

APPROVED



## Elevate School

# Minutes

### Board Retreat and Regular Board Meeting

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#### **Date and Time**

Saturday August 20, 2022 at 8:00 AM

#### **Location**

8404 Phyllis Place, San Diego CA 92123

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a [Public Comment Request Form](#) by 10:00am on the day before the meeting.

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#### **Directors Present**

Adam McWethy, Chancellor Brown, Cheryl Gorman, Kirsten Grimm, Robin McCulloch

#### **Directors Absent**

*None*

#### **Guests Present**

Kellie Hooper, Ryan Elliott

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B.**

### **Call the Meeting to Order**

Kirsten Grimm called a meeting of the board of directors of Elevate School to order on Saturday Aug 20, 2022 at 8:06 AM.

### **C. Approve Agenda**

Robin McCulloch made a motion to approve the agenda.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes from June 23 Board Meeting**

Adam McWethy made a motion to approve the minutes from Board Meeting on 06-23-22.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Minutes from August 9 Special Board Meeting**

Adam McWethy made a motion to approve the minutes from Special Board Meeting on 08-09-22.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Non-Agenda Public Comment**

No public comment.

## **II. Agenda Items**

### **A. Community Building**

Kristen Grimm led board in a team building exercise.

### **B. History of Elevate**

The board reviewed the history of Elevate. Reviewed the goals for 2021-2022 and set goals for 2022-2023.

### **C. Elevate Core Values**

The board reviewed and discussed the core values.

### **D. 22-23 Board Items/Business**

Kristen Grimm led the discussion on School Team and Board Task Forces.

- Rough draft of board manual by December
- Budget overview training from ExEd in October
- Brown Act Training sent out in August

- Executive Director evaluation, draft/premeeting end of September/early October

**E. Election of Officers: Chairperson, Vice-Chair, CFO, Secretary**

Cheryl Gorman made a motion to approve the election of officers; Kristen Grimm as board chair, Cheryl Gorman as vice chair, Adam McWethy as CFO, and Chancellor Brown as secretary.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve 22-23 Board Calendar**

Adam McWethy made a motion to approve the board calendar.

Kirsten Grimm seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Executive Director Report**

Ryan Elliott gave an update.

**H. Financial Update**

Adam McWethy gave an update on the financials.

**I. Approve Updated Fiscal Policies**

Adam McWethy made a motion to approve the updated fiscal policies.

Kirsten Grimm seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Approve 22-23 Student/Parent Handbook**

Adam McWethy made a motion to approve the 2022-2023 student/parent handbook.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**K. Approve Updated Safe Return to School**

Adam McWethy made a motion to approve updated safe return to school.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**L. Approve 22-23 Personnel Handbook**

Cheryl Gorman made a motion to approve the 2023-2022 personnel handbook.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Consent Agenda**

**A. Approve Updated Board Policies (to align with Ed Code)**

Cheryl Gorman made a motion to approve updated board policies (to align with Ed Code).

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. Adjourn Meeting**

Cheryl Gorman made a motion to adjourn the meeting.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,

Chancellor Brown