APPROVED

Elevate School

Minutes

Board Meeting

Date and Time
Tuesday August 14, 2018 at 5:00 PM

Location
2285 Murray Ridge Rd, San Diego, CA 92123

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

Directors Present
Carol Leighty, Freda Callahan, Ginger Van Zant, Jill Soule (remote), Scott Hasson, Tom Keliinoi

Directors Absent
None

Guests Present
Kellie Hooper, Matt Einsenberg, Ryan Elliott, Scott Fisher

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Tom Keliinoi called a meeting of the board of directors of Elevate School to order on Tuesday Aug 14, 2018 at 5:05 PM.

C. Public Comment

No public comment.

D. Approve Agenda

Scott Hasson made a motion to approve the agenda with removing item K.
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Ginger Van Zant	Aye
Jill Soule	Aye
Scott Hasson	Aye
Tom Keliinoi	Aye
Freda Callahan	Aye
Carol Leighty	Aye

E. Approve Minutes from 6/26/2018

Carol Leighty made a motion to approve minutes from the Board Meeting on 06-26-18 Board Meeting on 06-26-18.
Ginger Van Zant seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Scott Hasson	Aye
Carol Leighty	Aye
Jill Soule	Aye
Tom Keliinoi	Aye
Freda Callahan	Aye
Jerry Beckwith	Absent
Ginger Van Zant	Aye

F. Approve Minutes from 7/31/2018

Ginger Van Zant made a motion to approve the minutes from July 31st, 2018 Board Meeting on 07-31-18.
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Tom Keliinoi	Aye
Freda Callahan	Aye
Jerry Beckwith	Absent
Jill Soule	Aye

Roll Call

Ginger Van Zant	Aye
Carol Leighty	Aye
Scott Hasson	Aye

Ginger Van Zant commented that the call in system needs to be improved.
TK suggeted the school should look into a conference line. Ryan will investigate.

G. Principals Report

Ryan Elliot reported:

- Teacher retreat 8/1-8/3 at USD,

  • 18 of 22 attendance were returning staff,
  • Focus areas; goal setting, math instruction, culturally responsive teaching

- Projected enrollment

  • 320 (302 offers out, 20+ offers out)
  • Mid-summer shuffles are common
  • Great info meeting on Friday 8/10

- Current staffing

  • SM (20) 10 teachers+Dean of Students+Ed Specialist+PE+RTI+4 support+2 office
  • TS: 4 teachers+ED Specialist+ RTI+support
  • Tech support+School Psychologist+Instructional Coordinator
  • Principal+Director
  • Total 36 staff

- What's new

  • Leadership team, principal, director instruction, dean of students counselor
  • Meet weekly to guide whole school growth
  • Identify and clarify key elements of each person's role
  • Consistent message to staff
  • Improved eating area inTS
  • New desks and chairs in TS
  • New before and after school programs: Champions
  • 3 counseling interns from SDSU
  • 2 students from National University

- Charter renewal

  • Lengthy, arduous, and clarifying process
  • Phase 1 with YMC complete updated all legal code pieces
  • Teachers assisted with elements 1&2

- Elements 3-16, 85-90% complete
- Communications with charter office about timeline
- Target date to elevate board - Sept./Oct.

- Student achievement

86% met or exceeding standard for ELA

- 3rd grade 85%
- 4th grade 97%
- 5th grade 77%

78% met or exceeded standard for math

- 3rd grade 75%
- 4th grade 89%
- 5th grade 70%

H. Financial Update

Matt Eisenberg: Reviewed the financials
Tom Keliinoi discussed having military representation on the board
Scott Hasson discussed a 15% reserve goal, finance task force will present findings at September board meeting

I. Approve At-Will Agreements

Ginger Van Zant made a motion to approve three at-will agreements.
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Ginger Van Zant	Aye
Carol Leighty	Aye
Jerry Beckwith	Absent
Freda Callahan	Aye
Scott Hasson	Aye
Tom Keliinoi	Aye
Jill Soule	Aye

J. Review current board roster terms and succession

Carol Leighty:

- Governance Task Force to come up with a proposal for board terms and succession plan

Tom Keliinoi:

- Board on Track evaluation for board members and training for the September meeting

K. CFO Board Member Renewal

This item was removed removed from the agenda.

L. Approve Uniform Complaint Policy

Jill Soule made a motion to approve uniform complaint policy.
Ginger Van Zant seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Tom Keliinoi	Aye
Freda Callahan	Aye
Jerry Beckwith	Absent
Jill Soule	Aye
Ginger Van Zant	Aye
Scott Hasson	Aye
Carol Leighty	Aye

M. Approve 18-19 Student/Parent Handbook

Scott Hasson made a motion to approve 18-19 Student Handbook with typo and formatting changes.
Freda Callahan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Jill Soule	Aye
Scott Hasson	Aye
Tom Keliinoi	Aye
Freda Callahan	Aye
Ginger Van Zant	Aye

N. Approve 18-19 Personnel Handbook

Freda Callahan made a motion to approve the 18-19 Personnel Handbook with formatting and typo changes and striking the sentence "Increases will be determined on the basis of performance, adherence to School policies, and procedures, ability to meet or exceed duties per job description and achievement of performance goals.".
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye

Roll Call

Jill Soule	Aye
Ginger Van Zant	Aye
Freda Callahan	Aye
Scott Hasson	Aye
Tom Keliinoi	Aye

O. Approve to extend the meeting until 7:15pm

Freda Callahan made a motion to approve to extend the meeting until 7:15pm.
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Ginger Van Zant	Aye
Scott Hasson	Aye
Carol Leighty	Aye
Freda Callahan	Aye
Tom Keliinoi	Aye
Jill Soule	Aye

P. Overview of Champions Before and After School Program

Ryan Elliott:

- New Before and After School Care; Champions
  - licensed program, operates at other charter schools, thorough, comprehensive training for staff
  - Directed Ryan to renegotiation of the current fee structure and to poll the parents in September to determine the impact of the increased fees.

Q. DMB Contract Proposal

Ginger Van Zant made a motion to postpone the discussion of DBM contract to the September Annual Meeting where it will be the first item on the agenda.
Freda Callahan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ginger Van Zant	Aye
Tom Keliinoi	Aye
Carol Leighty	Aye
Freda Callahan	Aye
Jill Soule	Aye
Scott Hasson	No

R.

Authorize Admin Support from School Staff to support Board Tasks

Scott Hasson made a motion to approve administrative support from school staff to support board tasks.
Ginger Van Zant seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Freda Callahan	Aye
Scott Hasson	Aye
Jill Soule	Aye
Ginger Van Zant	Aye
Carol Leighty	Aye
Tom Keliinoi	Aye

II. Closed Session

A. Review CEO Evaluation

Ginger Van Zant made a motion to postpone the CEO evaluation to the September meeting, where it will be the second item on the agenda.
Second by Freda Callahan
The board voted unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

Freda Callahan made a motion to adjourn the meeting.
Ginger Van Zant seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Carol Leighty	Aye
Ginger Van Zant	Aye
Tom Keliinoi	Aye
Scott Hasson	Aye
Freda Callahan	Aye
Jill Soule	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.

Respectfully Submitted,
Jill Soule