

APPROVED



## Elevate School

### Minutes

#### Special Board Meeting

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**Date and Time**

Saturday January 29, 2022 at 8:00 AM

**Location**

Middle School Campus

8404 Phyllis Place, San Diego, CA 92123

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**Directors Present**

Adam McWethy, Carol Leighty, Cheryl Gorman, Freda Callahan, Jo Luehmann, Kirsten Grimm

**Directors Absent**

Jill Soule

**Guests Present**

Ryan Elliott

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Carol Leighty called a meeting of the board of directors of Elevate School to order on Saturday Jan 29, 2022 at 8:00 AM.

**C. Approve Agenda**

Adam McWethy made a motion to approve the agenda.  
Kirsten Grimm seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Non-Agenda Public Comment**

No comment.

**II. Agenda Items**

**A. Review Mission, Core Values, Board Goals**

Finance Task Force: Adam McWethy reported on goals and determined additional time is necessary to prepare for the February meeting.

Academic TAsk Force: Freda Callahan reported

Facilities Task Force: Adam McWethy reported

Governance Task Force: Carol Leighty reported

Middle School Task Force: Kristen Grimm reported

\*February Board meeting is moved from Feb. 10th to Feb. 24th at 3:30 pm.

**B. Roles and Responsibilities of Board Task Forces**

Discussed the present and future roles of the task forces and their impact on Elevate School.

**C. Equity Task Force**

Provided updates on the current programming plan for the remainder of the school year and looking ahead to 2022-2023.

**D. Roles and Responsibilities of School Staff/Org Chart**

Ryan Elliott presented the current organization chart and roles and responsibilities.

**E. Executive Director Evaluation Process Update**

Freda Callahan presented an overview of the Executive Director's Evaluation Goals.

**F. 2-5 Year Strategic Planning**

The board discussed a plan for the next 2-5 years including specifics around the next 2 board retreats related to new board members.

**G. Board Succession Planning**

The board discussed a transition plan concerning new board members and those terming off in 2022. There will be 3 vacancies at the end of the 2022 term.

**H.**

### **Elevate Foundation Next Steps**

The board discussed members and planning steps for the Elevate Foundation.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Adam McWethy made a motion to adjourn the meeting.

Jo Luehmann seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,  
Cheryl Gorman