APPROVED

Brevard Academy

Minutes

February Policy Meeting

Date and Time
Tuesday February 3, 2026 at 8:30 AM

Location
Director's Office

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.
Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals For the this committee:

1. Ensure Academic Success for Every Student
2. Recruit, Hire and Retain Highly Effective Personnel
3. Engage Our Communities

Committee Members Present
Abe Pallas (remote), Jennifer Iden (remote), Jennifer Kelly (remote), Lisa Busche (remote), Michael Terry (remote), Michelle Peterson (remote), Ted Duncan (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ted Duncan called a meeting of the Policy Sub-Committee Committee of Brevard Academy to order on Tuesday Feb 3, 2026 at 8:34 AM.

C. Approve Minutes

Michael Terry made a motion to approve the minutes from Governance and Policy Meeting on 11-04-25.
Jennifer Iden seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

Michael Terry made a motion to Approve the agenda for the meeting.
Abe Pallas seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Policies and Actions for BOD Approval

A. Policies for BOD Approval

NA

III. Policies for First Read

A. Policies for 1st Read

EFS Policy

- Reviewed as a committee--no changes presented.
- Ted will present to the Finance Committee for suggestions and procedure review.

AI Parental Consent Form

- Do we need to collect permission from each student over the age of 13?
- Can this be included in our Chromebook Agreement?
- Should we name all the AI tools that parents are giving consent to use?
- Can we change to 6th grade and up?

IV. Other Business

A. Review Old Business

NA

B. Review of Other Policies

Possible amendments to policy creation.

- Policies 1000-2000, 5000, 8000, and 9000 set by BOD.
- Policies 3000-4000, 6000, 7000 set by BOD with stakeholder input.
- All policies will abide by state and federal laws regarding charter schools.
    - Ted will get input from the school attorney and present the information at the next board meeting.

C. Board Action Items

NA

V. Closing Items

A. Set Next Meeting Date

March 3, 2026, at 8:30.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:12 AM.

Respectfully Submitted,
Jennifer Kelly

Documents used during the meeting

- EFS Policy.pdf
- Sample Parental Consent for Student Use of AI.docx

This meeting is a public meeting of the BA-CFA Policy Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.