APPROVED

Brevard Academy

Minutes

Facilities Committee Meeting

Date and Time
Wednesday August 6, 2025 at 4:00 PM

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.
Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Provide Effective & Innovative Learning Environments
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively & Be Fiscally Responsible
5. Engage Our Communities

Committee Members Present
Chad Campbell, Jennifer Silva (remote), Jenny Light, Ted Duncan, Tyree Griffin (remote)

Committee Members Absent
None

Guests Present
Michael Terry, Trina Burns

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Chad Campbell called a meeting of the Facilities Committee of Brevard Academy to order on Wednesday Aug 6, 2025 at 4:06 PM.

C. Approve Minutes

Jenny Light made a motion to approve the minutes from Facilities Committee Meeting on 05-08-25.
Tyree Griffin seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

Jennifer Silva made a motion to Approve the agenda.
Chad Campbell seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. New Business

A. Project Updates

Ms. Burns updated the committee summer projects

- Painting in hallways, classrooms, and gym.
- All classrooms and hallways have been waxed.
- The main building has been pressure-washed.
- The K-2 playground will have a french drain installed.

Mr. Duncan updated the committee on the needs of the modular building install to meet Brevard City permits.

Mr. Duncan updated the committee that FEMA projects are moving towards funding.

B. Site Plan

Mr. Campbell presented his site plan for approval of phase 1 projects. Board action is needed to move forward.

C. Facilities Use Agreement

Mr. Duncan presented the facilities agreement. The committee wants to check on liability with our insurance and attorney. Once this is determined, the policy committee will take over.

D. New Projects

Vestibule Drainage
The vestibules at each entrance are leaking during heavy rain. The total cost to complete the project is $12,000.00. Board action is needed.

Conference Room Leaks
The conference room window/door leaks and needs an awning to go over the conference patio.

School/Pedestrian Zone Signage
Officer Light will reach out to DOT to see what it would take to move this project forward.

III. Old Business

A. Contracted Custodial Service

Ms. Burns and Mr. Duncan met with Stratus Building Solutions to reduce the cost of the contract as well as put the focus on the sanitization of all classroom and bathroom touchpoints.

AC Janitorial will be buffing the hallways twice monthly.

IV. Closing Items

A. Announce Date of Next Meeting

TBD

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,
Tyree Griffin

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.