APPROVED

Brevard Academy

Minutes

Monthly Finance Meeting

Date and Time
Tuesday October 14, 2025 at 8:30 AM

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.
Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
2. Recruit, Hire and Retain Highly Effective Personnel
3. Use Resources Effectively & Be Fiscally Responsible

Committee Members Present

Emily Webb, Juli Lefler (remote), Michael Terry, Ted Duncan

Committee Members Absent
Paul Cooper

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ted Duncan called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Oct 14, 2025 at 8:36 AM.

C. Approve Minutes

Emily Webb made a motion to approve the minutes from Monthly Finance Meeting on 09-16-25.
Ted Duncan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

Ted Duncan made a motion to approve the agenda.
Michael Terry seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Finance Committee Reports

A. Review Financial Reports

Mr. Duncan reviewed the financial reports.

B. Vendor Contract Renewals

No contract renewals for this month.

C. USDA Update

We have authorized an appraisal of the building and the property.
We are working an attorney on our title search and other USDA requirements.

D. Treasurer Report Template

We discussed.

III. New Business

A.

FEMA Projects

Parking lot and drainage will be completed this week and over Thanksgiving Break.
The athletic field will be the next project.

B. Financial Audit Review

There were no findings in our audit.

IV. Other Business

A. Review Committee Goals

We reviewed our school goals.

B. School Needs

- Athletic Vans
  - We are working to obtain a FIN account with Ford to get fleet pricing on vans.
  - Mr. Duncan is working with a local dealer to obtain reasonable pricing.
  - Mr. Duncan is working with a used van dealer as well.
- A Replacement Bus
  - Marco and Susan have gone for repairs. We will need to assess the level of repairs.

V. Action Items

A. Board Action Items

The board needs to allocate Giving Day Funds.
The amount donated to the STEM Building is $2,000.00, not $20,000.00.

VI. Closing Items

A. Announce Date of Next Meeting

November 18 at 8:30 am.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 AM.

Respectfully Submitted,
Emily Webb

This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.