

APPROVED



Brevard Academy

Minutes

Monthly Finance Meeting

Date and Time

Tuesday December 16, 2025 at 8:30 AM

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
 2. Recruit, Hire and Retain Highly Effective Personnel
 3. Use Resources Effectively & Be Fiscally Responsible
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Committee Members Present

Emily Webb, Juli Lefler (remote), Michael Terry, Paul Cooper, Ted Duncan

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Emily Webb

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ted Duncan called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Dec 16, 2025 at 10:09 AM.

C. Approve Minutes

Paul Cooper made a motion to approve the minutes from Monthly Finance Meeting on 11-18-25.

Michael Terry seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Emily Webb arrived at 10:09 AM.

D. Approve Agenda

Emily Webb made a motion to Approve agenda.

Paul Cooper seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance Committee Reports

A. Review Financial Reports

Monthly Reconciled Budget

- Checking in on Special State Reserves, EC Risk Pool, and Summer School Funding.
- The committee moved the FEMA projected expenses back into the budget.

The committee reviewed the reconciliation files and the EFS.

B. Vendor Contract Renewals

We are phasing out FlipCause and bringing on Bloomerang for our fundraising platform.

C.

USDA Update

We have extended the bidding deadline to January 15, 2026.

The extension will not have a negative impact on our approval process.

D. Treasurer Report for BOD

NA

III. New Business

A. FEMA Projects

All projects have been completed or are in process:

- The paving final bill is outstanding.
- The athletic field bill is outstanding.

IV. Other Business

A. Review Committee Goals

We reviewed goals.

B. School Needs

- Buses
 - One to replace Marco Polo.

C. Bus Repairs and Expenses

We reviewed the bus expenses.

V. Action Items

A. Board Action Items

A fund balance allocation for the 2nd athletic van.

VI. Closing Items

A. Announce Date of Next Meeting

January 13, 2026 at 8:30 pm.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:54 AM.

Respectfully Submitted,
Paul Cooper

This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.