



## Elevate School

### Minutes

#### Board Meeting

---

**Date and Time**

Saturday September 8, 2018 at 9:00 AM

**Location**

University of San Diego 5998 Alcala Park San Diego 92110 room: Mother Rosalie Hill Hall 107

---

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

---

**Directors Present**

Carol Leighty, Freda Callahan, Ginger Van Zant, Jill Soule, Scott Hasson, Tom Keliinoi

**Directors Absent**

*None*

**Guests Present**

Kellie Hooper, Morgan Ballis, Patrick Beausoleil, Ryan Elliott

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Tom Keliinoi called a meeting of the board of directors of Elevate School to order on Saturday Sep 8, 2018 at 9:10 AM.

### C. Approve Agenda

Jill Soule made a motion to approve the agenda with the following changes items A & B in section IV will be moved to section III and be items B & C, in section IV item ac will be added for approval of 2017-2018 unaudited actuals.

Freda Callahan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Jill Soule	Aye
Ginger Van Zant	No
Freda Callahan	Aye
Tom Keliinoi	Aye
Scott Hasson	Aye
Carol Leighty	Aye

### D. Approve Minutes

Carol Leighty made a motion to approve minutes from the Board Meeting on 08-14-18 Board Meeting on 08-14-18.

Jill Soule seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Tom Keliinoi	Aye
Scott Hasson	Aye
Carol Leighty	Aye
Jill Soule	Aye
Ginger Van Zant	Aye
Freda Callahan	Aye

## II. Agenda Items

### A. Appointment of Jerry Beckwith to 2nd 2 year term

Scott Hasson made a motion to appoint Jerry Beckwith to a second year term.

Jill Soule seconded the motion.

The motion did not carry.

#### Roll Call

Scott Hasson	Aye
Tom Keliinoi	Aye
Carol Leighty	No
Jill Soule	Aye
Ginger Van Zant	No
Freda Callahan	No

### III. Recess to Annual Meeting

#### A. Recess to Annual Meeting

#### B. School Safety

Morgan Ballis from DMB presented.

#### C. Facility Planning

Patrick Beausoleil from High Mark presented

### IV. Agenda Items

#### A. Review Current Board Roster and Terms

Reviewed the current board of directors and discussed succession plan.

Member A: 2019 - 2022

Member B: 2019 - 2022

Member C: 2019 - 2021

Member D: 2017 - 2020

Member E: 2017 - 2020

Member F: 2018 - 2021

Member G: 2018 - 2021

#### B. Election of Officers

Goals and objectives for task force and timeline for next meeting.

#### C. Election of Board Chair

Freda Callahan made a motion to elect Carol Leighty as the board chair.

Ginger Van Zant seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Carol Leighty     Aye

Jill Soule         Aye

Tom Keliinoi     Aye

Freda Callahan   Aye

Scott Hasson     No

Ginger Van Zant   Aye

#### D. Election of Vice-Chair

Jill Soule made a motion to elect Freda Callahan as the vice-chair.

Scott Hasson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Scott Hasson	Aye
Freda Callahan	Abstain
Jill Soule	Aye
Tom Keliinoi	Aye
Ginger Van Zant	Aye
Carol Leighty	Aye

**E. Election of Secretary**

Scott Hasson made a motion to elect Jill Soule.

Freda Callahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Carol Leighty	Aye
Scott Hasson	Aye
Jill Soule	Abstain
Ginger Van Zant	Aye
Freda Callahan	Aye
Tom Keliinoi	Aye

**F. Election of CFO**

Freda Callahan made a motion to elect Tom Keliinoi as CFO.

Jill Soule seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ginger Van Zant	Aye
Jill Soule	Aye
Carol Leighty	Aye
Freda Callahan	Aye
Scott Hasson	No
Tom Keliinoi	Abstain

**G. Election of Finance Task Force**

Jill Soule made a motion to elect Tom Keliinoi as finance task for chair.

Freda Callahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Carol Leighty	Aye
Jill Soule	Aye
Tom Keliinoi	Aye
Freda Callahan	Aye
Scott Hasson	Aye
Ginger Van Zant	Aye

#### H. Election of Facilities Task Force

Jill Soule made a motion to elect Tom Keliinoi as facilities task force chair.

Freda Callahan seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Carol Leighty	Aye
Freda Callahan	Aye
Ginger Van Zant	Aye
Jill Soule	Aye
Scott Hasson	No
Tom Keliinoi	Abstain

#### I. Election of Governance Task Force

Ginger Van Zant made a motion to elect Carol Leighty as the governance task force chair.

Freda Callahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Ginger Van Zant	Aye
Tom Keliinoi	Aye
Carol Leighty	Aye
Scott Hasson	Aye
Jill Soule	Aye
Freda Callahan	Aye

#### J. Election of Fundraising Task Force

Freda Callahan made a motion to elect Jill Soule as the fundraising task force chair.

Tom Keliinoi seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Scott Hasson	No
Freda Callahan	Aye
Carol Leighty	Aye
Tom Keliinoi	Aye
Jill Soule	Abstain
Ginger Van Zant	Aye

#### K. Election of Academic Task Force

Ginger Van Zant made a motion to elect Freda Callahan as academic task force chair.

Jill Soule seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Ginger Van Zant Aye  
Freda Callahan Aye  
Jill Soule Aye  
Tom Keliinoi Aye  
Carol Leighty Aye  
Scott Hasson Aye

**L. Election of Strategic Partnership**

No vote taken, held in advance

**M. Charter Renewal**

Ryan Elliott reported:

Two options with SD Unified School Board:

- Oct. 12th charter to SD Unified, public hearing Nov. 13th, action taken in December
- Nov. 2nd charter to SD Unified, public hearing on Dec. 12, action taken in January

The document will be submitted to SD Unified Nov. 2nd. and available for review at the Elementary Board meeting at the Oct. meeting.

**N. Material Revision Timeline**

Tom Keliinoi made a motion to bifurcate the renewal and material revision as previously agreed and revisit the material revision timeline in January.

Ginger Van Zant seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tom Keliinoi Aye  
Ginger Van Zant Aye  
Carol Leighty Aye  
Jill Soule Aye  
Freda Callahan Aye  
Scott Hasson Aye

**O. Governance Task Force**

**P. Approve Governance Plan**

Carry over board succession plan to October meeting.

**Q. Facilities Task Force**

TK: recommend to engage HighMark.

**R. Approve Highmark Proposal**

Tom Keliinoi made a motion to approve the HighMark proposal.

Jill Soule seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ginger Van Zant Aye

Jill Soule Aye

Tom Keliinoi Aye

Freda Callahan Aye

Carol Leighty Aye

Scott Hasson Aye

**S. Academic Task Force**

Freda Callahan reported:

- meets consistently
- teachers identify needs

**T. Approve Academic Plan for 2018/19**

no vote was taken

**U. Finance Task Force**

TK reported:

Strategic direction for financial task force to review and report to board:

- contracts
- how is budget approved and salary increases
- review health and welfare benefits plan
- bonus and stipend plan

**V. Approve Finance Task Force Recommendations**

No vote was taken.

**W. Fundraising Task Force**

Jill Soule reported:

- recommend no more gala
- recommend keeping  
fun run  
dine outs

amazon

box tops

- need a dedicated person to develop strategic partnerships, should it be it's own task force or under fundraising
- adult spelling bee possibility

#### **X. Strategic Partnerships - a new paradigm for 2018/19**

TK reported:

- Event to recognize Elevate's success and invite potential strategic partners
- Recommend hiring a marketing consultant

Freda recommend:

- Have one on ones with strategic partners

#### **Y. Approve Strategic Partnership Plan**

No vote was taken.

#### **Z. Approve DMB Proposal**

Tom Keliinoi made a motion to approve the DMB proposal not to exceed \$10,000 which includes phase one and - at the discretion of the board after satisfactory completion of phase one - phase two.

Scott Hasson seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Freda Callahan Aye

Scott Hasson Aye

Ginger Van Zant Aye

Tom Keliinoi Aye

Jill Soule Aye

Carol Leighty Aye

#### **AA.2018-2019 Board Calendar Planning**

The Elevate Board will meet the first Tuesday of the month September - June with the exception of January it will be on the second Tuesday at 5:00 pm.

Board calendar will be on the October agenda.

#### **AB.Approve Title IX Harassment, Intimidation Discrimination and Bullying Policy, YMC**

Scott Hasson made a motion to approve the Title IX policy.



Freda Callahan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Freda Callahan	Aye
Carol Leighty	Aye
Jill Soule	Aye
Tom Keliinoi	Aye
Scott Hasson	Aye
Ginger Van Zant	Aye

**AC. Approve 2017-2018 Unaudited Actuals**

Tom Keliinoi made a motion to approve the 2017-2018 unaudited actuals.

Jill Soule seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carol Leighty	Aye
Freda Callahan	Aye
Scott Hasson	Abstain
Ginger Van Zant	Aye
Tom Keliinoi	Aye
Jill Soule	Aye

**V. Closed Session**

**A. CEO Evaluation and Compensation**

Tom Keliinoi made a motion to approve the evaluation of CEO Ryan Elliott.

Jill Soule seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Carol Leighty	Aye
Tom Keliinoi	Aye
Jill Soule	Aye
Freda Callahan	Aye
Scott Hasson	Aye
Ginger Van Zant	Aye

**VI. Closing Items**

**A. Adjourn Meeting**

Jill Soule made a motion to adjourn the meeting.

Tom Keliinoi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Carol Leighty     Aye

Tom Keliinoi     Aye

Freda Callahan   Aye

Ginger Van Zant   Aye

Jill Soule         Aye

Scott Hasson     Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:05 PM.

Respectfully Submitted,

Jill Soule