



# Brevard Academy

## Minutes

### Governance and Policy Committee Meeting

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#### Date and Time

Monday March 31, 2025 at 8:30 AM

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#### Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### Strategic Goals For the this committee:

1. Ensure Academic Success for Every Student
  2. Recruit, Hire and Retain Highly Effective Personnel
  3. Engage Our Communities
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#### Committee Members Present

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Abe Pallas, Jennifer Iden, Lisa Busche, Michelle Peterson, Ted Duncan

### **Committee Members Absent**

Jennifer Kelly, Michael Terry

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Governance and Policy Committee of Brevard Academy to order on Monday Mar 31, 2025 at 8:31 AM.

### **C. Approve Minutes**

Michelle Peterson made a motion to approve the minutes from Governance and Policy Committee Meeting on 03-04-25.

Jennifer Iden seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Approve Agenda**

Job descriptions will be vetted and approved by BOD.

Lisa Busche made a motion to Approve agenda after removing the assistant coach job description.

Michelle Peterson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Policies and Actions for BOD Approval**

### **A. Policies for BOD Approval**

- Middle School Recess Policy--Changed wording to reflect current K-5 practice and included recess practice for K-5. The committee discussed the idea of a calendar creation policy to help clarify why the extra minutes for recess were added.
- Honor Roll--This will be effective for the 2025-2026 school year.

## **III. Policies for First Read**

### **A. Policies for 1st Read**

The committee would like to discuss if the Network Use Agreement needs to include an AI clause. Jen Kelly will take the lead on looking this over.

## **IV. Other Business**

**A. Review Old Business**

**B. Policy Clarification**

Mr. Duncan will update the Educational Leave policy and make the BOD aware.

**V. Closing Items**

**A. Set Next Meeting Date**

May 6 at 8:30 am.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 AM.

Respectfully Submitted,  
Jennifer Kelly

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*This meeting is a public meeting of the BA-CFA Policy Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*