



## Elevate School

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday August 20, 2019 at 3:00 PM

**Location**

2285 Murray Ridge Road, San Diego, CA 92123

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Elevate School Office at (858) 751-4774.

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**Directors Present**

Adam McWethy, Carol Leighty, Freda Callahan, Jill Soule, Tom Keliinoi

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

Jill Soule

**Guests Present**

Kellie Hooper, Kirsten Grimm, Larry Tamayo, Ryan Elliott

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Carol Leighty called a meeting of the board of directors of Elevate School to order on Tuesday Aug 20, 2019 at 3:04 PM.

### **C. Approve Agenda**

Tom Keliinoi made a motion to approve the agenda.

Freda Callahan seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approve Minutes from June 18th Board Meeting**

Tom Keliinoi made a motion to approve minutes from the Board Meeting on 06-18-19 Board Meeting on 06-18-19.

Adam McWethy seconded the motion.

The board **VOTED** to approve the motion.

### **E. Approve Minutes From June 25th Special Board Meeting**

Adam McWethy made a motion to approve minutes from the Special Board Meeting on 06-25-19 Special Board Meeting on 06-25-19.

Freda Callahan seconded the motion.

The board **VOTED** to approve the motion.

### **F. Approve Minutes from August 3rd Special Board Meeting**

Adam McWethy made a motion to approve minutes from the Special Board Meeting on 08-03-19 with removing Jill from being in attendance. Special Board Meeting on 08-03-19.

Tom Keliinoi seconded the motion.

The board **VOTED** to approve the motion.

### **G. Non-Agenda Public Comment**

## **II. Agenda Items**

### **A. Executive Director Report**

Ryan Elliott Reported:

- 320 enrollment as of today
- Teachers returned on Wednesday, August 14th

- Playground updated, new steps, other building improvements been completed
- Orientation is Friday, August 23rd
- Monday, August 26th, is the first day of school
- Targeted to complete improvements at Tierrasanta, January 2020

## **B. Financial Update**

Larry Tamayo reviewed the financials.  
Jill Soule arrived.

## **C. Approve At-Will Agreements**

Adam McWethy made a motion to approve the two at will agreements.  
Jill Soule seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **D. Approve 2019-2020 Student/Parent Handbook**

Tabled until the final is received from YMC.

## **E. Approve 2019-2020 Personnel Handbook**

Freda Callahan made a motion to Approve the 2019-2020 personnel handbook as stated and look at the San Diego County policy at the annual meeting in September and if agreed on will adopt as a policy.  
Adam McWethy seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **F. Facility Task Force Report**

Adam McWethy reported:

- The site list of improvements is being worked on and final walkthrough will be on Friday
- Freda suggested the board send a thank you letter for all the work done
- Visited prospective location for middle school campus, positive for expansion.

## **G. Discuss Timeline for Task Force Goal Identification**

Taks Force Goals at the September 21st meeting:

- Two to three goals
- Meeting schedule
- Action Plan

## **H. Approve 19-20 Board Calendar**

Adam McWethy made a motion to approve the 2019-2020 board calendar.  
Freda Callahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### III. Closing Items

#### A. Adjourn Meeting

Jill Soule made a motion to adjourn the meeting.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

Jill Soule made a motion to adjourn the meeting.

Adam McWethy seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,

Jill Soule