APPROVED



Elevate School

Minutes

Board Meeting

Date and Time
Saturday September 8, 2018 at 9:00 AM

Location
University of San Diego 5998 Alcala Park San Diego 92110 room: Mother Rosalie Hill Hall 107

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

Directors Present
Carol Leighty, Freda Callahan, Ginger Van Zant, Jill Soule, Scott Hasson, Tom Keliinoi

Directors Absent
None

Guests Present
Kellie Hooper, Morgan Ballis, Patrick Beausoleil, Ryan Elliott

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Tom Keliinoi called a meeting of the board of directors of Elevate School to order on Saturday Sep 8, 2018 at 9:10 AM.

C. Approve Agenda

Jill Soule made a motion to approve the agenda with the following changes items A & B in section IV will be moved to section III and be items B & C, in section IV item ac will be added for approval of 2017-2018 unaudited actuals.
Freda Callahan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jill Soule	Aye
Carol Leighty	Aye
Ginger Van Zant	No
Scott Hasson	Aye
Freda Callahan	Aye
Tom Keliinoi	Aye

D. Approve Minutes

Carol Leighty made a motion to approve minutes from the Board Meeting on 08-14-18 Board Meeting on 08-14-18.
Jill Soule seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jill Soule	Aye
Ginger Van Zant	Aye
Freda Callahan	Aye
Carol Leighty	Aye
Tom Keliinoi	Aye
Scott Hasson	Aye

II. Agenda Items

A. Appointment of Jerry Beckwith to 2nd 2 year term

Scott Hasson made a motion to appoint Jerry Beckwith to a second year term.
Jill Soule seconded the motion.
The motion did not carry.

Roll Call

Tom Keliinoi	Aye
Carol Leighty	No
Scott Hasson	Aye
Jill Soule	Aye
Freda Callahan	No
Ginger Van Zant	No

III. Recess to Annual Meeting

A. Recess to Annual Meeting

B. School Safety

Morgan Ballis from DMB presented.

C. Facility Planning

Patrick Beausoleil from High Mark presented

IV. Agenda Items

A. Review Current Board Roster and Terms

Reviewed the current board of directors and discussed succession plan.
Member A: 2019 - 2022
Member B: 2019 - 2022
Member C: 2019 - 2021
Member D: 2017 - 2020
Member E: 2017 - 2020
Member F: 2018 - 2021
Member G: 2018 - 2021

B. Election of Officers

Goals and objectives for task force and timeline for next meeting.

C. Election of Board Chair

Freda Callahan made a motion to elect Carol Leighty as the board chair.
Ginger Van Zant seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Tom Keliinoi	Aye
Carol Leighty	Aye
Freda Callahan	Aye
Scott Hasson	No
Jill Soule	Aye
Ginger Van Zant	Aye

D. Election of Vice-Chair

Jill Soule made a motion to elect Freda Callahan as the vice-chair.
Scott Hasson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Scott Hasson	Aye
Jill Soule	Aye
Freda Callahan	Abstain
Tom Keliinoi	Aye
Ginger Van Zant	Aye

E. Election of Secretary

Scott Hasson made a motion to elect Jill Soule.
Freda Callahan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Freda Callahan	Aye
Ginger Van Zant	Aye
Jill Soule	Abstain
Scott Hasson	Aye
Carol Leighty	Aye
Tom Keliinoi	Aye

F. Election of CFO

Freda Callahan made a motion to elect Tom Keliinoi as CFO.
Jill Soule seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Leighty	Aye
Scott Hasson	No
Jill Soule	Aye
Ginger Van Zant	Aye
Tom Keliinoi	Abstain
Freda Callahan	Aye

G. Election of Finance Task Force

Jill Soule made a motion to elect Tom Keliinoi as finance task for chair.
Freda Callahan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jill Soule	Aye
Tom Keliinoi	Aye
Freda Callahan	Aye
Ginger Van Zant	Aye
Scott Hasson	Aye
Carol Leighty	Aye

H. Election of Facilities Task Force

Jill Soule made a motion to elect Tom Keliinoi as facilities task force chair.
Freda Callahan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Freda Callahan	Aye
Carol Leighty	Aye
Jill Soule	Aye
Ginger Van Zant	Aye
Tom Keliinoi	Abstain
Scott Hasson	No

I. Election of Governance Task Force

Ginger Van Zant made a motion to elect Carol Leighty as the governance task force chair.
Freda Callahan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Ginger Van Zant	Aye
Scott Hasson	Aye
Tom Keliinoi	Aye
Jill Soule	Aye
Freda Callahan	Aye
Carol Leighty	Aye

J. Election of Fundraising Task Force

Freda Callahan made a motion to elect Jill Soule as the fundraising task force chair.
Tom Keliinoi seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tom Keliinoi	Aye
Ginger Van Zant	Aye
Carol Leighty	Aye
Scott Hasson	No
Jill Soule	Abstain
Freda Callahan	Aye

K. Election of Academic Task Force

Ginger Van Zant made a motion to elect Freda Callahan as academic task force chair.
Jill Soule seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Scott Hasson	Aye
Freda Callahan	Aye
Ginger Van Zant	Aye
Tom Keliinoi	Aye
Jill Soule	Aye

L. Election of Strategic Partnership

No vote taken, held in advance

M. Charter Renewal

Ryan Elliott reported:

Two options with SD Unified School Board:

- Oct. 12th charter to SD Unified, public hearing Nov. 13th, action taken in December
- Nov. 2nd charter to SD Unified, public hearing on Dec. 12, action taken in January

The document will be submitted to SD Unified Nov. 2nd. and available for review at the Elementary Board meeting at the Oct. meeting.

N. Material Revision Timeline

Tom Keliinoi made a motion to bifurcate the renewal and material revision as previously agreed and revisit the material revision timeline in January.
Ginger Van Zant seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Tom Keliinoi	Aye
Freda Callahan	Aye
Carol Leighty	Aye
Scott Hasson	Aye
Jill Soule	Aye
Ginger Van Zant	Aye

O. Governance Task Force

P. Approve Governance Plan

Carry over board succession plan to October meeting.

Q. Facilities Task Force

TK: recommend to engage HighMark.

R. Approve Highmark Proposal

Tom Keliinoi made a motion to approve the HighMark proposal.
Jill Soule seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Tom Keliinoi	Aye
Jill Soule	Aye
Ginger Van Zant	Aye
Carol Leighty	Aye
Scott Hasson	Aye
Freda Callahan	Aye

S. Academic Task Force

Freda Callahan reported:

- meets consistently
- teachers identify needs

T. Approve Academic Plan for 2018/19

no vote was taken

U. Finance Task Force

TK reported:

Strategic direction for financial task force to review and report to board:

- contracts
- how is budget approved and salary increases
- review health and welfare benefits plan
- bonus and stipend plan

V. Approve Finance Task Force Recommendations

No vote was taken.

W. Fundraising Task Force

Jill Soule reported:

- recommend no more gala
- recommend keeping
  fun run
  dine outs

amazon
box tops
- need a dedicated person to develop strategic partnerships, should it be it's own task force or under fundraising
- adult spelling bee possibility

X. Strategic Partnerships - a new paradigm for 2018/19

TK reported:

- Event to recognize Elevate's success and invite potential strategic partners
- Recommend hiring a marketing consultant

Freda recommend:

- Have one on ones with strategic partners

Y. Approve Strategic Partnership Plan

No vote was taken.

Z. Approve DMB Proposal

Tom Keliinoi made a motion to approve the DMB proposal not to exceed $10,000 which includes phase one and - at the discretion of the board after satisfactory completion of phase one - phase two.
Scott Hasson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Freda Callahan	Aye
Tom Keliinoi	Aye
Ginger Van Zant	Aye
Scott Hasson	Aye
Jill Soule	Aye
Carol Leighty	Aye

AA. 2018-2019 Board Calendar Planning

The Elevate Board will meet the first Tuesday of the month September - June with the exception of January it will be on the second Tuesday at 5:00 pm.
Board calendar will be on the October agenda.

AB. Approve Title IX Harassment, Intimidation Discrimination and Bullying Policy, YMC

Scott Hasson made a motion to approve the Title IX policy.

Freda Callahan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Tom Keliinoi	Aye
Freda Callahan	Aye
Jill Soule	Aye
Ginger Van Zant	Aye
Scott Hasson	Aye
Carol Leighty	Aye

AC. Approve 2017-2018 Unaudited Actuals

Tom Keliinoi made a motion to approve the 2017-2018 unaudited actuals.
Jill Soule seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tom Keliinoi	Aye
Carol Leighty	Aye
Jill Soule	Aye
Freda Callahan	Aye
Scott Hasson	Abstain
Ginger Van Zant	Aye

V. Closed Session

A. CEO Evaluation and Compensation

Tom Keliinoi made a motion to approve the evaluation of CEO Ryan Elliott.
Jill Soule seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Ginger Van Zant	Aye
Scott Hasson	Aye
Freda Callahan	Aye
Jill Soule	Aye
Tom Keliinoi	Aye

VI. Closing Items

A. Adjourn Meeting

Jill Soule made a motion to adjourn the meeting.
Tom Keliinoi seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Ginger Van Zant	Aye
Scott Hasson	Aye
Freda Callahan	Aye
Tom Keliinoi	Aye
Jill Soule	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:05 PM.

Respectfully Submitted,
Jill Soule