



# Brevard Academy

## Minutes

### Governance and Policy Meeting

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#### **Date and Time**

Tuesday December 10, 2024 at 8:30 AM

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals For the this committee:**

1. Ensure Academic Success for Every Student
  2. Recruit, Hire and Retain Highly Effective Personnel
  3. Engage Our Communities
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#### **Committee Members Present**

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Abe Pallas, Ted Duncan

### **Committee Members Absent**

Jamie Atkinson, Jennifer Iden, Jennifer Kelly, Lisa Busche, Michael Terry, Michelle Peterson

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Governance and Policy Committee of Brevard Academy to order on Tuesday Dec 10, 2024 at 8:43 AM.

### **C. Approve Minutes**

Abe Pallas made a motion to approve the minutes from Governance and Policy Committee Meeting on 10-08-24.

Ted Duncan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Approve August Minutes**

Ted Duncan made a motion to approve the minutes from Monthly Policy Meeting on 08-05-24.

Abe Pallas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Policies and Actions for BOD Approval**

### **A. Policies for BOD Approval**

- Attendance Policy 4200--Approve with the following language:
  - **Participation in After-School and Extra-Curricular Activities**--Students must be present during the school day in order to participate in Extra-Curricular Activities or After-School Events that day.
    - This will be added to the Family Handbook.
- Code of Conduct Amendment
  - **Tobacco Possession**--1st Offense is a Level 3 and the 2nd Offense is a Level 4.
- Amended Grievance Policy for Parents/Students
  - Add legal guardian to all references of parents.
  - Change Principal to School Director and/or Designee.
- Employee Grievance for Employees
  - Change Head of School to School Director.

- Change the President of the Board to Board Chair.

### III. Other Business

#### A. Review Old Business

- Pre-K Agreement
  - SmartStart of Transylvania County has not contacted us about a proposed agreement.
- School Uniforms
  - Chest Wide Logo on T-Shirts--Phase out in 2025-2026 school year.
- Student Follow to Suggested Uniform Changes
  - Cash Smith presented to the BOD in the Fall about uniform changes. He contacted Mr. Duncan with a list of possible changes for bottoms.
    - "Students should be allowed to wear the following if they are of modest length: shorts, joggers, and jeans. No pajama bottoms allowed, except for specific spirit days."

### IV. Closing Items

#### A. Set Next Meeting Date

January 7, 2025, at 8:30.

#### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 AM.

Respectfully Submitted,  
Abe Pallas

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*This meeting is a public meeting of the BA-CFA Policy Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*