bank Account.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Elevate Foundation Update

Kjersti Williams gave the update on the foundation:

- Designated with 5013c
- Dine out tonight, will do on every month
- An appeal letter will go out to all Elevate Families
- APEX Funrun is scheduled for January
- Signed up with other organizations that give to foundations and receive grants
- 23 parent volunteers

- Clarified a fund process to request funds

E. Board Goal Updates

Board Manual

- no updates at this time
- rough draft will be done on Oct. 24th for the board to review and give input
- Chance will put together the draft to have at the Nov. board meeting

Inclusive Innovation

- defining what we mean by inclusive innovation
- 3 actions steps
 - what does it look like to expand?
 - list of innovative middle schools to send Ryan to for visits
 - long term strategic plan for expansion

UPK Decision

- challenges due to facility

Compensation Package

- Reviewing different package options
- Should have something in January

Leadership Sustainability

- Ryan to focus on 2 goals
 - (1) to review, develop, and enhance staff recruitment, onboarding and retention
 - (2) establish a 3-5 year strategic plan for the school

V. Closing Items

A. Adjourn Meeting

Robin McCulloch made a motion to Adjourn Meeting.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,
Chancellor Brown