



# **Brevard Academy**

## **Minutes**

## **Facilities Committee Meeting**

#### **Date and Time**

Thursday September 4, 2025 at 1:00 PM

#### Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

## **Strategic Goals:**

- 1. Ensure Academic Success for Every Student
- 2. Provide Effective & Innovative Learning Environments
- 3. Recruit, Hire and Retain Highly Effective Personnel
- 4. Use Resources Effectively & Be Fiscally Responsible
- 5. Engage Our Communities

#### **Committee Members Present**

Chad Campbell, Jenny Light, Ted Duncan, Trina Burns, Tyree Griffin (remote)

#### **Committee Members Absent**

Jennifer Silva, Michael Terry

#### I. Opening Items

#### A. Record Attendance

## B. Call the Meeting to Order

Ted Duncan called a meeting of the Facilities Committee of Brevard Academy to order on Thursday Sep 4, 2025 at 1:06 PM.

## C. Approve Minutes

Jenny Light made a motion to approve the minutes from Facilities Committee Meeting on 08-06-25.

Chad Campbell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## D. Approve Agenda

Tyree Griffin made a motion to Approve agenda as is.

Jenny Light seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **II. New Business**

## A. Project Updates

- Ms. Burns updated the committee about the K-2 playground drainage.
- Ms. Burns updated the committee about the FEMA drainage projects and parking lot projects.
- We are addressing the leakage issues around the doorway vestibules (K-2, 3rd, 5th, Middle School, and Conference Room).
- Temporary Bus Parking next to the Green Shed
  - Improves safety in the parking lot.
- Fire Lane Mud Improvements
  - Manufactured Sand

#### **B.** School Needs

FT Evening Custodian (Action Needed)

#### **III. Old Business**

## A. Contracted Custodial Service

Overnight Crew--Improving cleaning.

Monthly Floor buffing--floors look better and are easier to maintain.

#### **B. USDA Update**

September 16 USDA Loan Conditions Agreement

## C. Outdoor Education Update

Mr. Campbell updated the committee with the butterfly station.

## IV. Closing Items

## A. Announce Date of Next Meeting

October 2nd at 1:00 pm

## **B.** Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:27 PM.

Respectfully Submitted, Jenny Light

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.