APPROVED

# Brevard Academy

# Minutes

## Monthly Board Meeting

**Date and Time**
Wednesday November 19, 2025 at 5:30 PM

**Mission:**
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.
**Vision:**
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

**Strategic Goals:**

1. Ensure Academic Success for Every Student
2. Actively Engage Stakeholders to Strengthen and Enrich Our Communities
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively and Be Fiscally Responsible
5. Provide Effective and Innovative Learning Environments

**Directors Present**
Abe Pallas, Jennifer Silva, Mark Franklin, Paul Cooper, Tyree Griffin

**Directors Absent**
Brandon Smith, Jamie Atkinson

**Ex Officio Members Present**
Ted Duncan

**Guests Present**
Ali Liubenov

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## I. Closed Session

### A. Call the Meeting to Order

Jennifer Silva called a meeting of the board of directors of Brevard Academy to order on Wednesday Nov 19, 2025 at 5:31 PM.
Paul Cooper made a motion to Go into closed session.
Abe Pallas seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Closed Session/Work Session

Paul Cooper made a motion to Come out of closed session.
Abe Pallas seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Opening Items

### A. Record Attendance

Paul Cooper made a motion to call the meeting to order.
Abe Pallas seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Pledge of Allegiance

Mr. Duncan led us in the pledge

### C. Approve Meeting Agenda

with the amended financial packet
Abe Pallas made a motion to approve the agenda with the amended financial packet.

Tyree Griffin seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. Approve Minutes

Paul Cooper made a motion to approve the minutes from Monthly Board Meeting on 10-15-25.
Mark Franklin seconded the motion.
The board **VOTED** unanimously to approve the motion.

## III. Regular Meeting Business

### A. Good News

Student accomplishments
-Boys soccer won Conference Tournament

Staff accomplishments
-Emily Webb and Chad Campbell secured $1000 grant for stream restoration
- Jen Iden will be recording her classes in collaboration with aiEDU
-EC staff are attending NC EC Conference and Jen Iden is also presenting
-Sarah Kidston was awarded the TC Secondary Educator at the NC Council of Mathematics Teachers
-Our counseling staff has held 2 Coffee with the Counselors sessions

School Accomplishments
-We have a team competing in the NCED Connect AI Solve-a-Thon
-We have begun restoration of our athletic field

### B. Student Highlight

Jenny Geer-Hardwick shared some Art from students and about art integration within her classes and how to connect standards from our curriculum.
She brought examples of artwork from various grades and students for everyone to observe and how it relates back to what they are learning.

### C. Staff Highlight

Chad Campbell - Outdoor Ed programming
The main goal for Outdoor Ed is field trips and studying and comparing different ecosystems and life cycles and finding them in the wild. Building background knowledge as we compound on different weeks of study. Nature journaling, gardening, salad parties, and fairy gardens, learning to use tools and landscaping. Chickens have been a great investment. Archery club will start after Winter Break, and phase out Trailblazers Club. Archery Club will hopefully become a team and compete against other teams, and maybe

nationally. Students love Buddy Friday (Mr. Campbell's dog) comes to visit to promote positive behavior.

- Front Left Landscaping Proposal Phase 1 ($2,200)

1. remove existing rock (~$500)
2. grade for positive drainage
3. install high grade topsoil (~$700)
4. plant winter rye+lawn mix and straw ($100)
5. plant and mix mulch one-25 gallon Sweetbay Magnolia ($600)
6. to left of front porch, plant 16 shade perennials (ferns, lenten rose, dog hobble) ($300)

### D. Opportunity for Public Comment

No one came for Public Comment.

## IV. Committee Reports

### A. Finance

Monthly Budget report: seeing increases in pricing, deep diving into budget and next year's projection
$252,000 surplus which includes FEMA money that still needs to be distributed once work is completed
Projected to drop between $6,000-30,000

Cash Board
Medium School with 95 days of working capital
Cash on hand is 1.2 million with all projected expenditures

USDA Update
We are getting close. More paperwork. All of our tasks are done, we are currently getting the building and property reappraised. Possible end of January loan agreement. Hoping to get 3 qualifying bids, and we can choose and get started once approved.

Swing Building is not going to happen as we hoped. The city of Brevard has raised the expenses and the qualifications that come along with the new architectural standards.

Paul Cooper is going to see on Friday, some vans. In December he will report what we can do for the 15 passenger vans. Need to consider that the vans will extend lives of our buses.

We have a clean audit. No findings.

### B.

**Governance and Policy**

Policy for second read is Policy for Board Member Policy 2100. So we should delete Policy 2000.
-add the note to Policy 2100

Policy 4200
related to attendance and tardiness, number of items needed to be changed.
Dr. Pallas wants to make a motion to accept Policy as revised.

EpiCenter Compliance says we are in compliance.
Paul Cooper made a motion to add note to Policy 2100.
Tyree Griffin seconded the motion.
The board **VOTED** unanimously to approve the motion.
Mark Franklin made a motion to delete Policy 2000.
Abe Pallas seconded the motion.
The board **VOTED** unanimously to approve the motion.
Abe Pallas made a motion to revisions of Policy 4200.
Tyree Griffin seconded the motion.
The board **VOTED** unanimously to approve the motion.

## C. Development/Fundraising

Did not meet this month.

## D. Long-Range Planning

-Would we consider extending into High School? Early colleges are a great opportunity, this combines college courses and high school. After 5 years, students receive high school diplomas and associate's degree. Mr. Duncan will be having this discussion in December, and TC does not have early college, whereas other counties do. This is a great time to get in on the ground floor, and have collaboration.

-Goal for Mr. Duncan's position is to learn about foundations and opportunities to expand major gifts as we continue to improve BA.

## E. Facilities

-Front parking will be complete after Thanksgiving Break
-Field is undergoing restoration

Facilities Agreement - fee scale, insurance coverage
-mirrors TC schools, need to make some changes with wording.
-Take action to move forward with this agreement
-Mr. Duncan will draft something from this to bring to Policy board

Tyree Griffin made a motion to move forward with the Fee Schedule and Agreement.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.
Paul Cooper made a motion to send this back to facilities and Chad Campbell to make a clear vision to present to board in December.
Mark Franklin seconded the motion.
The board **VOTED** unanimously to approve the motion.

### F. CEO Support and Evaluation

covered in last one

## V. Director Report

### A. Director Report

424 students enrolled.
As we enter flu season we are averaging 95% of staff on campus, students have dipped lower.
Positive merits and behavior referrals discussed.

Briefing
We have a lot more info we can share with Infinite Campus. Will be renaming some of the categories, and how they are dealt with. Which grades, and where they are happening. Cost is in terms of time and time lost in class.

Included first run of Infinite Campus Report Cards. See standards based grading. It went well for our first run. Mixed of standard based and traditional grading scale in Middle School. K-5th grade are all standards based grades. We are not able to make an Honor Roll with the mixed forms of grading with the switch to Infinite Campus. We are having discussions about what this looks like moving forward.

Requests
EC 1:1 Assistant - Cheryl Ledford
1:00pm dismissal on December 18, 2025
Paul Cooper made a motion to approve Director Requests.
Mark Franklin seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VI. Other Business

### A. Announcement of Next Meeting

next meeting will be on December 17, 2025.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
Mark Franklin

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**Documents used during the meeting**

- PROD_ Cash Board (13).pdf
- 03. Board Report 2025.10 - Brevard.pdf
- Epicenter_Compliance_November_2025.pdf
- BA-CFA_4200-Attendance amended.docx
- 2100_Board_Member_Selection.docx__1_.pdf
- BA-CFA 5030 Brevard Academy Facilities Use Agreement .pdf
- Incidents_Grades October 2025.pdf
- Incidents_Offenses October 2025.pdf
- Incidents_Action October 2025.pdf
- Director Report November 2025.pdf
- Middle School Sample Report Card .pdf
- Elementary Sample Report Card.pdf

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*This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.*