APPROVED

# Brevard Academy

# Minutes

## Monthly Finance Meeting

**Date and Time**
Tuesday December 16, 2025 at 8:30 AM

**Mission:**
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.
**Vision:**
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

**Strategic Goals:**

1. Provide Effective & Innovative Learning Environments
2. Recruit, Hire and Retain Highly Effective Personnel
3. Use Resources Effectively & Be Fiscally Responsible

**Committee Members Present**

Emily Webb, Juli Lefler (remote), Michael Terry, Paul Cooper, Ted Duncan

**Committee Members Absent**
*None*

**Committee Members who arrived after the meeting opened**
Emily Webb

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Ted Duncan called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Dec 16, 2025 at 10:09 AM.

### C. Approve Minutes

Paul Cooper made a motion to approve the minutes from Monthly Finance Meeting on 11-18-25.
Michael Terry seconded the motion.
The committee **VOTED** unanimously to approve the motion.
Emily Webb arrived at 10:09 AM.

### D. Approve Agenda

Emily Webb made a motion to Approve agenda.
Paul Cooper seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## II. Finance Committee Reports

### A. Review Financial Reports

Monthly Reconciled Budget

- Checking in on Special State Reserves, EC Risk Pool, and Summer School Funding.
- The committee moved the FEMA projected expenses back into the budget.

The committee reviewed the reconciliation files and the EFS.

### B. Vendor Contract Renewals

We are phasing out FlipCause and bringing on Bloomerang for our fundraising platform.

### C.

**USDA Update**

We have extended the bidding deadline to January 15, 2026.

The extension will not have a negative impact on our approval process.

### D. Treasurer Report for BOD

NA

## III. New Business

### A. FEMA Projects

All projects have been completed or are in process:

- The paving final bill is outstanding.
- The athletic field bill is outstanding.

## IV. Other Business

### A. Review Committee Goals

We reviewed goals.

### B. School Needs

- Buses
  - One to replace Marco Polo.

### C. Bus Repairs and Expenses

We reviewed the bus expenses.

## V. Action Items

### A. Board Action Items

A fund balance allocation for the 2nd athletic van.

## VI. Closing Items

### A. Announce Date of Next Meeting

January 13, 2026 at 8:30 pm.

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:54 AM.

Respectfully Submitted,
Paul Cooper

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*This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*