APPROVED

Elevate School

Minutes

Board Meeting

Date and Time
Tuesday September 19, 2017 at 4:30 PM

Location
5606 Antigua Road, San Diego, CA 92124

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Elevate School Office at (858) 751-4774.

Directors Present
Carol Leighty, Freda Callahan, Tom Keliinoi

Directors Absent
Jerry Beckwith

Guests Present
Kellie Hooper, Matt Einsenberg, Ryan Elliott

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Tom Keliinoi called a meeting of the board of directors of Elevate School to order on Tuesday Sep 19, 2017 at 4:42 PM.

C. Public Comment

No public comment

D. Approve Agenda

Carol Leighty made a motion to approve the agenda with Item adding item F, Board Composition.
Freda Callahan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Freda Callahan	Aye

E. Approve Minutes

Tom Keliinoi made a motion to approve minutes from the Board Meeting on 08-22-17 Board Meeting on 08-22-17.
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Tom Keliinoi	Aye
Carol Leighty	Aye
Freda Callahan	Aye

II. Agenda Items

A. Principal's Report

Ryan Elliott Reported:

- Elevate has added three students for a current enrollment of 308. Serra Mesa Campus is full.
- Attendance rate is 98.5%
- 13 classes, 30 staff
- Vista Grande relations have been positive. There is some impact on the Vista Grande Office. By beginning of Oct., with our kiosk in the office that should take care of itself.
- Students at Vista Grande are representing Elevate well.

B.

Financial Update

Matt Eisenberg Reported:

- Forecasting: 289 enrollment $67,000 below budget.
- Line items: 8300-8399 may be over budget but we will receive $30,000 in one time funds.
- Made adjustments to salaries. Forecasted to be $15,000 over what we budgeted.
- Certificated went down but classified went up slightly. Added one support staff at Serra Mesa.
- Expecting to see savings later in the year in the supply categories. Forecasting to end the year with $777,000. Well keep building the case reserve. And only $50,000 in debt.
- Topics for the Annual Meeting: How do we responsibly and strategically save for future needs?

C. Approve EPA Spending Resolution

Freda Callahan made a motion to approve the allocation of EPA funds.
Tom Keliinoi seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Tom Keliinoi	Aye
Freda Callahan	Aye
Carol Leighty	Aye

D. Ratify Submission of 16-17 Unaudited Actuals Financial Report

Freda Callahan made a motion to ratify the submission of the 2016-2017 unaudited actuals.
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Tom Keliinoi	Aye
Freda Callahan	Aye

E. Set October Board Retreat Agenda

Items:

- Principal Update - Ryan
- Five year financial outlook - Matt
- Training for new member - Ryan
- Brown Act Update - Carol
- Budget 101 with August financial review - Matt
- Draft of Annual Board Calendar for 2017-18

- Strategic Planning
- Facilities Task Force Timeline
- Swearing in of New Members and Election of Officers

III. Consent Agenda

A. Approve At-Will Agreement

Freda Callahan made a motion to approve the at-will agreements.
Carol Leighty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Leighty	Aye
Tom Keliinoi	Aye
Freda Callahan	Aye

IV. Closing Items

A. Adjourn Meeting

Carol Leighty made a motion to adjourn the meeting.
Freda Callahan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Freda Callahan	Aye
Carol Leighty	Aye
Tom Keliinoi	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
Carol Leighty