

APPROVED



# Brevard Academy

## Minutes

### Governance and Policy Committee Meeting

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#### **Date and Time**

Tuesday February 4, 2025 at 8:30 AM

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals For the this committee:**

1. Ensure Academic Success for Every Student
  2. Recruit, Hire and Retain Highly Effective Personnel
  3. Engage Our Communities
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#### **Committee Members Present**

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Jennifer Iden, Jennifer Kelly, Lisa Busche, Michelle Peterson, Ted Duncan

**Committee Members Absent**

Abe Pallas, Michael Terry

**Committee Members who left before the meeting adjourned**

Lisa Busche

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Ted Duncan called a meeting of the Policy Sub-Committee Committee of Brevard Academy to order on Tuesday Feb 4, 2025 at 8:31 AM.

**C. Approve Minutes**

Lisa Busche made a motion to approve the minutes from Governance and Policy Committee Meeting on 01-07-25.

Jennifer Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**D. Approve Agenda**

Ted Duncan made a motion to approve agenda.

Michelle Peterson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**II. Policies and Actions for BOD Approval**

**A. Policies for BOD Approval**

Proposed Policy on Political Action - Under Political Expression by Students edited to add "Students may not wear clothing or accessories displaying political messages while at school" after committee discussion. Mr. Duncan will make the modifications to the proposed policy.

Proposed Facilities Use Policy - Do our current clubs FCA and Good News Club fall under our insurance?

**III. Policies for First Read**

**A. Policies for 1st Read**

Flex Time Policy - Discussion about the total hours of flex time that can be earned in a quarter. 8 hours max per quarter was determined to be fair. Questions - Can we gift flex time and how do we handle unused flex time?

Middle School Grading Policy - Credit for late assignments will be reduced by one-half letter grade for each day the assignment is late - Edited to add "Teachers may grant extensions on an individual basis." Per Mr. Duncan, correction to be made: 59-0 is an F. Lisa Busche left.

Athletic Coach Job Description - Now includes collection of the fees. Mr. Duncan will check in on the fee amounts to be sure they are not too high.

#### **IV. Other Business**

##### **A. Review Old Business**

##### **B. Policy Clarification**

Inclement Weather Policy - We no longer post it on the website.

Retention Policy - Revised to include that you can retain a student even if he or she is Tier III. Teachers should document and have open discussions with parents about possible retention.

Educational Leave Policy - Ms. Peterson proposed that students must be in good academic standing if wanting to take advantage of this policy.

Mr. Duncan will make the changes as discussed.

#### **V. Closing Items**

##### **A. Set Next Meeting Date**

Our next policy meeting is schedule for March 4, 2025.

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:29 AM.

Respectfully Submitted,  
Jennifer Iden

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#### **Documents used during the meeting**

- Proposed\_policy\_on\_political\_action.docx
- Facilities\_Use\_Policy.pdf
- Flex Time Policy.pdf
- Middle School Grading Policy 2024-25 Revised 1.24.2025 (1).pdf
- Brevard Academy Athletic Coach Job Description.docx (1).pdf
- Inclement Weather Changes.pdf
- Retention Policy Revisions.pdf

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*This meeting is a public meeting of the BA-CFA Policy Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*