



Elevate School

Minutes

Board Retreat and Regular Board Meeting

Date and Time

Saturday August 20, 2022 at 8:00 AM

Location

8404 Phyllis Place, San Diego CA 92123

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a [Public Comment Request Form](#) by 10:00am on the day before the meeting.

Directors Present

Adam McWethy, Chancellor Brown, Cheryl Gorman, Kirsten Grimm, Robin McCulloch

Directors Absent

None

Guests Present

Kellie Hooper, Ryan Elliott

I. Opening Items**A. Record Attendance and Guests****B.**

Call the Meeting to Order

Kirsten Grimm called a meeting of the board of directors of Elevate School to order on Saturday Aug 20, 2022 at 8:06 AM.

C. Approve Agenda

Robin McCulloch made a motion to approve the agenda.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from June 23 Board Meeting

Adam McWethy made a motion to approve the minutes from Board Meeting on 06-23-22.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from August 9 Special Board Meeting

Adam McWethy made a motion to approve the minutes from Special Board Meeting on 08-09-22.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Non-Agenda Public Comment

No public comment.

II. Agenda Items

A. Community Building

Kristen Grimm led board in a team building exercise.

B. History of Elevate

The board reviewed the history of Elevate. Reviewed the goals for 2021-2022 and set goals for 2022-2023.

C. Elevate Core Values

The board reviewed and discussed the core values.

D. 22-23 Board Items/Business

Kristen Grimm led the discussion on School Team and Board Task Forces.

- Rough draft of board manual by December
- Budget overview training from ExEd in October
- Brown Act Training sent out in August

- Executive Director evaluation, draft/premeeting end of September/early October

E. Election of Officers: Chairperson, Vice-Chair, CFO, Secretary

Cheryl Gorman made a motion to approve the election of officers; Kristen Grimm as board chair, Cheryl Gorman as vice chair, Adam McWethy as CFO, and Chancellor Brown as secretary.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approve 22-23 Board Calendar

Adam McWethy made a motion to approve the board calendar.

Kirsten Grimm seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Executive Director Report

Ryan Elliott gave an update.

H. Financial Update

Adam McWethy gave an update on the financials.

I. Approve Updated Fiscal Policies

Adam McWethy made a motion to approve the updated fiscal policies.

Kirsten Grimm seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Approve 22-23 Student/Parent Handbook

Adam McWethy made a motion to approve the 2022-2023 student/parent handbook.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Approve Updated Safe Return to School

Adam McWethy made a motion to approve updated safe return to school.

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Approve 22-23 Personnel Handbook

Cheryl Gorman made a motion to approve the 2023-2022 personnel handbook.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Consent Agenda

A. Approve Updated Board Policies (to align with Ed Code)

Cheryl Gorman made a motion to approve updated board policies (to align with Ed Code).

Chancellor Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Cheryl Gorman made a motion to adjourn the meeting.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,

Chancellor Brown