

APPROVED



## Elevate School

### Minutes

#### Special Board Meeting

Elevate Board Zoom Orientation

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#### Date and Time

Tuesday August 9, 2022 at 4:15 PM

#### Location

[Meeting Via Zoom](#)

Meeting ID: 801 395 3793

Passcode: elevate

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a [Public Comment Request Form](#) by 10:00am on the day of the meeting.

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#### Directors Present

Adam McWethy (remote), Chancellor Brown (remote), Cheryl Gorman (remote), Kirsten Grimm (remote), Robin McCulloch (remote)

#### Directors Absent

*None*

#### Guests Present

Kellie Hooper (remote), Ryan Elliott (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Kirsten Grimm called a meeting of the board of directors of Elevate School to order on Tuesday Aug 9, 2022 at 4:22 PM.

Robin McCulloch made a motion to open the meeting.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Agenda**

Adam McWethy made a motion to approve the agenda.

Robin McCulloch seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Non-Agenda Public Comment**

The was asked, "How does a parent become a board member?"

The idea of a parent directory was shared.

The question was asked, "If Elevate will be following the SDUSD mask mandate?"

## **II. Agenda Items**

### **A. Brief Review of Brown Act**

Kirsten Grimm reviewed the Brown Act.

### **B. Elevate Email and BoardOnTrack account access**

Ryan Elliott reviewed: the policy to use Elevate email for board communication and that Board on Track is the main communication for documents and meetings.

### **C. Discuss Board Meeting Schedule (Monthly Day/Time)**

Kirsten Grimm: Led the discussion for the board calendar. The proposed schedule is the 2nd Monday of the month from 4:00 - 5:30 pm, with the exception of June will be on the 19th.

### **D. Board Role Description Review: Chairperson, Vice-Chair, CFO, Secretary**

Kirsten Grimm: Reviewed the board roles as written in the bylaws.

### **E. Share link to Elevate Policies**

Ryan Elliott: Shared the link to the bylaws and encouraged board members to review them before the next board meeting.

### III. Closing Items

#### A. Adjourn Meeting

Adam McWethy made a motion to to adjourn the meeting.

Cheryl Gorman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,  
Cheryl Gorman