

Elevate School

Board Meeting

Date and Time

Thursday January 13, 2022 at 3:30 PM PST

Location

Zoom Meeting ID: 953 0451 5210 Passcode: elevate

The public comment portion of the meeting is set aside for members of the audience to m ake comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and t he total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the d ay of the meeting.

Pursuant to Education Code Section 35144, the State of California's Ralph M. Brown Act, Government Code Section 54956, and AB 361 which allows for deviation from established protocols during meetings, the regular meeting of the Elevate Board scheduled for Thursday, January 13, 2022, will be conducted via Zoom. The Board will accept public testimony via Zoom for the Regular Meeting.

Agenda	Purpose	Presenter	Time
I. Opening Items			3:30 PM
Opening Items			
A. Record Attendance and Guests		Carol Leighty	1 m
B. Call the Meeting to Order		Carol Leighty	1 m
C. Approve Agenda	Vote	Carol Leighty	1 m
D. Approve Resolution of the Elevate Board Considering the Continued State of Emergency and	Vote	Ryan Elliott	2 m

Circumstances for Board Meetings by Teleconference Pursuant to the Brown Act	Purpose	Presenter	Time
E. Approve Minutes from Board Meeting on December 9	Approve Minutes	Carol Leighty	1 m
F. Non-Agenda Public Comment		Carol Leighty	5 m
II. Agenda Items			3:41 PM
A. Executive Director Report	FYI	Ryan Elliott	15 m
B. Financial Update	FYI	Adam McWethy	15 m
C. Approve FY2020-2021 Financial Audit	Vote	Adam McWethy	10 m
* Audit complete but pending final desk review checklist fr	rom State Co	ntroller.	
D. Discussion/Approval of Additional COVID Sick Leave for Staff	Vote	Adam McWethy	10 m
E. Approve Change from Regular Day Schedule to Minimum Day Schedule on January 14	Vote	Ryan Elliott	5 m
F. Executive Director Evaluation Mid-Year Update	FYI	Freda Callahan	10 m
G. Task Force Updates	FYI	Carol Leighty	15 m
III. Closing Items			5:01 PM
A. Adjourn Meeting	Vote		

Cover Sheet

Approve Resolution of the Elevate Board Considering the Continued State of Emergency and Circumstances for Board Meetings by Teleconference Pursuant to the Brown Act

Section:	I. Opening Items
Item:	D. Approve Resolution of the Elevate Board Considering the
Continued State of Eme	rgency and Circumstances for Board Meetings by
Teleconference Pursuar	it to the Brown Act
Purpose:	Vote
Submitted by:	
Related Material:	
2022.1.13 Elevate_ Res	olution re Continued Conditions for Teleconference Board
Meetings.pdf	

RESOLUTION OF THE BOARD OF DIRECTORS OF ELEVATE SCHOOL CONSIDERING THE CONTINUED STATE OF EMERGENCY AND CIRCUMSTANCES FOR BOARD MEETINGS BY TELECONFERENCE PURSUANT TO THE BROWN ACT

WHEREAS, meetings of the Board of Directors ("Board") of Elevate School are called, held, and conducted in accordance with the Ralph M. Brown Act (Govt. Code § 54950, *et seq.*) (the "Brown Act"), as applicable.

WHEREAS, on or around March 4, 2020, Governor Newsom proclaimed a state of emergency in California in response to the coronavirus (COVID-19) outbreak. The state of emergency remains active, and state and local officials recommend health and safety measures to promote social distancing.

WHEREAS, on or around March 20, 2020, Governor Newsom issued Executive Order N-29-20 to temporarily suspend certain requirements under the Brown Act which, among other things, expanded flexibility to hold meetings by teleconference during the COVID-19 pandemic. Executive Order N-29-20 expired on September 30, 2021.

WHEREAS, following the recent enactment of Assembly Bill 361 (2021), revised Section 54953(e) of the Brown Act now provides modified conditions with regards to Board member and public participation by teleconference during a state of emergency in order to maintain social distancing and mitigate the risk of COVID-19 transmission.

NOW, THEREFORE, this Board hereby finds, resolves and orders as follows:

Section 1. After consideration or reconsideration, as applicable, of the circumstances of the ongoing state of emergency, this Board finds that such circumstances continue to directly impact the ability of Board members to meet safely in person and that state and local health officials continue to recommend measures to promote social distancing.

Section 2. In light of these ongoing circumstances, meetings of the Board, and its committees, if any, shall be called, held and conducted in accordance with the teleconferencing requirements of Section 54953(e)(2) of the Brown Act, rather than Section 54953(b)(3).

Section 3. This resolution shall take effect immediately upon its adoption and shall remain effective for thirty (30) days, or until this Board adopts a subsequent resolution in accordance with Government Code Section 54953.

Section 4. The officers of this Board, the Executive Director, or their designee(s), are individually authorized and directed to take or cause to be taken such other actions as may be required to fulfill the purposes of this resolution.

#

CERTIFICATE OF ADOPTION

I, _____, Secretary of Board of Directors of Elevate School, a California nonprofit public benefit corporation, County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Elevate School, which was held on January 13, 2022, at which all the members of the Board of Directors had due notice and at which a quorum was present; and at such meeting such resolutions were adopted by the following vote:

AYES: NOES: ABSTAIN: ABSENT:

WITNESS my hand this 13th day of January, 2022.

Secretary, Elevate School

Cover Sheet

Approve Minutes from Board Meeting on December 9

Section:	I. Opening Items
Item:	E. Approve Minutes from Board Meeting on December 9
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Meeting on December 9, 2021



Elevate School

Minutes

Board Meeting

Date and Time Thursday December 9, 2021 at 3:30 PM

Location Zoom Meeting ID: 953 0451 5210 Passcode: elevate

APPROVED

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

Pursuant to Education Code Section 35144, the State of California's Ralph M. Brown Act, Government Code Section 54956, and AB 361 which allows for deviation from established protocols during meetings, the regular meeting of the Elevate Board scheduled for Thursday, December 9, 2021, will be conducted via Zoom. The Board will accept public testimony via Zoom for the Regular Meeting.

Directors Present

Adam McWethy (remote), Carol Leighty (remote), Cheryl Gorman (remote), Freda Callahan (remote), Jo Luehmann (remote), Kirsten Grimm (remote)

Directors Absent

Jill Soule

Directors who arrived after the meeting opened Kirsten Grimm

Guests Present

DeAnna Jones (remote), Kellie Hooper, Ryan Elliott (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Carol Leighty called a meeting of the board of directors of Elevate School to order on Thursday Dec 9, 2021 at 3:30 PM.

C. Approve Agenda

Freda Callahan made a motion to approve the agenda. Adam McWethy seconded the motion. The board **VOTED** unanimously to approve the motion.

D. Approve Resolution of the Elevate Board Considering the Continued State of Emergency and Circumstances for Board Meetings by Teleconference Pursuant to the Brown Act

Adam McWethy made a motion to approve the resolution of the Elevate Board Considering the continued state of emergency and circumstances for board meetings by teleconference pursuant to the Brown Act. Freda Callahan seconded the motion. The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from Board Meeting on November 18

Freda Callahan made a motion to approve the minutes from Board Meeting on 11-18-21.

Cheryl Gorman seconded the motion. The board **VOTED** unanimously to approve the motion.

F. Non-Agenda Public Comment

No public comment.

II. Agenda Items

A. Executive Director Report

Kirsten Grimm arrived. Ryan Elliot Reported:

- First day of filing for Winter Exhibition video on 12/16. Each grade level will highlight projects from their character unit.
- Counseling team has organized a military toy drive.
- Coffee with the director held on 12/3
- Covid updates, 50 students tested, 44 students have missed due to symptoms or close contact, 30 students out this week on independent study contract.
- Teachers are preparing for Unit 3
- · Elevate will receive the PCSGP Grant

B. Financial Update

DeAnna Jones reported on the financials

C. Approve FY2021-2022 First Interim Financial Report

Freda Callahan made a motion to approve FY 2021-2022 First Interim Financial Report. Jo Luehmann seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Educator Effectiveness Block Grant Plan 2021

Jo Luehmann made a motion to approve Educator Effectiveness Block Grant Plan 2021. Freda Callahan seconded the motion. The board **VOTED** unanimously to approve the motion.

E. Consideration and approval of supporting foundation

Kirsten Grimm made a motion to approve consideration and approval of supporting foundation. Adam McWethy seconded the motion. The board **VOTED** unanimously to approve the motion.

F. Approve COVID-19 Employee Vaccination Policy

Kirsten Grimm made a motion to approve COVID-19 Employee Vaccination Policy. Freda Callahan seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Jo Luehmann Aye Adam McWethy No Freda Callahan Aye Carol Leighty Aye Cheryl Gorman Aye Jill Soule Absent Kirsten Grimm Aye

G. Task Force Updates

The following task forces gave udpates: Academic Task Force MIddle School Task Force Finance Task Force Equity Task Force Governance Task Force; January retreat tentative date is Jan. 29th.

III. Closing Items

A. Adjourn Meeting

Jo Luehmann made a motion to adjourn the meeting. Kirsten Grimm seconded the motion. The board **VOTED** unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:46 PM.

Respectfully Submitted,

Cheryl Gorman

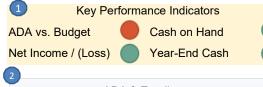
Cover Sheet

Financial Update

Section: Item: Purpose: Submitted by: Related Material: II. Agenda Items B. Financial Update FYI

EE School Nov 21 Financial Packet.pdf

Elevate School - Board Meeting - Agenda - Thursday January 13, 2022 at 3:30 PM ELEVATE SCHOOL - Financial Dashboard (November 2021)



Oct NOV

Enrollment -

450

400

350

300

250

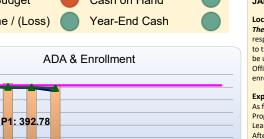
200 150

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50

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AUS SOP



KEY POINTS

JANUARY PROPOSAL (Reported by SSC)

Local Control Funding Formula

The Governor's Budget includes a cost-of-living adjustment (COLA) of 5.33% for the LCFF at a cost of \$3.3 billion. Further, in response to concerns raised around the state about declining enrollment and reduced absence rates, the Budget proposes a change to the LCFF calculation so that the greater of a school district's current-year, prior-year, or the average of three prior-years' ADA may be used. Current law relies on the greater of prior-year or current-year ADA for a school district's LCFF allocation. The Governor's Office intends to engage with stakeholders in the next few months to consider options for charter schools that are facing declining enrollment.

Expanded Learning Opportunities Program

As foreshadowed in the 2021 Budget Act, the Governor increases the ongoing investment in the Expanded Learning Opportunities Program to \$4.4 billion. In addition, the Governor's Budget proposes a onetime investment of \$937 million to support Expanded Learning Opportunities Program infrastructure. The onetime reimbursement rate increases included in the 2021 Budget Act for the After School Education and Safety and 21st Century Community Learning Centers programs also will be extended into 2022-23.

Independent Study

While more details won't be available until the proposed trailer bill language is available in a few weeks, the Governor's Budget Summary mentions a few changes to independent study for 2022-23. Synchronous instruction along with student work product will count for instructional time in independent study. In addition, flexibility will be provided for the timeline for collecting signed independent study plans from each family. These changes recognize that independent study will continue to an option for families that choose to remain in remote learning next school year.

3					
0		Average Da	ily Attendanc	e Analysis	
	Category	Forecasted P2	Budgeted P2	Better/ (Worse)	Prior Year P2
	Enrollment	415	424	(9)	366
	ADA %	94.00%	96.0%	-2.0%	96.0%
	ADA	392.59	407.04	(14.45)	349.50

Jan

Feb Mar Apr

May Jun

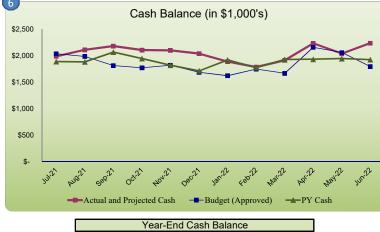
Budget ADA ____ADA

Dec

Actual ADA

4 LCFF Supplemental & Concentration Grant Factors												
Category	Budget	Forecast	Variance	Prior Year								
Unduplicated Pupil %	41.5%	45.2%	3.7%	41.5%								
3-Year Average %	41.5%	42.9%	1.4%	40.7%								
District UPP C. Grant Cap	57.4%	59.2%	1.7%	59.2%								

5	Forecast	VS. Bi	Historical			
INCOME STATEMENT	As of	FY 21-22	Variance			
	11/30/21	Budget	B/(W)	FY 20-21	FY 19-20	
Local Control Funding Formula Federal Revenue State Revenue Other Local Revenue Grants/Fundraising	3,662,339 940,136 495,242 327,784 33,664	3,791,815 854,592 486,253 303,402 33,664	<mark>(129,476)</mark> 85,545 8,989 24,382 0	3,108,971 824,446 188,492 255,270 61,799	2,784,879 467,497 324,291 238,697 121,558	
TOTAL REVENUE	5,459,164	5,469,725	(10,561)	4,438,978	3,936,922	
Certificated Salaries Classified Salaries Benefits Student Supplies Operating Expenses Other	2,232,194 618,114 801,792 426,673 1,158,709 30,070	2,248,419 671,335 837,189 428,361 1,153,810 24,017	16,225 53,221 35,396 1,688 (4,899) (6,053)	1,705,279 601,648 625,991 446,895 943,478 24,342	1,414,423 467,582 738,511 246,121 792,867 15,073	
TOTAL EXPENSES	5,267,552	5,363,130	95,578	4,347,633	3,674,576	
Total per ADA	13,417	13,176	(242)	12,440	11,830	
NET INCOME / (LOSS)	191,613	106,595	85,017	91,345	262,346	



Year-End Cash Balance									
Projected Budget									
1,794,060	440,193								



Balance Sheet	6/30/2021	11/30/2021	6/30/2022 FC
Assets Cash, Operating Cash, Restricted Accounts Receivable Due From Others Other Assets Net Fixed Assets	1,271,251 652,145 686,702 2,646 168,935 91,577	1,446,827 652,067 65,243 1,220 78,229 95,049	1,444,120 790,133 385,562 1,220 219,245 76,328
Total Assets Liabilities A/P & Payroll Due to Others Deferred Revenue Total Debt	2,873,257 196,814 78,755 140,935 0	2,338,634 79,473 0 191,928 0	2,916,607 203,813 30,894 33,536 0
Total Liabilities Equity Beginning Fund Bal. Net Income/(Loss) Total Equity Total Liabilities & Equity	416,504 2,365,408 91,345 2,456,753 2,873,257	271,401 2,456,753 (389,520) 2,067,233 2,338,634	268,242 2,456,753 191,613 2,648,366 2,916,607
Days Cash on Hand Cash Reserve %	107 29.4%	101	101 27.6%

ELEVATE SCHOOL

Prepared by ExED. For use by ExED and ExED clients only. $@$ 2021 ExED												Actuals as of	11/30/2021		
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL									FORECAST	Budget Varia
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Accrual	Jul-21 - Jun-22	Better / (Worse
ncome															1
8011-8098 · Local Control Funding Formula Sources															
8011 Local Control Funding Formula	36,984	36,984	66,570	99,329	66,570	66,228	66,228	76,713	76,713	76,713	76,713	73,705	0	819,450	(60,12
8012 Education Protection Account	-	-	17,475	-	-	18,036	-	-	24,408	-	-	21,119	0	81,037.64	(37
8096 In Lieu of Property Taxes	-	167,689	335,377	223,585	210,795	196,586	196,586	196,586	414,684	207,342	207,342	207,342	196,374	2,760,289	(70,54
8098 In Lieu of Property Taxes, Prior Year	28	-	1,535	-	-									1,563	1,56
Total 8011-8098 · Local Control Funding Formula Sources	37,012	204,673	420,957	322,914	277,365	280,850	262,814	273,299	515,805	284,055	284,055	302,166	196,374	3,662,339	(129,47
8100-8299 · Federal Revenue															
8181 Special Education - Federal (IDEA)	-	-	-	-	-	-	-	-	-	-	-	-	46,375	46,375	
8221 Child Nutrition - Federal	-	-	-	-	21,661	9,674	10,883	9,674	12,093	11,488	10,883	33,465	1,385	121,206	19,45
8291 Title I	-	-	-	11,457	-	-	-	-	11,457	-	-	22,914	(0)	45,827	4,45
8292 Title II	-	-	-	-	-	-	-	-	2,221	-	-	4,442	2,221	8,884	1
8295 Title IV, SSAE	-	-	-	2,500	-	-	-	-	2,500	-	-	5,000	-	10,000	
8297 Facilities Incentive Grant	-	20,000	-	-	60,000	-	-	60,000	-	100,000	-	-	-	240,000	240,00
8299 All Other Federal Revenue	-	20,571	-	-	-	93,569	-	-	-	350,883	-	-	2,821	467,844	(179,00
Total 8100-8299 · Other Federal Income	-	40,571	-	13,957	81,661	103,243	10,883	69,674	28,270	462,371	10,883	65,820	52,802	940,136	85,54
8300-8599 · Other State Revenue															
8520 Child Nutrition - State	-	-	-	-	1,248	690	776	690	862	819	776	2,103	3	7,965	51
8550 Mandate Block Grant	-	-	-	-	-	6,015	-	-	-	-	-	-	-	6,015	
8561 State Lottery - Non Prop 20	-	-	-	-	-	-	15,992	-	-	15,992	-	15,992	15,992	63,968	· ·
8562 State Lottery - Prop 20	-	-	-	-	-	-	-	-	-	-	-	6,377	19,131	25,509	5,56
8560 Lottery Revenue	-	-	-	-	-	-	15,992	-	-	15,992	-	22,369	35,123	89,476	8,47
8592 State Mental Health	-	-	-	-	-	-	-	-	33,750	-	-	-	41,250	75,000	
8599 State Revenue - Other	-	-	-	-	51,944	-	-	-	-	-	-	264,841	-	316,785	
Total 8300-8599 · Other State Income	-	-	-	-	53,192	6,704	16,768	690	34,612	16,811	776	289,313	76,377	495,242	8,98
8600-8799 · Other Local Revenue															
8631 Sale of Equipment & Supplies	-	350	-	-	-								-	350	
8660 Interest & Dividend Income	-	202	-	2,777	-	-	1,505	2,016	-	2,798	-	-	7,607	16,905	
8689 All Other Fees & Contracts	-	18	55	-	-	1	-	-	-	-	-	-	-	74	7
8695 Contributions & Events	-	148	-	-	149	19	27,609	233	580	83	66	211	1,670	30,767	
8696 Other Fundraising	-	-	-	-	-	-	-	-	-	-	-	2,713	183	2,897	
8699 All Other Local Revenue	-	-	1,420	-	-	-	-	-	10,423	-	-	-	7,508	19,350	
8792 Transfers of Apportionments - Special Education	-	12,051	12,051	-	43,384	22,528	22,528	33,855	33,855	33,855	33,855	-	43,043	291,005	-
Total 8600-8799 · Other Income-Local	-	12,412	13,882	2,777	43,633	22,548	51,642	36,104	44,858	36,735	33,921	2,924	60,011	361,448	24,38
Prior Year Adjustments															
8999 Other Prior Year Adjustment	-	-	-	-	-									-	-
Total Prior Year Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	- 385,563	-	- (10.50
	37,012	257,656	434,839	339,648	455,850	413,345	342,107	379,766	623,545	799,972	329,636	660,224	383,303	5,459,164	(10,56
Expense 1000 · Certificated Salaries															
Total 1000 · Certificated Salaries	10.025	159.402	157.002	106 170	217 102	211 017	211 017	211 017	211 017	211 017	211 017	211 017		2 222 104	16,22
2000 · Classified Salaries	19,925	158,493	157,002	196,170	217,182	211,917	211,917	211,917	211,917	211,917	211,917	211,917	-	2,232,194	16,22
Total 2000 · Classified Salaries	7,592	39,288	66,422	65,953	43,634	56,461	56,461	56,461	56,461	56,461	56,461	56,461		618,114	53,22
3000 · Employee Benefits	7,552	33,200	00,422	03,955	43,034	50,401	50,401	50,401	50,401	50,401	50,401	50,401	-	018,114	55,22
3111 STRS - State Teachers Retirement System	3,371	22,941	33,732	35,179	32,453	35,856	35,856	35,856	35,856	35,856	35,856	35,856	-	378,671	1,76
3311 OASDI - Social Security	471	1,979	3,310	3,315	3,381	3,501	3,501	3,501	3,501	3,501	3,501	3,501	-	36,959	
3331 MED - Medicare	397	2,866	3,212	3,747	3,732	3,891	3,891	3,891	3,891	3,891	3,891	3,891	-	41,195	
3401 H&W - Health & Welfare	40,072	20,922	23,410	31,549	22,138	24,501	24,501	24,501	24,501	24,501	24,501			285,098	6,87
3501 SUI - State Unemployment Insurance	137	988	1,108	1,292	1,287	1,342	1,342	1,342	1,342	1,342	1,342	1,342	-	14,205	
3601 Workers' Compensation Insurance	7,775	2,793	6,742	2,793	2,793	2,793	2,793	2,793	2,793	2,793	1,542	1,542		36,861	(2,02
3901 Other Retirement Benefits	333	545	748	643	436	847	847	847	847	847	847	847	-	8,633	1,43
Total 3000 · Employee Benefits	52,557	53,034	72,261	78,519	66,240	72,753	72,753	72,753	72,753	72,753	69,960	45,459		801,792	35,39
4000 · Supplies			,=•=	,		,,	,,	,,	,,	,				502,7 52	
4111 Core Curricula Materials	14,488	826	918	-	-	2,377	2,377	2,377	2,377	2,377	2,377	2,377		32,869	7,62
4211 Books & Other Reference Materials	,	4,649	1,345	343	846	1,080	1,080	1,080	1,080	1,080	1,080	1,080		14,741	48
		.,	_,	5.0	2.0	_,	_,	_,	_,	_,	_,	_,		,	
	10.974	4.978	16.998	1.500	1.869	5.553	5.553	5.553	5.553	5.553	5,553	5.553		75.194	13.00
4311 Student Materials 4351 Office Supplies	10,974 8	4,978 503	16,998 6,873	1,500 6,983	1,869 1,542	5,553 1,466		75,194 26,169	13,00 (14,73						

LEVAIE	SCHOOL	
021-22	Cash Flow Forecast	

													Actuals as of	11/30/2021		
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL									FORECAST	Budget Varia	
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Accrual	Jul-21 - Jun-22	Better / (Worse	
4391 Food (Non Nutrition Program)	127	274	2,847	641	521	736	736	736	736	736	736	736		9,562	(6,68	
4392 Uniforms	-	-	-	713	213	606	606	606	606	606	606	606		5,167	(2)	
4393 PE & Sports Equipment	-	-	1,396	-	-	711	711	711	711	711	711	711		6,374	(4,40	
4399 All Other Supplies	192	1,559	3,101	302	10,695	659	659	659	659	659	659	659		20,466	(5,10	
4390 Other Supplies	-	-	-	-	-	2,712	2,712	2,712	2,712	2,712	2,712	2,712	-	41,568	(16,42	
4411 Non Capitalized Equipment	-	5,060	25,037	1,749	739	8,199	8,199	8,199	8,199	8,199	8,199	8,199		89,980	27,00	
4711 Nutrition Program Food & Supplies	290	-	8,985	16,947	15,951	10,813	13,516	12,840	12,164	9,461	10,137	13,516	2,664	127,284	(8,42	
Total 4000 · Supplies	26,099	19,487	69,645	30,483	34,159	33,911	36,614	35,939	35,263	32,560	33,235	36,614	2,664	426,673	1,68	
5000 · Operating Services																
5211 Travel & Conferences	1,143	-	322	270	134	889	889	889	889	889	889	889		8,093	10,43	
5311 Dues & Memberships	10,115	128	(5)	-	-	308	308	308	308	308	308	308		12,392	1,39	
5451 General Insurance	15,208	5,271	5,271	5,271	5,271	5,271	5,271	5,271	5,271	5,271	-	-		62,647	(9,13	
5511 Utilities	-	-	-	-	4,000	2,198	2,198	2,198	2,198	2,198	2,198	2,198		19,385	(4,46	
5531 Housekeeping Services	-	3,306	4,977	3,055	3,408	2,135	598	598	598	598	598	598		20,467	(1,17	
5599 Other Facility Operations & Utilities	400	-	131	167	99	860	860	860	860	860	860	860		6,819	1,15	
5619 Other Facility Rentals	64,955	32,602	32,588	32,602	34,322	34,322	34,322	34,322	34,322	34,322	34,322	2,196		405,200	(5,00	
5621 Equipment Lease	1,527	1,016	1,853	824	1,834	1,680	1,680	1,680	1,680	1,680	1,680	1,680		18,814	47	
5631 Vendor Repairs	-	1,692	5,136	978	-	460	460	460	460	460	460	460		11,024	(9,83	
5812 Field Trips & Pupil Transportation	-	-	1,296	-	-	2,386	2,386	2,386	2,386	2,386	2,386	2,386		18,000	9,00	
5821 Legal	-	815	3,641	1,284	25	565	565	565	565	565	565	565		9,718	75	
5823 Audit	-	-	-	-	3,083	2,398	2,398	2,398	2,398	2,398	2,398	2,398		19,868	(26	
5831 Advertisement & Recruitment	-	524	408	1,500	-	2,057	2,057	2,057	2,057	2,057	2,057	2,057		16,833	50	
5842 Special Education Services	-	-	3,211	10,637	12,171	13,605	13,605	13,605	13,605	13,605	13,605	13,605		121,253	(10,99	
5843 Non Public School	-	(198)	-	-	1,782	1,248	1,248	1,248	3,424	1,712	1,712	1,712	1,712	15,599	17	
5849 Other Student Instructional Services	-	-	-	-	-	1,811	1,811	1,811	1,811	1,811	1,811	1,811		12,674	8,08	
5852 PD Consultants & Tuition	-	-	1,720	179	1,330	3,056	3,056	3,056	3,056	3,056	3,056	3,056		24,622		
5859 All Other Consultants & Services	-	15,699	14,881	9,186	29,526	14,565	14,565	14,565	14,565	14,565	14,565	14,565		171,244	21,30	
5861 Non Instructional Software	13,119	3,204	2,241	5,362	2,652	628	628	628	628	628	628	628		30,974		
5865 Fundraising Cost	-	-	-	-	-	4,976	4,976	4,976	4,976	4,976	4,976	4,976		34,832	36	
5871 District Oversight Fees	-	-	4,905	(4,905)	-	-	7,288	7,288	7,288	7,288	7,288	7,288	21,000	64,728	2,10	
5872 Special Education Fees (SELPA)	-	-	-	-	-	-	-	-	-	-	-	-	9,893	9,893	(42	
5899 All Other Expenses	-	-	462	15	22	770	770	770	770	770	770	770		5,891	(1,23	
5911 Office Phone	159	341	341	1,360	638	267	267	267	267	267	267	267		4,708	14	
5921 Internet	1,220	1,220	1,220	1,220	1,220	14	14	14	14	14	14	14		6,195	(1	
5923 Website Hosting	11,500	-	(11,500)	-	-	-	-	-	-	-	-	-		-		
5931 Postage & Shipping	-	47	110	203	16	150	150	150	150	150	150	150		1,427	66	
5999 Other Communications	-	10	-	50	10	734	734	734	734	734	734	734		5,211		
Total 5000 · Operating Services	119,346	65,678	73,208	69,258	101,543	100,238	105,989	105,989	108,165	106,453	101,182	69,055	32,605	1,158,709	(4,89	
6000 · Capital Outlay																
6901 Depreciation Expense	2,055	2,180	2,228	2,211	2,674	2,674	2,674	2,674	2,674	2,674	2,674	2,674		30,070	(6,05	
Total 6000 · Capital Outlay	2,055	2,180	2,228	2,211	2,674	2,674	2,674	2,674	2,674	2,674	2,674	2,674	-	30,070	(6,05	
7000 · Other Outgo																
7438 Interest Expense	-	-	-	-	-	-	-	-	-	-	-	-		-	-	
Total 7000 · Other Outgo	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
TOTAL EXPENSE	227,574	338,160	440,766	442,594	465,433	477,955	486,408	485,733	487,233	482,818	475,429	422,181	35,269	5,267,552	95,57	
NET INCOME	(190,562)	(80,503)	(5,927)	(102,946)	(9,582)	(64,610)	(144,302)	(105,966)	136,313	317,155	(145,794)	238,043	350,294	191,613	85,01	
Operating Income														221,682		
EBITDA														221,682		
eginning Cash Balance	1,923,397	1,986,018	2,108,085	2,179,082	2,103,350	2,098,894	2,036,959	1,887,039	1,783,748	1,910,879	2,230,708	2,035,882	2,234,252	1,923,397	139,19	
Cash Flow from Operating Activities	-															
Net Income	(190,562)	(80,503)	(5,927)	(102,946)	(9,582)	(64,610)	(144,302)	(105,966)	136,313	317,155	(145,794)	238,043	350,294	191,613	85,03	
Change in Accounts Receivable	-	-	-													
Prior Year Accounts Receivable	267,586	206,562	98,303	21,583	27,424	-	-	-	-	-	-	65,245		686,703	(99,22	
Current Year Accounts Receivable	-	-	-	-									(385,563)	(385,563)	218,5	

ELEVATE SCHOOL 2021-22 Cash Flow Forecast

												Actuals as of	11/30/2021		_
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL									FORECAST	Budget Variance
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Accrual	Jul-21 - Jun-22	Better / (Worse)
Change in Due from	-	20,563	(22,661)	2,205	1,319									1,427	1,427
Change in Accounts Payable	(73 <i>,</i> 486)	(10,990)	(27,591)	(2,132)	(19,499)							119,963	4,376	(9,359)	(7,283)
Change in Due to	-	(13,079)	(14,683)	-	(50,993)	-	-	-	-	-	-	-	30,894	(47,862)	149,383
Change in Accrued Vacation	-	-	-	-										-	-
Change in Payroll Liabilities	(36,444)	7,784	44,603	5,515	(5,100)									16,358	16,358
Change in Prepaid Expenditures	93,472	-	(357)	(2,169)	(238)	-	(8,292)	-	(11,856)	-	(51,706)	(69,162)		(50,310)	27,931
Change in Deposits	-	-	-	-										-	-
Change in Deferred Revenue	-	-	-	-	50,993							(158,393)		(107,400)	(107,400)
Depreciation Expense	2,055	2,180	2,228	2,211	2,674	2,674	2,674	2,674	2,674	2,674	2,674	2,674		30,070	6,053
Cash Flow from Investing Activities	-	-	-	-											
Capital Expenditures	-	(10,450)	(2,918)	-	(1,452)	-	-	-	-	-	-	-		(14,820)	10,180
Cash Flow from Financing Activities	-	-	-	-											
Source - Sale of Receivables	-	-	-	-	-	-	-	-	-	-	-	-		-	-
Use - Sale of Receivables	-	-	-	-	-	-	-	-	-	-	-	-		-	-
Source - Loans	-	-	-	-	-	-	-	-	-	-	-	-		-	-
Use - Loans	-	-	-	-	-	-	-	-	-	-		-		-	-
Ending Cash Balance	1,986,018	2,108,085	2,179,082	2,103,350	2,098,894	2,036,959	1,887,039	1,783,748	1,910,879	2,230,708	2,035,882	2,234,252	2,234,252	2,234,252	440,193



Elevate School Financial Analysis November 2021

Net Income

Elevate School is projected to have a net income of \$191,613 in Fiscal Year 2020-21. This is \$85,017 more than the current board-approved budget.

Balance Sheet

As of November 30, 2021, the school's operating cash balance was \$1,446,827, with an additional amount of \$652,067 reserved for Economic Uncertainty.

As of November 30, 2021, the Accounts Receivable balance was \$65,243.

As of November 30, 2021, the Accounts Payable balance, including payroll liabilities, totaled \$79,473.

Income Statement

Revenue

Total revenue for Fiscal Year 2020-21 is projected to be \$5,459,164, which is 10,561 less than the board-approved budget.

- LCFF is projected to be \$129,476 under budget based on a 415 enrollment and 94% ADA, resulting to a 392.59Average Daily Attendance rate.
- Federal Revenue is projected to be \$85,545 favorable mainly due to an increase in spending of ESSER funds, an increase in the Child Nutrition rate, and higher than budgeted UPP.
- State Revenue is projected to be \$8,989 favorable due to a projected increase to the State Lottery revenue.
- Other Local Revenue is projected to be \$24,382 favorable due to a projected increase in State SPED revenue.

Expenses

Total expenses for the year are projected to be \$5,267,552. This is \$95,578 less than the budgeted amount.

- Certificated Salaries are projected to be \$16,225 under budget due to recent departures and other personnel adjustments.
- Classified Salaries are projected to be \$53,221 under budget. This includes several positions that are currently vacant.
- Benefits are projected to be \$35,396 under budget due to adjustments to Certificated and Classified Salaries.

ADA & Enrollment

Financials were calculated based on an enrollment of 415 and ADA percentage of 94%, resulting to an Average Daily Attendance of 392.59. Budgeted enrollment was 424 with a 96% ADA percentage, resulting to an Average Daily Attendance of 407.04.

Elevate School Check Register From 11/01/2021 to 11/30/2021

Check #	Vendor Name	Date	Description	Amount
1002439	ELIZABETH CARNAVOS		REIM, SD MIRAMAR COLLEGE BOOKSTORE - BOOKS	590.92
1002440			NS FOR B.O.Y, LAKESHORE - CLASSROOM TIMER	100.00
1002442		1/1/2021 AMAZON - MACB		19.38
1002443	MICHAEL KAZMIERSKI NICOLE HINTON		K PACKS FOR EXEMPLAR REWARDS	27.92 98.04
1002444 1002445	NICOLE HINTON NICOLE DAVIS		IGHTS FOR READING - FOR B.O.Y, LAKESHORE - TIMER ACHERS - LESSON PLANNER BUNDLE, AMAZON - DRY ERASE	98.04
1002445	ARMANDO GARCIA		REFUND OF PREPAID FUNDS	320.00
1002440	AMY EVANGILISTA		FOR STAFF TRAINING, VONS - FOOD & PASTIRES, ETC	320.00
1002447	MALLORY DOAK	1/1/2021 MILEAGE	FOR STAFF TRAINING, VONS - FOOD & FASTIRES, ETC	197.57
1002449	SOLOMON ALEMU		REFUND OF PREPAID FUNDS	356.50
1002450	QUENCH USA, INC (D363707)		1 - WATER SERVICE FOR SM CAMPUS	63.58
1002450	FAITH COMMUNITY CHURCH		M NAME PLATE REPLACEMENTS	795.00
1002451			1 - MAINTENANCE & CUSTODIAL SERVICES FOR ALL	755.00
1002452	RUN THE RACE LLC	1/1/2021 CAMPUSES		448.00
1002453	QUENCH USA, INC (D363708)	11	1 - WATER SERVICE FOR TS CAMPUS	69.92
1002455	MASTERY EDUCATION		MATH & ELA CURRICULUM FOR 6TH GRADE SBAC PREP	917.63
1002456	OPEN WORKS	· · · · · · · · · · · · · · · · · · ·	L SERVICES FOR TS CAMPUS	4,268.00
1002457	CINTAS		ELS, SIG SANTS, SANITIZER, ETC FOR TS CAMPUS	191.16
1002458	JANE MEDINA	1/8/2021 10/19/21 - LUNCH	REFUND OF PREPAID FUNDS (2 KIDS)	18.40
1002459	ANDREA BIGLER	1/8/2021 10/18/21 - LUNCH	REFUND OF PREPAID FUNDS	23.20
1002460	INEZ CORONA	1/8/2021 10/19/21 - LUNCH	REFUND OF PREPAID FUNDS	33.00
1002461	THUY HUYNH	1/8/2021 10/18/21 - LUNCH	REFUND OF PREPAID FUNDS	49.00
1002462	KERI PISAPIA	1/8/2021 10/18/21 - LUNCH	REFUND OF PREPAID FUNDS	50.00
1002464	ELIZABETH NATION	1/8/2021 10/19/21 - LUNCH	REFUND OF PREPAID FUNDS	51.50
1002465	GENALIN PAGLINGAYEN	1/8/2021 10/18/21 - LUNCH	REFUND	52.00
1002466	CLAIRE FREEBY	1/8/2021 10/19/21 - LUNCH	REFUND OF PREPAID FUNDS	167.00
1002467	NICOLE BENSON	1/8/2021 10/18/21 - LUNCH	REFUND OF PREPAID FUNDS	21.00
1002468	KAT BACHERT	1/8/2021 10/18/21 - LUNCH	REFUND OF PREPAID FUNDS	30.00
1002469	TERENCE CHEUNG	1/8/2021 10/18/21 - LUNCH	REFUND OF PREPAID FUNDS	18.50
1002470	JOCELYN CARVALHO		REFUND OF PREPAID FUNDS	11.50
1002471	SHAUNTE COLE		REFUND OF PREPAID FUNDS	39.00
1002472	RISA OLUGBILE		REFUND OF PREPAID FUNDS	49.50
1002473	RANAE FIECK		REFUND OF PREPAID FUNDS	45.00
1002474	LISA CHAREUNSRI		REFUND OF PREPAID FUNDS	181.00
1002475	JESSICA CARILLO		REFUND OF PREPAID FUNDS	65.00
1002476	STACEY PIERCE		REFUND OF PREPAID FUNDS	64.50
1002477	PAM MARTCHEV		REFUND OF PREPAID FUNDS	20.50
1002478	HIROKA YUKAWA		REFUND OF PREPAID FUNDS	29.00
1002479	ARMANDO GARCIA		REFUND OF PREPAID FUNDS	313.00
1002480	SPECIALIZED THERAPY SERVICES	1/8/2021 09/30/21 - NURSI		160.00
1002481	SCHOOLMINT, INC		2 - STUDENT REGISTRATION MGMT	7,331.92
1002482	SHARP ELECTRONICS CORPORATION	1/8/2021 09/26/21-10/25/2		267.78
1002483	OFFICE DEPOT	1/8/2021 CONSTRUCTION P		2.75
1002484	YEN TRUONG		REFUND OF PREPAID FUNDS	63.00
1002485	YULIYA GAVRILOVA		REFUND OF PREPAID FUNDS	59.00
1002486			ELS, SIG SANTS, SANITIZER FOR TS CAMPUS	598.48
1002487 1002488	WILINE NETWORKS INC	/15/2021 11/21 - INTERNET		1,056.33
1002488	WILINE NETWORKS INC TOP NOTCH CATERING	/15/2021 11/21 - INTERNET /15/2021 10/21 - MEALS &		163.35 16,151.00
1002489	RUN THE RACE LLC		1 - MAINTENANCE & CUSTODIAL SERVICES	448.00
1002490	EXED		AENT CONTRACT FEE, CALPADS & SIS SUPPORT SERVICES	18,758.34
1002491	ISABEL MANOOKIAN	/15/2021 UCSD - INDUCTIO	•	1,200.00
1002492	AZTEC LEASING, INC	/15/2021 10/25/21-11/24/2		586.70
1002493	AZTEC LEASING, INC	/15/2021 10/21 - COPIER LE		125.58
1002495	AZTEC LEASING, INC	/15/2021 10/10/21-11/09/2		261.84
1002496	CALIFORNIA CHOICE BENEFIT ADMINIS			24,193.15
1002497	OFFICE DEPOT		D CLEANER FOR CLASSROOM	730.48
1002498	CAROLE B FISHER	/15/2021 10/05/21-10/28/2		1,225.00
1002499	SOUND THERAPIES, INC.	/15/2021 10/21 - SPEECH &		10,506.00
1002500	SHARP ELECTRONICS CORPORATION	/15/2021 09/30/21-10/31/2		272.12
1002501	CITY VIEW CHURCH		/ERAGE, OFFICE SPACE RENTAL	5,800.00
1002502	CINTAS		ELS, SIG SANTS, SANITIZER FOR TS CAMPUS	262.26
1002503		/22/2021 10/21 - PAYROLL		614.27
1002504	OFFICE DEPOT	/22/2021 MARKERS, COPY F	APER, FOLDERS, ETC	562.92
1002505	REBECCA L BARTHOLOMY		OR COUNSELING INTERNSHIP	600.00
1002506	CHARLOTTE R KINGSTON		OR COUNSELING INTERNSHIP	600.00
1002507	WAXIE SANITARY SUPPLY		SH BAGS, PAPER TOWEL ROLLS	266.71
1002508	CHARTERSAFE		PACKAGE & WORKERS' COMPENSATION	8,064.00
1002509	CITY VIEW CHURCH	/22/2021 12/21 - RENT FOR		9,550.00
		/22/2021 12/21 - RENT		22,800.00
1002510	FAITH COMMUNITY CHURCH	/22/2021 12/21 - KLINI		22,000.00
1002510 1002512	KQ MANAGEMENT INC	/24/2021 10/21 - PCSGP FA	L 2021 - BALANCE	5,250.00

Elevate School Check Register From 11/01/2021 to 11/30/2021

Check #	Vendor Name	Date	Description	Amount
1002514	MICHELLE SAN PEDRO	11/24/2021	AMAZON - CHALK, SENSORY BOTTLES, PLANT POTS, ETC	244.65
1002515	ISABEL MANOOKIAN	11/24/2021	WALMART - STARBURSTS, WAX PAPER FOR 2ND GRADE PBL	12.53
1002516	JILLIAN WILLIAMS	11/24/2021	PEARSON - LICENSES FOR SPED ASSESSMENTS	191.36
1002517	CINTAS	11/24/2021	SIG SANTS, MICROFIBER TOWELS, AUTOSOAP FOR SM CAMPUS	108.06
1002518	COLONIAL LIFE	11/24/2021	11/21 - HEALTH PREMIUM	2,338.46
1002519	SPECIALIZED THERAPY SERVICES	11/24/2021	10/21 - NURSING SERVICES	440.00
1278M		11/2/2021	10/21 - STIPEND FOR COUNSELING INTERNSHIP	600.00
1279M		11/2/2021	10/21 - STIPEND FOR COUNSELING INTERNSHIP	600.00
1280M	TONY LAW	11/3/2021	10/21 - CUSTODIAL SERVICES	378.00
1281M	NOEL BRAY-HOAGLAND	11/3/2021	UC SAN DIEGO - INTRO TO INDUCTION UCSD CLA	600.00
1282M	NOEL BRAY-HOAGLAND	11/3/2021	UCSD - INDUCTION INDIVIDUALIZED LEARNING PLAN EDUC-31707	600.00
1283M	NOEL BRAY-HOAGLAND	11/3/2021	AMAZON- PLASTIC FORDERS, BINDERS, PAPER BIN, TARGET - MAGNET TAPE	100.00
			07/21 - STUDENT MGMT WITH APPLICATION, POINT OF SERVICE FOR LUNCH	
1284M	EMS LINQ INC	11/17/2021	PROGRAM	2,010.00
2111030-1019M	CHARTER TECH SERVICES	11/3/2021	11/21 - MONTHLY TECH SERVICES	2,500.00
2111031-1019M	CHARTERSAFE	11/3/2021	11/21 - PREMIUM PACKAGE & WORKERS' COMPENSATION	8,064.00
2111291-1019M	BUSINESS CARD	11/29/2021	10/07/21-11/06/21 - CREDIT CARD PURCHASES	17,477.41
			Total	185,127.38

Cover Sheet

Approve FY2020-2021 Financial Audit

Section: Item: Purpose: Submitted by: Related Material: II. Agenda Items C. Approve FY2020-2021 Financial Audit Vote

ElevateCharterSchoolFINALRpt21.pdf ElevateCharterSchool 2021 SAS.pdf

Certified Public Accountants serving K-12 School Districts and Charter Schools throughout California

January 12, 2022

To the Board of Directors of Elevate School San Diego, California

We have audited the financial statements of Elevate School for the year ended June 30, 2021, and we will issue our report thereon dated January 12, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and Government Auditing Standards and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 9, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Elevate School are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the 2020-21 fiscal year. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements was (were):

Management's estimate of the depreciation expense and its impact on accumulated depreciation is based on estimated useful lives of the fixed assets previously purchased. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements was (were):

The disclosure on multi-employer defined benefit plan participation in Note 10 to the financial statements. The estimated withdrawal liability is based on prior year data from actuarial studies on the retirement plans and is disclosed for information purposes only. As a nonprofit entity, there is no required recording of a net pension liability as other local educational entities (LEAs), such as school districts, would have to record under governmental accounting (GASB).

The disclosure on subsequent events in Note 14 to the financial statements. The Charter petition hass been extended under Assembly Bill 130 to June 30, 2026.

The financial statement disclosures are neutral, consistent, and clear.

348 Olive Street 0:619-270-8222 F: 619-260-9085 San Diego, CA 92103 christywhite.com

Significant Audit Matters (continued)

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management:

Recording of State on-behalf contributions to the CalSTRS retirement plan. Because the entry is a non-cash transaction with no impact on ending net assets, the Organization does not typically record this entry and relies on the audit adjustment.

Recording of the deferred rent liability.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 12, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Elevate School and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Histylekete, Inc.

Christy White, Inc. San Diego, California

Elevate School - Board Meeting - Agenda - Thursday January 13, 2022 at 3:30 PM



ELEVATE SCHOOL

AUDIT REPORT

FOR THE YEAR ENDED JUNE 30, 2021

A NONPROFIT PUBLIC BENEFIT CORPORATION OPERATING THE FOLLOWING CALIFORNIA CHARTER SCHOOL

Elevate Elementary (Charter No. 1633)



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FINANCIAL SECTION



INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Elevate School San Diego, California

Report on the Financial Statements

We have audited the accompanying financial statements of Elevate School (the "Charter") which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Elevate School as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 12, 2022, on our consideration of the Charter's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter's internal control over financial reporting and compliance.

intplakete, Inc

San Diego, California January 12, 2022

ELEVATE SCHOOL STATEMENT OF FINANCIAL POSITION JUNE 30, 2021

ASSETS

Current assets	
Cash and cash equivalents	\$ 1,923,397
Accounts receivable	689,002
Prepaid expenses	137,283
Total current assets	2,749,682
Noncurrent assets	
Deposits	32,000
Capital assets, net	 91,576
Total noncurrent assets	 123,576
Total Assets	\$ 2,873,258
LIABILITIES AND NET ASSETS	
Liabilities	
Accounts payable	\$ 251,564
Accounts payable	,
Compensated absences	24,003
	-
Compensated absences	24,003
Compensated absences Deferred rent	 24,003 32,115
Compensated absences Deferred rent Deferred revenue	 24,003 32,115 119,807
Compensated absences Deferred rent Deferred revenue	 24,003 32,115 119,807 427,489
Compensated absences Deferred rent Deferred revenue Total liabilities Net assets Without donor restrictions	 24,003 32,115 <u>119,807</u> 427,489 2,445,769
Compensated absences Deferred rent Deferred revenue Total liabilities Net assets	 24,003 32,115 119,807 427,489

ELEVATE SCHOOL STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2021

	Without Donor Restrictions		
SUPPORT AND REVENUES Federal and state support and revenues			
Local control funding formula, state aid	\$	636,759	
Federal revenues		824,446	
Other state revenues		562,926	
Total federal and state support and revenues		2,024,131	
Local support and revenues			
Payments in lieu of property taxes		2,472,212	
Investment income, net		18,783	
Other local revenues		79,849	
Total local support and revenues		2,570,844	
Total Support and Revenues		4,594,975	
EXPENSES			
Program services		3,870,248	
Supporting services			
Management and general		621,077	
Fundraising		23,289	
Total Expenses		4,514,614	
CHANGE IN NET ASSETS		80,361	
Net Assets - Beginning	2,365,408		
Net Assets - Ending	\$	2,445,769	

ELEVATE SCHOOL STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2021

	Supporting Services						
	Program Services		Μ	anagement			
			а	nd General	Fundraising		Total
EXPENSES							
Personnel expenses							
Certificated salaries	\$	1,705,279	\$	-	\$	-	\$ 1,705,279
Non-certificated salaries		342,544		259,104		-	601,648
Pension plan contributions		430,595		-		-	430,595
Payroll taxes		72,450		20,995		-	93,445
Other employee benefits		228,976		28,972		-	257,948
Total personnel expenses		2,779,844		309,071		-	3,088,915
Non-personnel expenses							
Books and supplies		438,291		8,603		-	446,894
Insurance		-		44,851		-	44,851
Facilities		393,699		49,926		-	443,625
Professional services		146,265		196,061		23,289	365,615
Depreciation		24,342		-		-	24,342
Payments to authorizing agency		54,315		-		-	54,315
Other operating expenses		33,492		12,565		-	46,057
Total non-personnel expenses		1,090,404		312,006		23,289	1,425,699
Total Expenses	\$	3,870,248	\$	621,077	\$	23,289	\$ 4,514,614

ELEVATE SCHOOL STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2021

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$	80,361
Adjustments to reconcile change in net assets to net cash	-	·
provided by (used in) operating activities		
Depreciation		24,342
(Increase) decrease in operating assets		
Accounts receivable		(320,071)
Prepaid expenses		58,050
Deposits		(10,000)
Increase (decrease) in operating liabilities		
Accounts payable		170,283
Compensated absences		2,719
Deferred rent		10,987
Deferred revenue		119,807
Net cash provided by (used in) operating activities		136,478
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of capital assets		(39,246)
Net cash provided by (used in) investing activities		(39,246)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		97,232
Cash and each equivalents - Reginning		1,826,165
Cash and cash equivalents - Beginning		1,020,105
Cash and cash equivalents - Ending	\$	1,923,397
SUPPLEMENTAL DISCLOSURE		
Cash paid for interest	\$	-

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Elevate School (the "Charter") was formed as a nonprofit public benefit corporation on April 8, 2013 for the purpose of operating as a California public school located in San Diego County. The Charter was numbered by the State Board of Education in March 2014 as California Charter No. 1633. The mission of Elevate Elementary is to equip tomorrow's global innovators by inspiring students to be excellent in academics, exceptional in leadership, and extraordinary in creativity. During the year ended June 30, 2021, Elevate School served grades K to 5.

Elevate Elementary is authorized to operate as a charter school through San Diego Unified School District (the "authorizing agency"). In January 2019, the Board of Directors of San Diego Unified School District approved a charter renewal for Elevate Elementary for a five-year term beginning July 1, 2019 and ending June 30, 2024. Funding sources primarily consist of state apportionments, in lieu of property tax revenues, and grants and donations from the public.

B. Basis of Accounting

The Charter's policy is to prepare its financial statements on the accrual basis of accounting; consequently, revenues are recognized when earned rather than when cash is received and certain expenses and purchases of assets are recognized when the obligation is incurred rather than when cash is disbursed.

C. Financial Statement Presentation

The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). ASC 958-205 was effective July 1, 2018. Under the Guide, Elevate School is required to report information regarding its financial position and activities according to two classes of net assets:

Net assets without donor restrictions – These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services, raising contributions, and performing administrative functions.

Net assets with donor restrictions – These assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires (that is until the stipulated time restriction ends or the purpose of the restriction is accomplished) the net assets are restricted. When a restriction expires, restricted net assets are reclassified to net assets without donor restrictions.

As a public charter school, the Charter also accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual* presented in Procedure 810 Charter Schools. Fund accounting is not used in the Charter's financial statement presentation.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures, such as depreciation expense and the net book value of capital assets. Accordingly, actual results could differ from those estimates.

E. <u>Functional Expenses</u>

The costs of providing services have been summarized on a functional basis in the statement of activities and detailed in the statement of functional expenses. Certain costs and expenses have been allocated between program and supporting services based on management's estimates.

F. Contributions

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported on the statement of activities as "net assets released from restrictions." Donor-restricted contributions whose restrictions are met in the same reporting period are reported as net assets without donor restriction support. Contributions restricted for the acquisition of land, buildings, and equipment are reported as net assets without restriction upon acquisition of the assets are placed in service.

Non-cash contributions of goods, materials, and facilities are recorded at fair value at the date of contribution. Contributed services are recorded at fair value at the date of contribution if they are used to create or enhance a non-financial asset or require specialized skills, are provided by someone possessing those skills, and would have to be purchased by the organization if not donated.

G. In Lieu of Property Taxes Revenue

Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on December 10 and April 10. Unsecured property taxes are payable in one installment on or before August 31. The County bills and collects the taxes for the authorizing agency. In lieu of distributing funds out of property tax proceeds, the authorizing agency makes monthly payments to Elevate School. Revenues are recognized by the Charter when earned.

H. Cash and Cash Equivalents

Elevate School considers all highly liquid deposits and investments with an original maturity of less than ninety days to be cash equivalents.

I. Investments

The Charter's method of accounting for most investments is the fair value method. Fair value is determined by published quotes when they are readily available. Gains and losses resulting from adjustments to fair values are included in the accompanying statement of activities. Investment return is presented net of any investment fees.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

J. <u>Receivables and Allowances</u>

Accounts receivable are stated at the amount management expects to collect from outstanding balances. An allowance for doubtful accounts is established, as necessary, based on past experience and other factors which, in management's judgment, deserve current recognition in estimating bad debts. Such factors include the relationship of the allowance for doubtful accounts to accounts receivable and current economic conditions. Based on review of these factors, the Charter establishes or adjusts the allowance for specific revenue sources as a whole. At June 30, 2021, an allowance for doubtful accounts was not considered necessary as all accounts receivable were deemed collectible.

K. Capital Assets

Elevate School has adopted a policy to capitalize asset purchases over \$1,000. Lesser amounts are expensed. Donations of capital assets are recorded as contributions at their estimated fair value. Such donations are reported as net assets without donor restrictions. Capital assets are depreciated using the straight-line method over the estimated useful lives of the property and equipment or the related lease terms.

L. Deferred Revenue

Deferred revenue arises when potential revenue does not meet the criteria for recognition in the current period and when resources are received by the organization prior to the incurrence of expenses. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the statement of financial position and revenue is recognized.

M. Income Taxes

Elevate School is a 509(a)(1) publicly supported nonprofit organization that is exempt from income taxes under Section 501(a) and 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. The Charter is exempt from state franchise or income tax under Section 23701(d) of the California Revenue and Taxation Code. As a school, the Charter is not required to register with the California Attorney General as a charity.

The Charter's management believes all of its significant tax positions would be upheld under examination; therefore, no provision for income tax has been recorded. The Charter's information and/or tax returns are subject to examination by the regulatory authorities for up to four years from the date of filing.

N. Fair Value Measurements

The Fair Value Measurements Topic of the FASB *Accounting Standards Codification* establishes a fair value hierarchy that prioritizes inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. The three levels of the fair value hierarchy are described below:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.
- Level 2 Inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset or liability, either directly or indirectly, for substantially the full term of the financial instrument.
- Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

O. <u>New Accounting Pronouncement</u>

Leases

In February 2016, FASB issued ASU No.2016-02, *Leases (Topic 842)*. The objective of the ASU is to increase transparency and comparability in financial reporting by requiring balance sheet recognition of leases and note disclosure of certain information about lease arrangements. The new FASB ASU topic on leases consists of five subtopics: overall, lessee, lessor, sale and leaseback transactions, and leveraged lease arrangements. ASU No. 2016-02 is applicable to any entity that enters into a lease. The new lease standard is effective for private nonprofits with fiscal years beginning after December 15, 2021. The Charter will determine the impact on the financial statements once required to implement in the 2022-23 fiscal year.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents, as of June 30, 2021, consists of the following:

Cash in county treasury	\$ 1,514,409
Cash in banks, non-interest bearing	 408,988
Total Cash and Cash Equivalents	\$ 1,923,397

Cash in Banks

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, an organization's deposits may not be returned to it. Elevate School does not have a policy for custodial credit risk for deposits. The FDIC insures up to \$250,000 per depositor per insured bank. As of June 30, 2021, \$226,449 of Elevate School's bank balance was exposed to custodial credit risk as there were deposits over \$250,000 in accounts held at one or more banks.

Cash in County Treasury

Policies and Practices

Elevate School is a voluntary participant in an external investment pool. The fair value of the Charter's investment in the pool is reported in the financial statements at amounts based upon the Charter's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio in relation to the amortized cost of that portfolio. The balance available for withdrawal is recorded on the amortized cost basis and is based on the accounting records maintained by the County Treasurer.

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of the investment, the greater the sensitivity of its fair value to changes in the market interest rates. The Charter has managed its exposure to interest rate risk by investing in the County Treasury. The Charter's investments in the San Diego County Investment Pool, which combines the Charter's share of the portfolio, has a combined fair value of \$1,520,733 and an amortized book value of \$1,514,409 as of June 30, 2021. The average weighted maturity for this pool is 613 days.

Fair Value Measurement

Investments in the San Diego County Treasury investment pool are not measured using the fair value input levels noted in Note 1N because the Charter's transactions are based on a stable net asset value per share. All contributions and redemptions are transactions at \$1.00 net asset value per share.

NOTE 2 – CASH AND CASH EQUIVALENTS (continued)

Cash in County Treasury (continued)

General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest Charter funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies examples of the investment types permitted in the California Government Code:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable, as of June 30, 2021, consists of the following:

Local control funding sources, state aid	\$ 166,595
Federal sources	132,824
Other state sources	144,800
In lieu property tax payments	230,696
Other local sources	 14,087
Total Accounts Receivable	\$ 689,002

NOTE 4 – CAPITAL ASSETS

A summary of activity related to capital assets, during the year ended June 30, 2021, consists of the following:

	Balance July 1, 2020 Additions			Disposals	Balance June 30, 2021		
Property and equipment		, , ,			•		
Site and leasehold improvements	\$	67,672	\$	-	\$ -	\$	67,672
Furniture and equipment		91,827		43,069	-		134,896
Construction in progress		12,023		8,200	12,023		8,200
Total property and equipment		171,522		51,269	12,023		210,768
Less accumulated depreciation		(94,850)		(24,342)	-		(119,192)
Capital Assets, net	\$	76,672	\$	26,927	\$ 12,023	\$	91,576

NOTE 5 – ACCOUNTS PAYABLE

Accounts payable, as of June 30, 2021, consists of the following:

Salaries and benefits	\$ 75,329
Vendor payables	64,724
Due to grantor government	63,678
Credit card liability	26,205
Due to authorizing agency	 21,628
Total Accounts Payable	\$ 251,564

NOTE 6 – DEFERRED RENT

Elevate School held a deferred rent liability of \$32,115 as of June 30, 2021. The deferred rent liability is associated with the lease agreement disclosed in Note 10. In accordance with generally accepted accounting principles, multiyear lease agreements with varying lease payments should be expensed using a straight-line basis over the life of the lease. Consequently, lease expense attributed to the lease agreement was \$274,987, which differs from actual lease payments made of \$264,000 for the year ended June 30, 2021. Future minimum lease payments, lease expense, and the difference between these amounts are as follows:

	Lease			Lease	(Deferred)/	
Fiscal Year Ending June 30,	Payments		Payments Expense		Prepaid	
2022	\$	274,560	\$	274,987	\$	427
2023		285,576		274,987	\$	(10,589)
2024		296,940		274,987	\$	(21,953)
Total	\$	857,076	\$	824,961	\$	(32,115)

NOTE 7 – DEFERRED REVENUE

Deferred revenue, as of June 30, 2021, consists of the following:

Federal sources	\$ 12,399
State sources	 107,408
Total Deferred Revenue	\$ 119,807

NOTE 8 – NET ASSETS

The Charter did not hold any net assets with donor restrictions at June 30, 2021. Certain designations or reserves have been made for the use of net assets without donor restrictions either by the board, management or by nature of the financial assets held by the Charter. At June 30, 2021, the Charter's net assets without donor restrictions consist of the following:

Net investment in capital assets	\$ 91,576
Board designations	
Reserve for economic uncertainty	130,759
Undesignated	 2,223,434
Total Net Assets without Donor Restrictions	\$ 2,445,769

As agreed upon within a memorandum of understanding with the authorizing agency, the Charter agrees to establish and maintain a reserve for economic uncertainty equal to the greater of three percent of total expenditures or \$50,000. As noted above, the Charter has met this reserve limit.

NOTE 9 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following table reflects the Charter's financial assets as of June 30, 2021, reduced by amounts not available for general expenditure within one year. Financial assets are considered not available for general use when illiquid or not convertible to cash within one year, consist of assets held for others or are held aside by the governing board for specific contingency reserves. Any board designations could be drawn upon if the board approves that action.

Financial Assets	
Cash and cash equivalents	\$ 1,923,397
Accounts receivable	689,002
Prepaid expenses	 137,283
Total Financial Assets, excluding noncurrent	\$ 2,749,682
Board designations	
Reserve for economic uncertainty	 (130,759)
Financial Assets available to meet cash needs	
for expenditures within one year	\$ 2,618,923

NOTE 10 – EMPLOYEE RETIREMENT PLANS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. In accordance with *California Education Code* 47605, charter schools have the option of participating in such plans if an election to participate is specified within the charter petition. The Charter has made such election. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS). The Charter also offers all employees social security as an alternative plan who may not qualify for the CalSTRS plan.

NOTE 10 – EMPLOYEE RETIREMENT PLANS (continued)

California State Teachers' Retirement System (CalSTRS)

Plan Description

Elevate School contributes to the California State Teachers' Retirement System (CalSTRS), a cost-sharing multipleemployer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7667 Folsom Boulevard; Sacramento, California 95826.

Funding Policy

Active plan members are required to contribute 10.25% or 10.205% of their 2020-21 salary depending on the employee's membership date in the plan. The required employer contribution rate for fiscal year 2020-21 was 16.15% of annual payroll. The contribution requirements of the plan members are established by state statute. The Charter's contributions to CalSTRS for the last three fiscal years were as follows:

			Percent of Required
	Co	ntribution	Contribution
2020-21	\$	274,598	100%
2019-20	\$	217,420	100%
2018-19	\$	215,894	100%

On-Behalf Payments

The State of California makes direct on-behalf payments for retirement benefits to CalSTRS on behalf of all school agencies in California. The amount of on-behalf payments made for Elevate School is estimated at \$155,997. The onbehalf payment amount is computed as the proportionate share of total 2019-20 State on-behalf contributions.

Alternative Plan

As established by federal law, all public sector employees who are not members of their employer's existing retirement plan (CalSTRS) must be covered by social security or an alternative plan. The Charter offers both social security and a 403(b) plan. All employees are eligible to participate in the plans. A participant of the 403(b) plan may make an election to defer compensation and have it contributed to this plan.

NOTE 11 – COMMITMENTS AND CONTINGENCIES

Charter School Authorization

As mentioned in Note 1A, Elevate Elementary is approved to operate as a public charter school through authorization by the San Diego Unified School District. As such, the Charter is subject to the risk of possible non-renewal or revocation at the discretion of its authorizing agency if certain criteria for student outcomes, management, and/or fiscal solvency are not met.

NOTE 11 - COMMITMENTS AND CONTINGENCIES (continued)

Governmental Funds

Elevate School has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements would not be material.

Multiemployer Defined Benefit Plan Participation

Under current law on multi-employer defined benefit plans, the Charter's voluntary withdrawal from any underfunded multi-employer defined benefit plan would require the Charter to make payments to the plan, which would approximate the Charter's proportionate share of the multi-employer plan's unfunded vested liabilities. CalSTRS has estimated that the Charter's share of withdrawal liability is approximately \$2,673,959 as of June 30, 2020. The Charter does not currently intend to withdraw from CalSTRS. Refer to Note 10 for additional information on employee retirement plans.

Operating Leases

On June 25, 2019, Elevate School entered into an amended facility lease agreement to occupy space located at 2285 Murray Ridge Road in San Diego, California. The facility is utilized by the Charter for instructional services in order to meet the educational goals established by the Charter. The term covered by the amended lease commenced on July 1, 2019 and terminates June 30, 2024. The agreement calls for a security deposit of \$22,000, which is recorded as a noncurrent asset on the statement of financial position. Monthly lease payments fluctuate throughout the life of the lease. Lease payments and the recognized lease expense are disclosed in Note 6.

In August 2017, the Charter entered into an office equipment lease agreement for the use of copier machines through June 2022. Total payments on equipment leases amounted to \$16,330 during the fiscal year ended June 30, 2021. Lease payments for the fiscal year ending June 30, 2022 total \$1,399.

NOTE 12 – DONATED GOODS AND SERVICES

During the year, many parents, administrators and other individuals donated significant amounts of time and services to Elevate School in an effort to advance the Charter's programs and objectives. These services have not been recorded in the Charter's financial statements because they do not meet the criteria required by generally accepted accounting principles.

NOTE 13 – RELATED PARTY TRANSACTIONS

The Charter makes payments to the authorizing agency, San Diego Unified School District, to provide purchased services in addition to fees for oversight. In accordance with California Education Code Section 47613(b), the authorizing agency may charge actual costs of oversight not to exceed 3% of revenue from local control funding formula sources if the authorizing agency also provides substantially free facilities; San Diego Unified School District provides such facilities. The Charter holds a shared facility use agreement with San Diego Unified School District to occupy space on the Vista Grande Elementary School site in the Tierrasanta area of San Diego. This space is utilized as the campus for grades 4-5. Total fees for oversight and facility use amounted to \$54,315 for the fiscal year ending June 30, 2021.

NOTE 14 – SUBSEQUENT EVENTS

Elevate School has evaluated subsequent events for the period from June 30, 2021 through January 12, 2022, the date the financial statements were available to be issued.

On July 9, 2021, the Governor of California approved Assembly Bill 130 (AB 130). Effective July 1, 2021, AB 130 added a provision within the California Education Code whereby all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years. As a result, the new term expiration date to the charter petition mentioned in Note 1A is June 30, 2026. Although no action is required by the charter schools or charter authorizers for this extension, AB 130 does not preclude charter authorizers from invoking revocation procedures.

Management did not identify any other transactions or events that require disclosure or that would have an impact on the financial statements.

SUPPLEMENTARY INFORMATION

ELEVATE SCHOOL LEA ORGANIZATION STRUCTURE JUNE 30, 2021

Elevate School, located in San Diego County, was formed as a nonprofit public benefit corporation on April 8, 2013. The charter school operated by the nonprofit, Elevate Elementary, was numbered by the State Board of Education in March 2014 as Charter No. 1633. The Charter is authorized to operate as a charter school through San Diego Unified School District. Classes began in September 2014. During 2020-21, the Charter served approximately 365 students in grades K to 5.

BOARD OF DIRECTORS			
Name	Office	Term Expiration	
Carol Leighty, Ed.D.	Chair	June 30, 2022	
Freda Callahan, Ed.D.	Vice Chair	June 30, 2022	
Jill Soulé	Secretary & Parent	June 30, 2022	
Adam McWethy	Treasurer	June 30, 2022	
Kirsten Grimm	Director	June 30, 2022	
Cheryl Gorman	Director	June 30, 2023	
Jo Luehmann	Director	June 30, 2023	

ADMINISTRATION

Ryan Elliott, M.Ed. Principal & Executive Officer

ELEVATE SCHOOL SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS JUNE 30, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster	AL Number	Pass-Through Entity Identifying Number		Federal Expenditures	
U. S. DEPARTMENT OF EDUCATION:					
Passed through California Department of Education:					
Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329	\$	39,182	
Title II, Part A, Supporting Effective Instruction Local Grants	84.367	14341		7,851	
Title VII, Impact Aid [1]	84.041	10015		375,534	
IDEA Basic Local Assistance Entitlement, Part B, Sec 611	84.027	13379		42,324	
COVID-19 Emergency Acts Funding/Education Stabilization Fund Discretionary Grants:					
Governor's Emergency Education Relief (GEER) Fund	84.425C	15517		13,455	
Subtotal passed through California Department of Education				478,346	
Passed through California School Finance Authority:					
Title IV, Part C, Charter School Facility Grant Program	84.282D	14349		100,000	
Subtotal passed through California School Finance Authority				100,000	
Total U. S. Department of Education				578,346	
U. S. DEPARTMENT OF AGRICULTURE:					
Summer Food Service Program for Children	10.559	13004		103,464	
Total U. S. Department of Agriculture				103,464	
U. S. DEPARTMENT OF THE TREASURY:					
Passed through California Department of Education:					
COVID-19 Emergency Acts Funding:					
Coronavirus Relief Fund (CRF): Learning Loss Mitigation	21.019	25516		142,636	
Total U. S. Department of the Treasury				142,636	
Total Federal Expenditures			\$	824,446	

[1] - Major Program

ELEVATE SCHOOL SCHEDULE OF INSTRUCTIONAL TIME FOR THE YEAR ENDED JUNE 30, 2021

	2020-21 Number of	
Grade Span	Days	Status
Kindergarten	178	Complied
Grades 1 through 3	178	Complied
Grades 4 through 5	178	Complied

ELEVATE SCHOOL RECONCILIATION OF FINANCIAL REPORT – ALTERNATIVE FORM WITH AUDITED FINANCIAL STATEMENTS JUNE 30, 2021

June 30, 2021, fund balance/net position on the Financial Report - Alternative Form (Charter School Unaudited Actuals)	\$ 2,457,275
Adjustments:	
Increase (decrease) in total net assets:	
Record deferred rent liability	(10,987)
Record current year expenditures	(519)
Net adjustments	 (11,506)
June 30, 2021, net assets per audited financial statements	\$ 2,445,769

ELEVATE SCHOOL NOTES TO THE SUPPLEMENTARY INFORMATION JUNE 30, 2021

NOTE 1 – PURPOSE OF SCHEDULES

A. LEA Organization Structure

This schedule provides information about the local education agency (LEA or charter school), including the Charter's authorizing agency, grades served, members of the governing body, and members of the administration.

B. Schedule of Expenditures of Federal Awards

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Charter and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. The Charter has not elected to use the 10 percent de minimis indirect cost rate.

C. <u>Schedule of Instructional Time</u>

This schedule presents information on the number of instructional days offered by the Elevate School and whether the Charter complied with the provisions of *Education Code Section* 46200 through 46208.

D. <u>Reconciliation of Financial Report – Alternative Form with Audited Financial Statements</u>

This schedule provides the information necessary to reconcile fund balance reported on the Financial Report – Alternative Form (Charter School Unaudited Actuals) to net assets on the audited financial statements.

OTHER INDEPENDENT AUDITORS' REPORTS



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH **GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Directors of Elevate School San Diego, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of Elevate School (the "Charter") as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Charter's basic financial statements and have issued our report thereon dated January 12, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Charter's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Charter's financial statements are free from material misstatement. we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

> 348 Olive Street San Diego, CA 92103

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Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ristolekete, Inc

San Diego, California January 12, 2022



REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Independent Auditors' Report

To the Board of Directors of Elevate School San Diego, California

Report on Compliance for Each Major Federal Program

We have audited Elevate School's compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Elevate School's major federal programs for the year ended June 30, 2021. Elevate School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Elevate School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Elevate School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Elevate School's compliance.

Opinion on Each Major Federal Program

In our opinion, Elevate School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

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Report on Internal Control Over Compliance

Management of Elevate School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Elevate School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Elevate School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance possibility that material noncompliance with a type of compliance is a deficiency, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

histolekete, Inc

San Diego, California January 12, 2022



REPORT ON STATE COMPLIANCE

Independent Auditors' Report

To the Board of Directors of Elevate School San Diego, California

Report on State Compliance

We have audited Elevate School's compliance with the types of compliance requirements described in the 2020-21 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, prescribed in Title 5, California Code of Regulations, section 19810, that could have a direct and material effect on each of Elevate School's state programs for the fiscal year ended June 30, 2021, as identified below. Reference to Elevate School within this letter is inclusive of Elevate Elementary (No. 1633).

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Elevate School's state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of the 2020-21 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, prescribed in Title 5, California Code of Regulations, section 19810. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the state programs noted below. An audit includes examining, on a test basis, evidence about Elevate School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with the requirements referred to above. However, our audit does not provide a legal determination of Elevate School's compliance with those requirements.

Opinion on State Compliance

In our opinion, Elevate School complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the state programs noted in the following table for the year ended June 30, 2021.

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Procedures Performed

In connection with the audit referred to above, we selected and tested transactions and records to determine Elevate School's compliance with the state laws and regulations applicable to the following:

Description	Procedures Performed
Local Education Agencies	
Attendance and Distance Learning	Yes
Teacher Certification and Misassignments	Not applicable
Kindergarten Continuance	Not applicable
Instructional Time	Yes
Instructional Materials	Not applicable
Ratio of Administrative Employees to Teachers	Not applicable
Classroom Teacher Salaries	Not applicable
Early Retirement Incentive	Not applicable
GANN Limit Calculation	Not applicable
School Accountability Report Card	Not applicable
K-3 Grade Span Adjustment	Not applicable
Apprenticeship: Related and Supplemental Instruction	Not applicable
Comprehensive School Safety Plan	Not applicable
District of Choice	Not applicable
School Districts, County Offices of Education and Charter Schools	
California Clean Energy Jobs Act	Not applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Charter Schools	
Independent Study – Course Based	Not applicable
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-Based Instruction/Independent Study	Not applicable
Determination of Funding for Nonclassroom-Based Instruction	Not applicable
Charter School Facility Grant Program	Not applicable

Chintylehite, Inc

San Diego, California January 12, 2022

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

ELEVATE SCHOOL SUMMARY OF AUDITORS' RESULTS FOR THE YEAR ENDED JUNE 30, 2021

Type of auditors' report issued Unmodified Internal control over financial reporting: No Significant deficiency(ies) identified not considered No to be material weaknesses? None Reported Noncompliance material to financial statements noted? None Federal Awards None Internal control over major program: Material weakness(es) identified? Material weakness(es) identified? No Significant deficiency(ies) identified? No Type of auditors' report issued: No Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)? No Identification of major programs: AL Number(s) Name of Federal Program or Cluster 84.041 Title VII, Impact Aid No Dollar threshold used to distinguish between Type A and Type B programs: No Auditee qualified as low-risk auditee? No Significant deficiency(ies) identified not considered to be material weakness(es) identified? No Significant deficiency(ies) identified not considered to be material weaknesses? No Significant deficiency(ies) identified not considered to be material weaknesses? No Significant deficiency(ies) ident	Financial Statements			
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Type of auditors' report issued on compliance for	Significant deficiency	y(ies) identified not considered		
	to be material wea	knesses?	None Reported	
state programs: Unmodified	Type of auditors' report	issued on compliance for		
	state programs:		Unmodified	

ELEVATE SCHOOL FINANCIAL STATEMENT FINDINGS FOR THE YEAR ENDED JUNE 30, 2021

FIVE DIGIT CODE

20000 30000

AB 3627 FINDING TYPE

Inventory of Equipment Internal Control

There were no audit findings related to the financial statements during 2020-21.

ELEVATE SCHOOL FEDERAL AWARD FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2021

FIVE DIGIT CODE 50000

AB 3627 FINDING TYPE Federal Compliance

There were no audit findings and questioned costs related to federal awards during 2020-21.

ELEVATE SCHOOL STATE AWARD FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2021

FIVE DIGIT CODE

AB 3627 FINDING TYPE

10000 Attendance 40000 State Compliance 42000 **Charter School Facilities Programs** Apprenticeship: Related Supplemental Instruction 43000 60000 Miscellaneous 61000 **Classroom Teacher Salaries** 62000 Local Control Accountability Plan 70000 **Instructional Materials** 71000 **Teacher Misassignments** 72000 School Accountability Report Card

There were no audit findings and questioned costs related to state awards during 2020-21.

ELEVATE SCHOOL SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2021

There were no audit findings reported in the 2019-20 fiscal year.