



Brevard Academy

Minutes

Facilities Committee Meeting

Date and Time

Thursday February 6, 2025 at 8:30 AM

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
 2. Provide Effective & Innovative Learning Environments
 3. Recruit, Hire and Retain Highly Effective Personnel
 4. Use Resources Effectively & Be Fiscally Responsible
 5. Engage Our Communities
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Committee Members Present

Jenny Light, Ted Duncan, Tim Prey, Tyree Griffin (remote)

Committee Members Absent

Derrick Gardner, Elizabeth Airey, Jennifer Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Tim Prey called a meeting of the Facilities Committee of Brevard Academy to order on Thursday Feb 6, 2025 at 8:34 AM.

C. Approve Minutes

Tyree Griffin made a motion to approve the minutes from Facilities Committee Meeting on 01-09-25.

Jenny Light seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

Tim Prey made a motion to Approve agenda.

Tyree Griffin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facilities

A. Project Updates

- Storm repairs are underway.
 - Estimates are needed on tiles and carpeting.
- Roof Repairs
 - 2 estimates in hand (one details repair and one towards replacement).
 - Move forward with repairs if there is no word by March.
 - Waiting on roof repairs to get approval from FEMA.
 - Mr. Duncan will contact our insurance to see if we have any coverage.
- Civil Engineer
 - The report was completed. Mr. Griffin will contact Paul Cooper to see if the Civil Engineer Report has been submitted to the USDA.
 - We will need an additional lift station for our sewage.
- Phase 1 Report for USDA

- Updated for the USDA.
- Mr. Griffin will contact Paul Cooper to confirm that this has been submitted to the USDA.

B. New Business

- Back Field Electric
 - Officer Light met with Duke Power to get estimates about running power. Officer Light has confirmed two possible spots.
 - We will need to install a meter box to run power. This would be installed behind the storage shed.
 - Any costs will be covered by our recent safety grant.
 - *BOD approval is needed to install cameras.
- FEMA Updates
 - FEMA has completed an inspection of our property.
 - We discussed what insurance has covered and where we have funding gaps.
 - We discussed mitigation projects (Parking Lot, Building Leaks, Soccer Field, K-2 Playground).
 - We will need a civil engineer to propose plans for mitigation projects and then present to FEMA.
 - Mr. Prey will contact civil engineers to get estimates.
- Custodial Support Needed
 - Custodial staff members have not been on campus regularly.
 - We are reviewing options for more consistent support.
 - Expansion of night crew custodial help, increase by \$1,600.00/month.
 - Exploring other options for contracted custodial services.

III. Other Business

A. Old Business

None noted.

B. BOD Approvals Needed

*BOD approval is needed to install cameras.

*Expansion of night crew custodial help, increase by \$1,600.00.

IV. Closing Items

A. Announce Date of Next Meeting

March 6 at 8:30 in the conference room.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,
Tim Prey

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.