



## Elevate School

### Minutes

#### Board Meeting

---

**Date and Time**

Tuesday December 3, 2019 at 4:00 PM

**Location**

2285 Murray Ridge Road, San Diego, CA 92123

---

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Elevate School Office at (858) 751-4774.

---

**Directors Present**

Adam McWethy, Carol Leighty, Freda Callahan, Jill Soule, Tom Keliinoi

**Directors Absent**

Kirsten Grimm

**Guests Present**

Kellie Hooper, Ryan Elliott

---

**I. Opening Items****A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

Carol Leighty called a meeting of the board of directors of Elevate School to order on Tuesday Dec 3, 2019 at 4:03 PM.

### **C. Approve Agenda**

Jill Soule made a motion to approve the agenda.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes from October 1 Board Meeting**

Tom Keliinoi made a motion to approve minutes from the Board Meeting on 10-01-19 Board Meeting on 10-01-19.

Freda Callahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Adam McWethy	Aye
Jill Soule	Abstain
Freda Callahan	Aye
Carol Leighty	Aye
Kirsten Grimm	Absent
Tom Keliinoi	Aye

### **E. Approve Minutes from October 15 Special Board Meeting**

Tom Keliinoi made a motion to approve minutes from the Special Board Meeting on 10-15-19 Special Board Meeting on 10-15-19.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Kirsten Grimm	Absent
Freda Callahan	Aye
Carol Leighty	Aye
Tom Keliinoi	Aye
Jill Soule	Abstain
Adam McWethy	Aye

### **F. Approve Minutes for October 31 Special Board Meeting**

Tom Keliinoi made a motion to approve minutes from the Special Board Meeting on 10-31-19 Special Board Meeting on 10-31-19.

Freda Callahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Tom Keliinoi	Aye
Kirsten Grimm	Absent
Adam McWethy	Aye
Jill Soule	Abstain
Freda Callahan	Aye
Carol Leighty	Aye

### **G. Non-Agenda Public Comment**

No Public Comment

## **II. Agenda Items**

### **A. Executive Director Report**

Ryan Elliott Reported:

- Current enrollment 324
- Attendance for year 96.8%
- Site visit on Dec. 12
- Dec. 10th Middle School Parent Info Meeting
- Dec. 19th winter exhibition
- 121 applications for 2020-2021
- Leadership retreat on Nov. 15th
- Evaluation goals or Ryan
  - maintain a culture of excellence
  - facilities - middle school campus, project plan for long term sustainability

### **B. Financial Update**

Tom Keliinoi reported on the financials.

### **C. Approve 2018-2019 Audit**

Freda Callahan made a motion to approve 2018-2019 audit.

Jill Soule seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve First Interim 19-20 Financial Report**

Adam McWethy made a motion to approve the first interim 2019 - 2020 financial report.

Tom Keliinoi seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Finance Task Force Report**

Tom Keliinoi reported on benefit package options.

**F. Approve 19-20 Comprehensive School Safety Plan**

Freda Callahan made a motion to approve the 2019-2020 comprehensive school safety plan.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Middle School Program Update**

Ryan Elliott reported:

- Survey to parents
- Have the lease at City View
- Material Revision was approved
- Ryan and Desire meeting consistently on Wednesdays to work on the middle school plan

**III. Closing Items**

**A. Adjourn Meeting**

Adam McWethy made a motion to adjourn the meeting.

Jill Soule seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,  
Jill Soule