

APPROVED



# Brevard Academy

## Minutes

### Facilities Committee Meeting

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**Date and Time**

Thursday December 4, 2025 at 1:00 PM

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**Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

**Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

**Strategic Goals:**

1. Ensure Academic Success for Every Student
2. Provide Effective & Innovative Learning Environments
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively & Be Fiscally Responsible
5. Engage Our Communities

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### **Committee Members Present**

Jennifer Silva (remote), Jenny Light, Ted Duncan, Trina Burns, Tyree Griffin

### **Committee Members Absent**

Chad Campbell, Michael Terry

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Facilities Committee of Brevard Academy to order on Thursday Dec 4, 2025 at 1:05 PM.

### **C. Approve Minutes**

Tyree Griffin made a motion to approve the minutes from Facilities Committee Meeting on 11-06-25.

Jenny Light seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Approve Agenda**

Tyree Griffin made a motion to Approve agenda.

Jenny Light seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. New Business**

### **A. Project Updates**

- Repair Projects Completed
  - Front parking lot
  - Drainage in front and in the rock areas
  - K-2 Drainage
  - Exterior Vestibule Repair
    - K-2
    - 3rd
    - 5th
    - MS
  - Door Repair
    - K-2
    - 3rd

- 5th
- MS
- Conference Room
- Carpet Replacement
  - Conference Room
- Tile Replacement
  - MS
- Gutter Repair Outside of Stirling's Room
- Removal of Junk in Storage Trailers
- Scoreboard Repair
- Ramp to the PE Shed
- Projects In the Works
  - Carpet
    - Terry's Office
  - Athletic Field
  - Awning over the Conference Room--Prevent water from entering the conference room.
  - Beginning of January--Guardrail
  - Front Rock Areas--Tidy these areas up
  - Storage Area Cleanouts
  - Deep Storage Inventory (Off-site)
- Safety Improvements
  - Camera in bus parking lot.

## **B. School Needs**

- Safety Improvements
  - Waiting for funds release.
- Playground Relocation
  - Tabled until USDA Funding
- Fitness Area
  - Tabled until USDA Funding
- Campbell's Presentation to the Board--Front Left Foundation Planting
  - The committee members will identify possible solutions for these spaces.
- Gravel to Remove Muddy Areas around the school
  - The committee members will identify areas for mud remediation.

## **III. Old Business**

### **A. USDA Update**

We hosted several builders on the campus today.

They will submit bids by early January.

We are anticipating a closing date in late January.

### **B.**

### **Swing Building Update**

It is on hold.

### **C. Master Site Plan Updates**

No updates as of yet.

## **IV. Closing Items**

### **A. Announce Date of Next Meeting**

Friday, January 9 at 1:00.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:40 PM.

Respectfully Submitted,  
Tyree Griffin

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*This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.*