

# **Elevate School**

# **November Regular Board Meeting**

#### **Date and Time**

Monday November 13, 2023 at 4:00 PM PST

### Location

8404 Phyllis Place San Diego, CA 92123

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

### **Agenda**

			Purpose	Presenter	Time
l.	Оре	ening Items			4:00 PM
	A.	Record Attendance and Guests		Chancellor Brown	1 m
	B.	Call the Meeting to Order		Chancellor Brown	1 m
	C.	Approve Agenda	Vote	Chancellor Brown	1 m
	D.	Approve Minutes from October 9 Regular Board Meeting	Approve Minutes	Chancellor Brown	1 m

			Purpose	Presenter	Time
	E.	Core Values and Board Meeting Protocol		Chancellor Brown	2 m
	F.	Non-Agenda Public Comment		Chancellor Brown	5 m
II.	Age	enda Items			4:11 PM
	A.	Executive Director Report	FYI	Ryan Elliott	15 m
	В.	Financial Update	FYI	Adam McWethy	15 m
	C.	23-24 Board Goal Updates	Discuss	Chancellor Brown	15 m
	D.	Director Evaluation Process Update	Discuss	Veronica Maxwell	10 m
	E.	Approve Interscholastic Sports Policy	Vote	Ryan Elliott	5 m
	F.	Approve Addition of Annual Notification of Vision Screenings in Student/Parent Handbook	Vote	Ryan Elliott	5 m
III.	Clo	sing Items			5:16 PM
	A.	Adjourn Meeting	Vote		

# Approve Minutes from October 9 Regular Board Meeting

Section: I. Opening Items

Item: D. Approve Minutes from October 9 Regular Board Meeting

Purpose: Approve Minutes

Submitted by:

**Related Material:** Minutes for October Regular Board Meeting on October 9, 2023

Elevate School - November Regular Board Meeting - Agenda - Monday November 13, 2023 at 4:00 PM



# **Elevate School**

## **Minutes**

# October Regular Board Meeting

### **Date and Time**

Monday October 9, 2023 at 4:00 PM

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

### **Directors Present**

Becky Madeja, Chancellor Brown, Cheryl Gorman, Veronica Maxwell

### **Directors Absent**

Adam McWethy

#### **Guests Present**

DeAnna Jones (remote), Ryan Elliott

### I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order

Chancellor Brown called a meeting of the board of directors of Elevate School to order on Monday Oct 9, 2023 at 4:01 PM.

### C. Approve Agenda

Chancellor Brown made a motion to approve the October 9, 2023 agenda.

Cheryl Gorman seconded the motion.

The board **VOTED** to approve the motion.

### D. Approve Minutes from September 11 Regular Board Meeting

Cheryl Gorman made a motion to approve the minutes from Regular Board Meeting on 09-11-23.

Chancellor Brown seconded the motion.

Becky Madeja abstained

The board **VOTED** to approve the motion.

### E. Core Values and Board Meeting Protocol

Board read the Core Values. Ryan asked us to reflect on Elevate Core Values and how the core values ground us as a Board.

### F. Non-Agenda Public Comment

No public comments.

### II. Agenda Items

### A. Executive Director Report

- · Mission, core values were reviewed
- Rally cry "We are one" will turn into a banner
- · Scope and Sequence Oct. 4 was census day
  - 476 students (462 in 22-23)
  - Through October 5 attendance rate is above 96%
- Reviewed 22-23 CAASPP (ELA 79.80%, Math 69.18%) and Beginning of the year
   i-Ready data
- · Parent/Family opportunities
  - · Coffee with directors
  - Middle school parents/guardians invited to leadership assemblies. Well received
  - ∘ ELAC
  - · Getting ready for HS and MS engagement mtg
  - · Parent advisory meeting
  - Military coffee was well attended
- After-school opportunities

- Two middle school sports teams volleyball and flag football
- New clubs starting on middle school campus starting next week (art club, HW club, chess club)
- Consideration being given to expand to other campuses
- The Local Indicators were reviewed with the Board

### **B.** Financial Update

DeAnna Jones gave a financial update.

- Reviewed Reports: The financial dashboard for August was reviewed, including some new reports such as the Cares Stimulus Expenditure.
- Recently Submitted Reports: Reports that were recently submitted included the spring ConApp, 2022-2023 federal interest earned (not required for Elevate due to funding), P2 revisions, various audit reports, and YE El Dorado SPED.
- Pending Reports for October: Reports that are pending for the month of October include Use Tax, Cares Stimulus Expenditure Reporting, ELOG Spending report, PCSGP, and Federal Cash Collection.
- Enrollment Numbers: There was a reduction in enrollment numbers compared to the budget. In Month 1, there were 475 students, while the forecast had been 476.

### C. 22-23 Elevate Foundation Report

In the Governing Board minutes, Kjersti Williams, the president of the Elevate School Foundation, provided the following report:

- Mission Statement Review: The foundation reviewed its mission statement.
- Foundation Website Access: It was noted that the foundation's website can be accessed through the Elevate website, with presentations linked to the website for easy parent access.
- Elevate School Foundation's Main Goal: The primary goal of the Elevate School Foundation is to support the school.
- Financial Update: The foundation reported a solid one-year financial status. They have allocated \$40,000 for salaries, focusing on PE, STEM, and Art, as well as \$20,000 for field trips. A fall appeal letter is scheduled for the coming week. APEX is the largest fundraiser.
- Annual Fundraising Plan: The foundation outlined its annual fundraising plan,
   which includes key fundraisers such as the fall appeal letter and the APEX fun run.
   Additionally, they have monthly activities like dine-outs and snow-cone days.
- Support and Volunteers: The foundation expressed the need for volunteers to support their initiatives. They highlighted ways for support, which include communication support from the school, volunteering from school staff, and participation from the board to help build community connections. It was also recognized that there are no paid staff members to execute these tasks.

- Involvement of Families: Families were encouraged to contribute by donating, volunteering their time, and helping in building community connections. Kjersti emphasized the importance of "The all important T's: time, treasure, talent."
- Long-Term Goals: The board was asked about their long-term goals for the foundation. Chance expressed gratitude for the updated information.

### D. 23-24 Board Goal Updates

- Strategic Plan Update: Adam and Ryan had a meeting with 3rd Plateau. They've conducted focus groups, involving staff members and parents, to gather feedback. This feedback will be sent to the steering committee, and on October 19, the steering committee will convene to continue working with 3rd Plateau. A SWOT analysis is part of the process, and documents like LCAP have been shared with them.
- Community Partnerships: There's a discussion about community partnerships involving military, businesses, colleges, and how this relates to both the school board and the foundation's goals. The question was raised about defining what is meant by "community partners" and distinguishing between the board's goals and the foundation's community connection goals. Adam and Veronica were tasked with addressing this clarification.

#### E. Director Evaluation Process Update

In the discussion regarding the Director Evaluation process for the Governing Board minutes, Veronica outlined the following steps:

- Pilot Goal-Oriented Evaluation: It was proposed to pilot a goal-oriented evaluation process for the Director this year.
- Pre-Assessment Survey: To assist the director in selecting the goals he will focus on during the year, a pre-assessment survey will be distributed to both Board members and Elevate staff.
- Utilizing Survey Results: The results from this survey will play a crucial role in helping the director determine his next steps and the development of his goals for the evaluation process.

### F. Approve Proposed Posting Guidelines

Veronica Maxwell made a motion to approve the proposed posting guidelines. Becky Madeja seconded the motion.

The proposed posting guidelines had been updated from what was shared at the September Board meeting. The changes included:

- · Addition of Ed Codes reference
- Deletion of Assistant Director's name

The board **VOTED** to approve the motion.

### G. Resolution to designate R. Elliott as Authorizing Agent for School Credit Card

Chancellor Brown made a motion to designate Ryan Elliot as authorizing agent for School Credit Card.

Cheryl Gorman seconded the motion.

The board **VOTED** to approve the motion.

### III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,

Veronica Maxwell

# Core Values and Board Meeting Protocol

Section: I. Opening Items

Item: E. Core Values and Board Meeting Protocol

Purpose:

Submitted by:

Related Material: Elevate Core Values & Board Meeting Norms.pdf

# **Elevate Core Values & Board Meeting Norms**

Excellence: We hold ourselves to a high standard, and believe everyone in our community is capable of achieving greatness.

- We seek opportunities and are prepared to take advantage of them
- We challenge each other in order to achieve the highest standards
- We follow-through on our commitments

Leadership: We believe every person is capable of creativity and innovation that can cause positive change in the world. We will create the opportunities for all students + staff to practice and achieve their leadership potential.

- We model the 7 Habits in our interactions and influence our school community to do the same
- We recognize and build upon the creativity, innovation, and leadership of one another and all those in our school community
- We take a learning stance and seek out examples of innovation and best practice in order to grow

Justice: We are agents of change committed to exploring how our identities, community diversity, and action lead to justice.

- We solicit and listen to all community input, especially voices that often go unheard
- We are transparent with our rationale for decision-making
- We make decisions honoring our most vulnerable members
- We make decisions consistent with Elevate Core Values

# Community: We are better together. Each member is valued as an essential contributor to our community.

- We speak to each other in-person, and with kindness and respect, when expressing thoughtful and challenging ideas
- We listen with an ear of understanding and consideration for different perspectives and life experiences
- We focus on bringing the entire Elevate community together by honoring the benefits of our diversity

This is a living document: we will check in on our Elevate Board Meeting Norms based on our Core Values at our annual retreat. As a Board we will undergo a self-assessment of Elevate Board Meeting Norms as needed to encourage mindfulness.

# Financial Update

Section: II. Agenda Items Item: B. Financial Update

Purpose: FY

Submitted by:

Related Material: EE School Sept 23 Financial Packet.pdf

### **ELEVATE SCHOOL - Financial Dashboard (September 2023)**



500

450 400

350

300

250

200 150

100

50

0

Oct Nov

Enrollment —Actual ADA

Dec 1su

### **KEY POINTS**

#### **Upcoming Reporting:**

The First Interim Report, which reflects October 2023 YTD, is due next month to San Diego Unified School District.

#### **Updated State Published Funding:**

The State published the preliminary allocations for Prop 28 Arts & Music. Monthly principal apportionment payments will commence in February. We are anticipating 20% of the total each month in March to July.  $Total \, Allocation = $63,253; \, Budgeted \, Amount = $67,956 \\ -$4,703 \, Variance$ 

The State has released the revised Arts, Music, and Instructional Materials Discretionary Block Grant amount. New Allocation = \$252,068; October 2022 Published Allocation = \$261,348 (Elevate is expected to spend \$67K in the current year) -59,280 Variance

The State has released the revised Learning Recovery Emergency Block Grant amount. New Allocation = \$342,131; September 2022 Published Allocation = \$399,283 (Elevate is expected to spend \$196K in the current year) -\$57K Variance

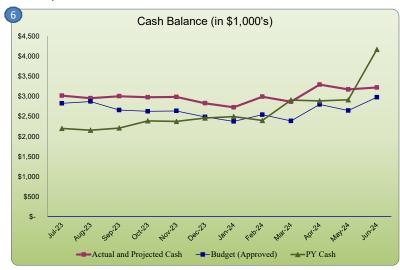
3	)	Average Daily Attendance Analysis											
	Category	Actual through Month 2	Forecasted P2	Budgeted P2	Better/ (Worse)	Prior Year P2							
	Enrollment	475	476	488	(12)	459							
	ADA %	96.5%	96.3%	96.2%	0.1%	95.0%							
	ADA	457.61	457.87	469.50	(11.63)	437.82							

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LCFF Supplemental & Concentration Grant Factors												
Category	Budget	Forecast	Variance	Prior Year								
Unduplicated Pupil %	49.2%	50.4%	1.2%	38.2%								
3-Year Average %	44.3%	44.6%	0.4%	41.1%								
District UPP C. Grant Cap	58.5%	51.5%	-7.0%	51.5%								

5								
	Forecast	VS. Bu	dget		FY 23-24 YTD	Histo	orical	
As a % o	f As of	FY 23-24	Variance	Actual		Variance		
INCOME STATEMENT Revenu	09/30/23	Budget	B/(W)	YTD	Budget YTD	B/(W)	FY 22-23	FY 21-22
Local Control Funding Formula	5,236,935	5,366,364	(129,430)	914,912	1,182,298	(267,386)	4,601,574	3,762,827
Federal Revenue	898,744	860,527	38,217	109,469	14,229	95,240	1,232,637	934,496
State Revenue	709,274	728,589	(19,314)	56,556	16,912	39,644	532,089	450,739
Other Local Revenue	491,697	441,620	50,077	12,574	95,329	(82,754)	411,560	245,463
Grants/Fundraising	112,260	112,260	-	-	230	(230.37)	71,159	117,904
TOTAL REVENUE	7,448,910	7,509,360	(60,450)	1,093,512	1,308,999	(215,487)	6,849,018	5,511,428
Total per ADA	16,269	15,994	274				15,643	14,047
Certificated Salaries	3,182,626	3,228,477	45,851	508,163	512,900	4,737	2,858,842	2,268,347
Classified Salaries	948,338	949,038	700	170,985	173,095	2,110	836,563	675,155
Benefits	1,237,488	1,245,252	7,764	282,017	252,816	(29,201)	1,038,360	831,976
Total Payroll Expenses \$ 5,368,451 72%	, , , , , ,	, , , ,	, -	. , .	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	( -, - ,	, ,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Student Supplies	414,035	417,325	3,290	90,789	176,054	85,266	493,487	410,742
Operating Expenses	1,553,507	1,559,079	5,572	419,506	396,569	(22,937)	1,509,633	1,162,128
Other	45,621	45,523	(98)	11,568	11,470	(98)	45,491	28,363
Total Other Operating Expenses \$ 2,013,163 27%			, ,		1	` ′		
TOTAL EXPENSES	7,381,615	7,444,694	63,079	1,483,027	1,522,903	39,876	6,782,376	5,376,712
NET INCOME / (LOSS)	67,296	64,667	2,629	(389,515)	(213,905)	(175,610)	66,643	134,716



Ye	ar-End Cash Balaı	nce
Projected	Budget	Variance
3,223,730	2,977,495	246,235

Balance Sheet	6/30/2023	8/31/2023	9/30/2023	6/30/2024 FC
Assets Cash, Operating Cash, Restricted Accounts Receivable Due From Others Other Assets Net Fixed Assets	1,876,982	1,938,927	1,987,954	2,116,488
	1,017,356	1,017,356	1,017,356	1,107,242
	842,436	370,456	343,173	574,538
	(0)	43,360	43,360	43,360
	611,893	517,843	520,017	728,548
	119,383	116,670	112,814	78,761
Total Assets Liabilities A/P & Payroll Due to Others Deferred Revenue Other Liabilities	4,468,051	4,004,613	4,024,674	4,648,937
	155,454	146,576	118,856	153,112
	115,853	108,374	98,589	231,785
	1,038,860	1,038,860	1,038,860	1,038,860
	510,756	510,756	510,756	510,756
Total Liabilities Equity Beginning Fund Bal. Net Income/(Loss) Total Equity Total Liabilities & Equity	1,820,923	1,804,566	1,767,061	1,934,513
	2,580,485	2,647,128	2,647,128	2,647,128
	66,643	(447,082)	(389,515)	67,296
	2,647,128	2,200,047	2,257,613	2,714,424
	4,468,051	4,004,613	4,024,674	4,648,937
Days Cash on Hand	102	96	99	105
Cash Reserve %	27.9%	26.4%	27.1%	28.9%



2023-24 Cash Flow Forecast Prepared by ExED. For use by ExED and ExED clients only. © 2023 ExED

Prepared by ExED. For use by ExED and ExED clients only. © 2023 ExED												A.1 1 f	0/20/2022			
	ACTUAL	ACTUAL	ACTUAL									Actuals as of	9/30/2023	FORECAST	Budget Variance	
	Jul-23	AUG-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Accrual	Jul-23 - Jun-24	Ĭ	
	Jui-23	Aug-25	3ep-23	Ott-23	NOV-23	Dec-23	Jan-24	rep-24	IVIAT-24	Apr-24	iviay-24	Jun-24	Accruai	Jui-23 - Jun-24	·	% Better / (Worse)
Income																
8011-8098 · Local Control Funding Formula Sources																
8011 Local Control Funding Formula	62,804	62,804	113,047	115,548	115,548	115,548	115,548	115,548	105,206	105,206	105,206	105,206	105,441	1,342,659	(128,672)	-9%
8012 Education Protection Account		-	21,891	21,891	-	-	21,891	-	-	2,996	-	-	22,906	91,574	(2,326)	-2%
8096 In Lieu of Property Taxes		218,171	436,342	290,895	290,895	290,895	290,895	661,315	330,658	330,658	330,658	330,658	664	3,802,702	1,569	0%
Total 8011-8098 · Local Control Funding Formula Sources	62,804	280,828	571,280	428,333	406,442	406,442	428,333	776,863	435,864	438,859	435,864	435,864	129,158	5,236,935	(129,430)	-2%
8100-8299 · Federal Revenue																
8181 Special Education - Federal (IDEA)	-	-	-	-	-	-	-	-	-	-	-	-	59,930	59,930	2,305	4%
8221 Child Nutrition - Federal	-	17,647	-	-	2,474	15,669	16,494	12,370	9,896	15,669	14,020	17,318	23,587	145,144	(5,350)	-4%
8291 Title I	-	-	-	-	-	-	15,916	-	-	15,916	-	29,335	2,498	63,665	-	
8292 Title II	-	-	-	-	-	-	2,783	-	-	2,783	-	5,507	59	11,131	-	
8295 Title IV, SSAE	-	-	-	-	-	-	2,500	-	-	2,500	-	· -	5,000	10,000	-	
8296 Title IV, PCSGP	-	-	-	-	-	-	10,898	-	-	10,898	-	-	21,797	43,593	38,593	772%
8299 All Other Federal Revenue	-	-	91,822	-	-	-	-	-	-	423,961	-	139,903	(90,405)	565,281	2,669	0%
Total 8100-8299 · Other Federal Income	-	17,647	91,822	-	2,474	15,669	48,591	12,370	9,896	471,727	14,020	192,063	22,465	898,744	38,217	4%
8300-8599 · Other State Revenue																
8520 Child Nutrition - State	-	-	-	-	634	4,015	4,226	3,169	2,535	4,015	3,592	4,437	65,565	92,187	(1,371)	-1%
8550 Mandate Block Grant	-	-	-	-	-	8,690	-	-	· -	· -	· -	· -	-	8,690	-	
8560 Lottery Revenue			-		-		21,162	-	-	21,162	-	70,826	5,933	119,084	7,812	7%
8592 State Mental Health	1,771	1,771	3,188	3,335	3,335	3,335	3,335	3,335	3,335	3,335	3,335	3,335	310	37,051	10,948	42%
8595 Expanded Learning Opportunity Program	13,112	13,112	23,602	8,011	8,011	8,011	8,011	8,011	8,011	8,011	8,011	8,011	(32,914)	89,010	-	
8596 Prop 28 Arts & Music	-	-	-	-	· <u>-</u>	-	-	-	12,651	12,651	12,651	12,651	12,651	63,253	(4,703)	-7%
8599 State Revenue - Other	-	-	-	-	195,000	-	-	-	· -	75,000	· -	28,200	1,800	300,000	(32,000)	-10%
Total 8300-8599 · Other State Income	14,883	14,883	26,790	11,345	206,979	24,050	36,734	14,515	26,532	124,173	27,588	127,459	53,343	709,274	(19,314)	-3%
8600-8799 · Other Local Revenue																
8660 Interest & Dividend Income	-	-	12,574	4,797	-	3,735	3,741	-	9,819	3,127	-	6,285	922	45,000	10,000	29%
8695 Contributions & Events	-	-	-	-	16,107	-	-	18,322	· -	· -	28,345	24,071	18,905	105,750	-	
8696 Other Fundraising	-	-	-	-	· <u>-</u>	-	-	-	1,016	-	· -	5,494	-	6,510	-	
8699 All Other Local Revenue			-		-	-	-	-	_	-	-	21,630		21,630	-	
8792 Transfers of Apportionments - Special Education			-	28,721	28,721	28,721	28,721	86,835	43,417	43,417	43,417	43,417	49,679	425,067	40,077	10%
Total 8600-8799 · Other Income-Local	-	-	12,574	33,518	44,828	32,456	32,462	105,157	54,252	46,544	71,762	100,897	69,507	603,957	50,077	9%
Prior Year Adjustments															,	
8999 Other Prior Year Adjustment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Prior Year Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL INCOME	77,687	313,358	702,466	473,197	660,723	478,617	546,120	908,905	526,544	1,081,303	549,234	856,283	274,473	7,448,910	(60,450)	-1%
Expense																
Total 1000 · Certificated Salaries	40,272	173,671	294,220	297,163	297,163	297,163	297,163	297,163	297,163	297,163	297,163	297,163	-	3,182,626	45,851	1%
Total 2000 · Classified Salaries	22,023	58,995	89,967	86,373	86,373	86,373	86,373	86,373	86,373	86,373	86,373	86,373	-	948,338	700	0%
3000 · Employee Benefits																
3111 STRS - State Teachers Retirement System	7,692	32,631	54,551	56,758	56,758	56,758	56,758	56,758	56,758	56,758	56,758	56,758	-	605,696	10,943	2%
3311 OASDI - Social Security	1,290	3,438	5,401	5,355	5,355	5,355	5,355	5,355	5,355	5,355	5,355	5,355	-	58,324	516	1%
3331 MED - Medicare	886	3,338	5,488	5,561	5,561	5,561	5,561	5,561	5,561	5,561	5,561	5,561	-	59,763	810	1%
3401 H&W - Health & Welfare	48,930	72,665	14,385	38,121	38,121	38,121	38,121	38,121	38,121	38,121	38,121	-	-	440,950	3,833	1%
3501 SUI - State Unemployment Insurance	31	115	189	192	192	192	192	192	192	192	192	192	-	2,061	28	1%
3601 Workers' Compensation Insurance	-	15,872	11,018	4,007	4,007	4,007	4,007	4,007	4,007	4,007	-	-	-	54,936	(6,846)	-14%
3901 Other Retirement Benefits	-	341	352	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	-	12,353	1,882	13%
3902 Other Benefits	-	3,403	-	-	-	-	-	-	-	-	-	-	-	3,403	(3,403)	100%
Total 3000 · Employee Benefits	58,828	131,804	91,385	111,290	111,290	111,290	111,290	111,290	111,290	111,290	107,283	69,162	-	1,237,488	7,764	1%
4000 · Supplies																
4111 Core Curricula Materials	-	14,488	651	4,683	4,683	4,683	4,683	4,683	4,683	4,683	4,683	4,683		57,282	12,105	17%
4211 Books & Other Reference Materials	-	4,716	647	345	345	345	345	345	345	345	345	345		8,466	672	7%
4311 Student Materials	479	16,583	11,050	3,409	3,409	3,409	3,409	3,409	3,409	3,409	3,409	3,409		58,792	-	
4351 Office Supplies	218	4,011	4,019	3,003	3,003	3,003	3,003	3,003	3,003	3,003	3,003	3,003		35,276	(3,837)	-12%
4371 Custodial Supplies	217	151	2,084	1,386	1,386	1,386	1,386	1,386	1,386	1,386	1,386	1,386		14,925	(1,077)	-8%
4391 Food (Non Nutrition Program)	94	139	5,017	1,590	1,590	1,590	1,590	1,590	1,590	1,590	1,590	1,590		19,559	(6,561)	-50%
4392 Uniforms	-	-	-	2,175	2,175	2,175	2,175	2,175	2,175	2,175	2,175	2,175		19,572	(4,044)	-26%
4393 PE & Sports Equipment	-	-	1,250	205	205	205	205	205	205	205	205	205		3,097	1,015	25%
4399 All Other Supplies	28	1,016	2,151	1,940	1,940	1,940	1,940	1,940	1,940	1,940	1,940	1,940		20,654	-	
4390 Other Supplies	-	-	-	5,910	5,910	5,910	5,910	5,910	5,910	5,910	5,910	5,910	-	62,882	(9,590)	-18%
4411 Non Capitalized Equipment	2,747	9,775	1,754	2,894	2,894	2,894	2,894	2,894	2,894	2,894	2,894	2,894		40,318	-	
4711 Nutrition Program Food & Supplies	-	334	7,169	14,692	15,465	11,599	9,279	14,692	13,145	16,239	15,465	16,239	1,776	136,094	5,016	4%

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	ACTUAL	ACTUAL	ACTUAL									Actuals as of	9/30/2023	FORECAST	Budget Verience	
	ACTUAL Jul-23	ACTUAL Aug-23	ACTUAL Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Accrual	Jul-23 - Jun-24	Budget Variance  Retter / (Worse)	% Better / (Worse)
Total 4000 · Supplies	3,784	51,213	35,792	36,320	37,094	33,227	30,908	36,320	34,774	37,867	37,094	37,867	1,776	414,035	3,290	1%
5000 · Operating Services	3,764	31,213	33,732	30,320	37,034	33,227	30,308	30,320	34,774	37,607	37,034	37,807	1,770	414,033	3,290	170
5211 Travel & Conferences		250	197	1,341	1,341	1,341	1,341	1,341	1,341	1,341	1,341	1,341		12,514	(3,699)	-42%
5311 Dues & Memberships	9,171	8,916	180	107	107	107	107	107	107	107	107	107		19,227	(3,357)	-21%
5451 General Insurance	-	-	-	-	-	-	-	-	-	-	20,000	20,000		40,000	(5,557)	2270
5511 Utilities		2,043	_	2,106	2,106	2,106	2,106	2,106	2,106	2,106	2,106	2,106		20,993	(1,796)	-9%
5531 Housekeeping Services	6,099	5,365	3,120	4,549	4,549	4,549	4,549	4,549	4,549	4,549	4,549	4,549		55,528	(2,023)	-4%
5599 Other Facility Operations & Utilities	-	108	108	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067		9,815	2,596	21%
5619 Other Facility Rentals	82,279	92,732	44,733	36,355	36,355	36,355	36,355	36,355	36,355	36,355	36,355	36,355		546,940	2,330	21/0
5621 Equipment Lease	766	2,633	3,524	1,786	1,786	1,786	1,786	1,786	1,786	1,786	1,786	1,786		23,000	_	
5631 Vendor Repairs	992	851	3,324	652	652	652	652	652	652	652	652	652		7,714	(3,308)	-75%
5812 Field Trips & Pupil Transportation	-	(360)	_	5,040	5,040	5,040	5,040	5,040	5,040	5,040	5,040	5,040		45,000	(3,300)	7370
5821 Legal		1,733	120	2,572	2,572	2,572	2,572	2,572	2,572	2,572	2,572	2,572		25,000	_	
5823 Audit		1,733	120	1,469	1,469	1,469	1,469	1,469	1,469	1,469	1,469	1,469		13,220	2,518	16%
5831 Advertisement & Recruitment			1,363	1,403	123	123	123	123	123	123	123	123		2,473	4,509	65%
5842 Special Education Services		2,452	16,102	15,716	15,716	15,716	15,716	15,716	15,716	15,716	15,716	15,716		160,000	4,309	03/0
5843 Non Public School		2,432	10,102	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	_	15,000	_	
5844 After School Services		1,800	9,625	8,621	8,621	8,621	8,621	8,621	8,621	8,621	8,621	8,621	-	89,010	-	
		500	8,590	3,434	3,434	3,434	3,434	3,434	3,434	3,434	3,434	3,434		40,000	-	
5849 Other Student Instructional Services	2,700	2,700	8,590	3,434 4,956	3,434 4,956	3,434 4,956	4,956	3,434 4,956	3,434 4,956	3,434 4,956	3,434 4,956	3,434 4,956		50,000	-	
5852 PD Consultants & Tuition	13,400	24,463	24,800	4,956 12,797	4,956 12,797		4,956 12,797			4,956 12,797	4,956 12,797	4,936 12,797		177,836	2,964	20/
5859 All Other Consultants & Services						12,797		12,797	12,797							2%
5861 Non Instructional Software	12,576	13,343	5,723	2,040	2,040	2,040	2,040	2,040	2,040	2,040	2,040	2,040		50,000	-	
5865 Fundraising Cost		-	72	631	631	631	631	631	631	631	631	631		5,750	- 4 204	20/
5871 District Oversight Fees	-	-	-	5,819	5,819	5,819	5,819	5,819	5,819	5,819	5,819	5,819		52,369	1,294	2%
5872 Special Education Fees (SELPA)	407	- 240	2 270	1,164	1,164	1,164	1,164	3,298	1,649	1,649	1,649	1,649	-	14,550	(1,271)	-10%
5899 All Other Expenses	197	240	2,278	550	550	550	550	550	550	550	550	550		7,670	2,692	26%
5911 Office Phone	1,768	-	2,512	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333		16,276	4,627	22%
5921 Internet	-	-	6,148	4,650	4,650	4,650	4,650	4,650	4,650	4,650	4,650	4,650		48,000	-	
5923 Website Hosting	•	-	16	457	457	457	457	457	457	457	457	457		4,125	-	
5931 Postage & Shipping	•	97	337	102	102	102	102	102	102	102	102	102		1,347	(194)	-17%
5999 Other Communications	-	12	132	0	0	0	0	0	0	0	0	0		148	21	13%
Total 5000 · Operating Services	129,947	159,878	129,681	121,103	121,103	121,103	121,103	123,237	121,588	121,588	141,588	141,588	-	1,553,507	5,572	0%
6000 · Capital Outlay																
6901 Depreciation Expense	3,856	3,856	3,856	3,799	3,799	3,799	3,780	3,780	3,780	3,780	3,780	3,756		45,621	(98)	0%
6911 Amortization Expense - Lease Assets	-	-	-	-	-	-	-	-	-	-	-	-		-		
Total 6000 · Capital Outlay	3,856	3,856	3,856	3,799	3,799	3,799	3,780	3,780	3,780	3,780	3,780	3,756	-	45,621	(98)	0%
7000 · Other Outgo																
7438 Interest Expense	-	-	-	-	-	-	-	-	-	-	-	-		-	-	
Total 7000 · Other Outgo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENSE	258,710	579,417	644,900	656,047	656,820	652,954	650,615	658,162	654,966	658,060	673,280	635,907	1,776	7,381,615	63,079	1%
NET INCOME	(181,023)	(266,058)	57,566	(182,850)	3,903	(174,337)	(104,495)	250,743	(128,423)	423,244	(124,046)	220,376	272,696	67,296	2,629	4%
Operating Income														112,917		
EBITDA														112,917		
Beginning Cash Balance	2 804 220	3,019,477	2 056 284	3,005,310	2,978,532	2,986,234	2,829,336	2,728,620	2,993,534	2,868,892	3,295,916	3,175,650	3,223,730	2,894,339	48,273	
	2,894,339	3,019,477	2,956,284	3,005,310	2,978,532	2,980,234	2,829,330	2,728,020	2,993,534	2,808,892	3,295,910	3,173,030	3,223,730	2,894,339	48,273	
Cash Flow from Operating Activities	(404.000)	(255.250)		(400.050)	2.000	(474.007)	(404 405)	252 742	(400 400)		(404.045)	222.275	272.505	57.005	2.522	
Net Income	(181,023)	(266,058)	57,566	(182,850)	3,903	(174,337)	(104,495)	250,743	(128,423)	423,244	(124,046)	220,376	272,696	67,296	2,629	
Change in Accounts Receivable																
Prior Year Accounts Receivable	409,652	62,328	27,283	142,394	-	13,642	-	10,391	-	-	-	-		665,689	(83,454)	
Current Year Accounts Receivable	-		-										(397,792)	(397,792)	(214,891)	
Change in Due from	(13,239)	(30,120)	-											(43,360)	(43,360)	
Change in Accounts Payable	(17,665)	40,497	(57,992)									32,480	1,776	(905)	7,696	
Change in Due to	(147)	(7,332)	(9,785)	9,880	-	(2)	-	-	-	-	-	-	123,319	115,932	405,226	
Change in Accrued Vacation	-		-											-	-	
Change in Payroll Liabilities	(73,604)	41,895	30,272											(1,437)	(1,437)	
Change in Prepaid Expenditures	(2,690)	96,740	(2,173)									(208,531)		(116,654)	40,452	
Change in Deposits	-		_											-	-	
Change in Deferred Revenue			_											-	-	
Change in Other Long Term Assets	_	-	_											-		
Change in Other Long Term Liabilities	_		_													
_																

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#### ELEVATE SCHOOL

2023-24 Cash Flow Forecast

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	ACTUAL	ACTUAL	ACTUAL											FORECAST	Budget Variance
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Accrual	Jul-23 - Jun-24	Better / (Worse) % Better / (Worse)
Depreciation Expense	3,856	3,856	3,856	3,799	3,799	3,799	3,780	3,780	3,780	3,780	3,780	3,756		45,621	98
Cash Flow from Investing Activities	-		-												
Capital Expenditures	-	(4,998)	-	-	-	-	-	-	-	-	-	-		(4,998)	85,002
Cash Flow from Financing Activities	-		-												
Source - Sale of Receivables		-	-	-	-	-	-	-	-	-	-	-		-	-
Use - Sale of Receivables		-	-	-	-	-	-	-	-	-	-	-		-	-
Source - Loans		-	-	-	-	-	-	-	-	-	-	-		-	-
Use - Loans		-	-	-	-	-	-	-	-	-	-	-		-	-
Ending Cash Balance	3.019.477	2.956.284	3.005.310	2.978.532	2.986.234	2.829.336	2.728.620	2.993.534	2.868.892	3.295.916	3.175.650	3,223,730	3.223.730	3,223,730	246.235

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## Elevate School Financial Analysis September 30, 2023

### **Net Income**

Elevate School is projected to have a net income of \$67,296 in the Fiscal Year 2023-24. This is \$2,629 more than the current board-approved budget.

#### **Balance Sheet**

As of September 30, 2023, the school's operating cash balance was \$1,987,954, with an additional amount of \$1,017,356 reserved for Economic Uncertainty.

As of September 30, 2023, the Accounts Receivable balance was \$343,173.

As of September 30, 2023, the Accounts Payable balance, including payroll liabilities, totaled \$118,856.

#### **Income Statement**

#### Revenue

Total revenue for Fiscal Year 2023-24 is projected to be \$7,448,910, which is \$60,450 less than the board-approved budget.

- LCFF is projected to be \$129,430 unfavorable based on a 476 enrollment and 96.3% ADA, resulting in a 457.87.
- Federal Revenue is projected to be \$38,217 favorable mainly due to an increase in PCSGP allocation.
- Other State Revenue is projected to be \$19,314 unfavorable due to a reduction in Learning Recovery spending.
- Other Local Revenue is projected to be \$50,077 favorable due to an increase in State SPED Revenue and Interest Income.

### Expenses

Total expenses for the year are projected to be \$7,381,615. This is \$63,079 less than the budgeted amount.

• Certificated Salaries are projected to be \$45,851 less than the budgeted amount due primarily to an adjustment to the FTE of a staff member.

#### **ADA & Enrollment**

Financials were calculated based on an enrollment of 476 and an ADA percentage of 96.3%, resulting in an Average Daily Attendance of 457.87. Budgeted enrollment was 488 with a 96.2% ADA percentage, resulting in an Average Daily Attendance of 469.50.

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### Elevate School Check Register From 09/01/2023 to 09/30/2023

Check #	Vendor Name	Date Description	Amount
1	HEALTH NET OF CALIFORNIA, INC	9/11/2023 08/23 - HEALTH PREMIUM	16,630.85
1002908	RENAISSANCE	9/5/2023 EDUCLIMBER SOFTWARE LICENSE	10,633.44
1002909	EXED	9/18/2023 08/23 - MANAGEMENT CONTRACT FEE, CALPADS & SIS SUPPORT SERV	22,207.59
1002910	DBA CITY VIEW CHURCH	9/25/2023 10/23 - RENT FOR MIDDLE SCHOOL CAMPUS, OFFICE RENT	18,500.00
1002911 1438M	FAITH COMMUNITY CHURCH CHOICE BUILDER ADMINISTRATORS	9/25/2023 10/23 - RENT W/ CREDIT 9/1/2023 09/23 - HEALTH PREMIUM	24,453.34 8,919.95
1439M	VOID	9/1/2023 VOID	0.00
1440M	NATIONAL COUNCIL OF TEACHERS OF MATHEMATICS	9/1/2023 09/23 - NCTM GRANT FUNDS	1,973.00
1441M	William E desirate of Texamens of Martines	9/5/2023 08/23 - PAYROLL	2,330.47
1442M	RUN THE RACE LLC	9/5/2023 08/30/23 - UHAUL RENTAL & GAS	71.55
1443M	CATHLEEN C. WALLACE	9/11/2023 09/19/23 - NATIVE TALK STORYTELLING	200.00
1444M	CALVERT DESIGN AND PRINT	9/19/2023 09/23 - SIGNS & INSTALLATION	1,166.29
1445M		9/27/2023 09/23 - PAYROLL	1,754.92
1446M	DBA CITY VIEW CHURCH	9/28/2023 10/23 - RENT BALANCE	1,500.00
1447M	MICHELLA ALMEIDA	9/28/2023 MILEAGE	88.31
2309050-1019M	CHARTER TECH SERVICES	9/5/2023 09/23 - MONTHLY TECH SERVICE	2,500.00
2309060-1019M	CHARTERSAFE	9/6/2023 09/23 - WORKERS' COMPENSATION	3,968.00
2309061-1019M	ASSURITY LIFE INSURANCE COMPANY	9/6/2023 08/23 - HEALTH PREMIUM	2,568.11
2309062-1019M	AT&T	9/6/2023 08/07/23-09/06/23 - PHONE SERVICE	1,256.20
2309081-1019M	LUNCH ASSIST, INC	9/8/2023 07/23 - NUTRITION CONSULTING, LUNCH ASSIST PRO -NUTRITION TRAINING	11,400.00
2309110-1019M	CHOICE BUILDER ADMINISTRATORS	9/11/2023 10/23 - HEALTH PREMIUM	4,711.77
2309190-1019M	ASSURITY LIFE INSURANCE COMPANY	9/19/2023 09/23 - HEALTH PREMIUM	2,792.17
2309200-1019M	CHARTER TECH SERVICES	9/20/2023 08/23 - VISIO PLAN 2	2.20
2309220-1019M	AT&T	9/22/2023 09/07/23-10/06/23 - PHONE SERVICE	1,256.20
2309221-1019M	CHARTERSAFE	9/22/2023 FY22-23 - WORKERS COMPENSATION AUDIT	7,050.18
2309250-1019M	KAISER FOUNDATION HEALTH PLAN INC	9/25/2023 09/23 - HEALTH PREMIUM	15,020.10
2309280-1019M	BUSINESS CARD	9/28/2023 08/07/23-09/06/23 - CREDIT CARD PURCHASES	22,180.27
A012531	ODP BUSINESS SOLUTIONS LLC	9/1/2023 CLASSROOM & OFFICE SUPPLIES, ETC	640.49
A012532	ODP BUSINESS SOLUTIONS LLC	9/1/2023 BINDERS	1,496.56
A012604	ODP BUSINESS SOLUTIONS LLC	9/11/2023 CONSTRUCTION PAPER, PAPER, PENS	1,365.07
A012605	SOUND THERAPIES, INC.	9/11/2023 08/23 - SPEECH & LANGUAGE THERAPY	7,533.68
A012606	OPEN WORKS	9/11/2023 07/23 - JANITORIAL SERVICES AT TS CAMPUS	2,734.00
A012607	DENISE FINNEY	9/11/2023 08/31/23-09/05/23 - EDUCATIONAL CONSULTATION	2,000.00
A012697	ODP BUSINESS SOLUTIONS LLC	9/18/2023 OFFICE SUPPLIES, BATTERIES	1,047.89
A012698	OPEN WORKS	9/18/2023 09/23 - JANITORIAL SERVICES AT TS CAMPUS	2,734.00
A012699 A012700	WAXIE'S SANITARY SUPPLY SCHOOLMINT, INC	9/18/2023 ROLL TOWELS 9/18/2023 10/17/23-10/26/24 - SM CHARTER - APPLICATION & LOTTERY	85.69 4,642.51
A012700	PHONG VU	9/18/2023 AMAZON - FOLDING BENCHES FOR PE MS CAMPUS	350.64
A012832	ODP BUSINESS SOLUTIONS LLC	9/25/2023 COPY PAPER, BATTERIES	699.86
A012833	TOP NOTCH CATERING	9/25/2023 08/23 - MEALS	7,168.75
A012834	DENISE FINNEY	9/25/2023 09/11/23-09/12/23 - EDUCATIONAL CONSULTATION	2,000.00
A012894	ODP BUSINESS SOLUTIONS LLC	9/28/2023 CONSTRUCTION PAPER	24.86
A012895	ODP BUSINESS SOLUTIONS LLC	9/28/2023 PAPER	471.48
A012896	DENISE FINNEY	9/28/2023 09/25/23-09/26/23 - EDUCATIONAL CONSULTATION	2,000.00
E011473	FRANKLIN COVEY CLIENT SALE INC.	9/1/2023 STUDENT & TEACHER LEADERSHIP GUIDE	4,636.14
E011541	DBA BEARCOM	9/11/2023 (7) TWO-WAY RADIOS	2,746.52
E011542	NCS PEARSON, INC	9/11/2023 SPED INTERACTIVE STUDENT MATERIALS	1.80
E011543	CINTAS	9/11/2023 SIG SANTS, MICROFIBER TOWELS, SANITIZER, ETC	108.58
E011628	CINTAS	9/18/2023 MICROFIBER TOWELS, SIG SANTS, SANITIZER, ETC FOR TS CAMPUS	81.24
E011629	FRANKLIN COVEY CLIENT SALE INC.	9/18/2023 STUDENT CURRICULUM GRADE LEVEL 4	39.98
E011731	NCS PEARSON, INC	9/25/2023 SPED INTERACTIVE STUDENT MATERIALS	2,560.00
E011732	SHARP ELECTRONICS CORPORATION	9/25/2023 06/09/23-09/08/23 - COPIER LEASE	1,093.81
E011733	FRANKLIN COVEY CLIENT SALE INC.	9/25/2023 STUDENT LEADERSHIP GUIDE	54.14
E011817	CINTAS	9/28/2023 SIG SANTS, MICROFIBER TOWELS, SANITIZER, ETC	379.64
E011818	JAMF SOFTWARE, LLC	9/28/2023 07/24/23-07/23/24 - IPAD MANAGEMENT SOFTWARE	3,222.00
E011819	NCS PEARSON, INC	9/28/2023 SPED INTERACTIVE STUDENT MATERIALS	285.00
P041895	SPOONER'S WOODWORKS, INC	9/1/2023 CABINETS FOR MIDDLE SCHOOL - 50% BALANCE	5,000.00
P042170	ATHLEAD ADVANTAGE LLC	9/11/2023 08/23 - MS ATHLETIC LEAGUE FEE - FALL SEASON FY23	1,800.00
P042171	YOUNG, MINNEY & CORR, LLP	9/11/2023 08/23 - LEGAL FEES	120.00
P042172	AZTEC LEASING, INC	9/11/2023 08/27/23-09/26/23 - COPIER LEASE	765.94
P042173	SHARP ELECTRONICS CORPORATION	9/11/2023 07/26/23-08/26/23 - COPIER LEASE	590.10
P042174	STONEWARE, INC	9/11/2023 10/14/23-10/13/24 - ANNUAL SUBSCRIPTION LICENSE	2,779.00
P042175	CALNET	9/11/2023 07/23-08/23 - INTERNET SERVICE FOR ALL CAMPUSES	6,148.24
P042176	AZTEC LEASING, INC (SMX6071)	9/11/2023 08/10/23-09/09/23 - COPIER LEASE	261.84
P042177	JILLIAN WILLIAMS	9/11/2023 CASP - LEGAL ISSUES & ERMHS ASSESSMENTS REGISTRATION	125.00
P042178	VERT ENVIRONMENTAL	9/11/2023 08/16/23 - LEAD IN WATER INSPECTION	1,695.00
P042179	RUN THE RACE LLC	9/11/2023 08/14/23-08/25/23 - MAINTENANCE & CUSTODIAL SERVICES	536.80
P042488	JILLIAN WILLIAMS	9/18/2023 MHS - AUTISM RATING SCALES, WPS - TEST PROTOCOLS	435.99
P042489 P042490	JACLYN BROWN	9/18/2023 TEACHERS PAY TEACHERS - SEL ACTIVITIES AND LESSONS	52.05
P042490 P042491	FAITH COMMUNITY CHURCH SHANNON CHATFIELD	9/18/2023 ROOM RENTAL - WORSHIP CENTER 9/18/2023 TARGET - CLASSROOM SUPPLIES	262.50 150.00
P042491 P042492	ALICIA HITHE	9/18/2023 MILEAGE 9/18/2023 MILEAGE	70.74
P042492 P042493	CAMILLE KLEPACZ	9/18/2023 MILEAGE  9/18/2023 AMAZON, WALMART, TARGET - CLASSROOM SUPPLIES, WALMART, ETC	150.00
P042493 P042494	IDENTITY THEFT GUARD SOLUTIONS, INC	9/18/2023 07/23 - IDENTITY THEFT PROTECTION	1,277.09
	ALEXANDRA CRAFT	9/18/2023 AMAZON - CLASSROOM SET UP & PBL	40.26
P042495			

### Elevate School Check Register From 09/01/2023 to 09/30/2023

Check #	Vendor Name	Date	Description	Amount
P042497	APEX THERAPIES, INC	9/18/2023 08/23 - OCCUPATIONA	AL THERAPY SERVICES	2,452.00
P042498	MADELINE PERRY	9/18/2023 TARGET, LAKESHORE -	CLASSROOM SUPPLIES	63.15
P042499	ANGELA GONZALEZ	9/18/2023 MILEAGE		23.51
P042779	NOEL BRAY-HOAGLAND	9/25/2023 AMAZON - BOOKS		150.00
P042780	RUN THE RACE LLC	9/25/2023 08/28/23-09/08/23 - N	MAINTENANCE & CUSTODIAL SERVICES	386.20
P042781	KCE CHAMPIONS LLC	9/25/2023 07/03/23-07/14/23 - E	LOP SCHOLARSHIPS	9,624.55
P042782	ARIANNA MARRIOTTI	9/25/2023 MICHAELS - STICKERS,	POSTERS	83.34
P042783	CAMILLE KLEPACZ	9/25/2023 PBL SUPPLIES		23.97
P042784	JIM GILLINGHAM	9/25/2023 CLASSROOM MATERIA	ıLS	150.00
P042994	FAITH COMMUNITY CHURCH	9/28/2023 ROOM RENTAL - CHILD	DREN CENTER	50.00
P042995	CHARTER SCHOOLS DEVELOPMENT CENTER	9/28/2023 FY23 - HR ACADEMY R	EGISTRATION	2,700.00
P042996	MADELINE PERRY	9/28/2023 TARGET - SLINKYS, SLIN	ME & SQUISHIES	12.93
P042997	SANDRA ALKTAN	9/28/2023 STUDENT MATERIALS		149.83
		Total		275,619.27

# Approve Interscholastic Sports Policy

Section: II. Agenda Items

Item: E. Approve Interscholastic Sports Policy

Purpose: Vote

Submitted by:

Related Material: BP 5010 Interscholastic Sports Policy.pdf



# **BP 5010 Interscholastic Sports Policy**

Elevate School recognizes that the educational program can best be achieved through a diversity of learning experiences. Competitive sports can enhance Elevate spirit and student morale and impact positively on students' social growth, development and physical well-being, provided the athletic programs are carefully planned.

Athletic activities do not take precedence over academics, but rather supplement academic study. Therefore, interscholastic sports must not conflict with or jeopardize the academic program of Elevate. Interscholastic sports must not exploit the students participating in such activities and must always be conducted in a manner that promotes students' health and welfare. The goal of interscholastic sports is the development of motor skills, the maintenance of physical fitness, development of self-awareness and socially desirable behavior and to develop recreation skills and positive character traits such as discipline, commitment, sportsmanship and co-operation.

Every student, coach, and advisor is a representative of Elevate. Therefore, they must be exemplary role models. All students participating in interscholastic sports must maintain a good citizenship record and passing grades in all classes. Elevate School shall maintain and provide accident insurance, including medical and hospital service for students injured during interscholastic sport activities. Parents/guardians will be required to receive a notice that:

- 1. They are aware of the risk inherent in interscholastic sports and that the charter school cannot guarantee that their student will not be injured despite the charter school's commitment to provide for students' health and safety;
- 2. It is imperative that the student strictly adhere to all safety rules, regulations and instructions as well as rules and guidelines related to sportsmanship and citizenship.

All parents/guardians will be required to sign a statement that they have received the notice, understand its contents and give permission for their student to participate in interscholastic sports. Elevate School will maintain membership in the sports leagues

such as, but not limited to AthLEAD Advantage Sports, YMCA Middle School Play Athletic League (MSPAL), and/or California Interscholastic Federation ("CIF") if necessary. Elevate will appoint a school representative to MSPAL, AthLEAD & CIF and comply with all rules and regulations of MSPAL, AthLEAD & CIF if Elevate decides to participate in CIF.

The Executive Director and/or Athletic Coordinator will approve participation in all interscholastic sports and the schedule of all interscholastic sports, ensuring that the playing season is of reasonable duration. The Executive Director shall be responsible to the Board for compliance with all MSPAL, AthLEAD and CIF rules and regulations and all federal and state law including, but not limited to, Title IX, Educational Amendments of 1972, Prohibition of Sex Discrimination. The Executive Director or designee will approve all interscholastic sports and arrange for all bus transportation. The Executive Director or designee or Athletic Coordinator of Elevate will be present at all interscholastic sports events hosted by Elevate and ensure that the presence or ready availability of emergency medical treatment is available at all sporting activities.

All students participating in interscholastic sports must first obtain a medical clearance. Any injured students must receive medical clearance prior to again participating in any interscholastic sports. All participating students are required to wear appropriate safety equipment in the manner approved by the manufacturer.

Coaches and full-time members of the Elevate school staff, will be knowledgeable and competent in first-aid and emergency procedures, coaching techniques and adolescent psychology as it relates to sports participation. Coaches will ensure that training and competition will not over-tax the physical capabilities of the participating students and that students are instructed in safety, health and proper training.

Emergency Services		
Call EMS and provide the location		
Serra Mesa	2285 Murray Ridge Rd, San Diego Basketball Court	
Tierrasanta	5606 Antigua Blvd, San Diego Upper Fields	
Middle School	8404 Phyllis Place, San Diego Parking Lot	
Emergency Number: 911		
Non - Emergency Number: (619) 531-2000 or (858) 484-3154		
Eastern Division PD Location: 9225 Aero Dr, San Diego		
Fire Department Location: 9366 Friars Rd, San Diego		
Emergency Medical Center: Rady Children's 3020 Childrens Way, San Diego		

# Administering CPR

- 1. Position person on his/her back.
- Put one hand on top of the other on middle of person's chest. Keeping arms straight, push hard and fast, (100 compressions/minute.) Let chest completely recoil after each compression.
- 3. Take turns with other responders as needed.

Responder 1: Athletic Coordinator Responder 2: Head Coach Responder 3: Assistant Coach

#### WHEN AED ARRIVES

- 1. Remove clothing from chest.
- 2. Attach electrode pads as directed by voice prompts.
- Stand clear while AED analyzes heart rhythm.
- Keep area clear if AED advises a shock.
- Follow device prompts for further action.
- After EMS takes over, give AED to Athletic Coordinator for data download.

AED TEAM	
AED Location:	Staff Lounge
Serra Mesa	Rm 212
AED Location:	Office Bungalow
Tierrasanta	Rm B4
AED Location:	MPR Near the
Middle School	Water Station
Responder 1: Athletic Coordinator	
School Nurse Contact Information	Danielle Alden 858 - 751 - 4774

\*By law, all athletic coaches, paid and or volunteer, must be currently certified in CPR and First Aid and Concussion Awareness as outlined in Section 5590-5596 of Title V of the California Code of Regulations and Education Code Sections 35179.5 and 44919. More information can be found at <a href="http://cifstate.org/">http://cifstate.org/</a> under the Health & Safety tab, in the Sports Medicine Handbook.

# Approve Addition of Annual Notification of Vision Screenings in Student/Parent Handbook

Section: II. Agenda Items

Item: F. Approve Addition of Annual Notification of Vision Screenings in

Student/Parent Handbook **Purpose:** Vote

Submitted by: Related Material:

2023.11.13 Annual Notice to Parents\_Guardians about Annual Vision Screening in Select Grades.p

df

### Annual Notice to Parents/Guardians about Annual Vision Screening in Select Grades

In accordance with the California Education Code (EC) Section 49455, student vision screening will be provided at school entry Transitional Kindergarten/Kindergarten, two, five, and eighth grades and to all students enrolled in special education as required for their Individualized Education Plan. Additionally, vision screening may be provided to any student who exhibits signs and symptoms of eye or vision problems. Parents may opt their child out of any non-emergency, invasive physical examination or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, including hearing or vision screenings, or any physical examination or screening permitted or required under state law. Parents have the right to have their child's vision tested outside of school (at the parent's expense) to meet the state law requirement.

<sup>\*\*</sup> This language will be added to the 23-24 Student/Parent Handbook, Annual Notification section, if approved by the board.