APPROVED

Brevard Academy

Minutes

September Board Meeting

Work Session and Regular Meeting

Date and Time
Wednesday September 18, 2024 at 5:00 PM

Location
Brevard Academy Music Room

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Provide Effective & Innovative Learning Environments
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively & Be Fiscally Responsible

5. Engage Our Communities

Directors Present
Abe Pallas, Jamie Atkinson, Jennifer Silva, Mark Franklin, Paul Cooper, Tyree Griffin

Directors Absent
Mark Campanini

Ex Officio Members Present
Ted Duncan

Guests Present
Ali Liubenov

I. Opening Items

A. Public Work Session

II. Regular Meeting Business

A. Call the Meeting to Order

Jamie Atkinson called a meeting of the board of directors of Brevard Academy to order on Wednesday Sep 18, 2024 at 5:29 PM.

B. Record Attendance

C. Pledge of Allegiance

Olivia Ellis

D. Approve Minutes

Abe Pallas made a motion to approve the minutes from August Board Meeting on 08-21-24.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Student Spotlight

Safety Patrol Students: Eli Seefeldt, Quin Philyaw, and Olivia Ellis
Safety Patrol helps keep students safe, greet them in the morning and help get students in the building. There are around 8 students that are on this Patrol. They arrive at school

very early so that they can fulfill their duties by 7:30am. Officer Light, Ms. Monk, and Ms. Seefeldt help train these students for 2-3 days after interest is expressed. They are essential to our morning routine.

F. Staff Spotlight

Officer Light - 20 years as an SRO
Mr. Duncan wanted procedures discussed to ensure student/staff safety.

- Vector Safe Schools Training - at least 15 required for each staff member. These range from blood borne pathogens, FERPA, De-escalation Strategies, etc. The director from Vector Safe Schools came last fall and was very impressed with the training of our staff.
- We have already completed the annual safety assessment for the year. This helps us apply for grants that we are interested in, such as for new cameras for the inside of the building and the back field/gym/bus lot.
- Shelter in place kits would also be beneficial for the classrooms. These kits would help keep students occupied during long classrooms stents.
- Stop the Bleed kits

G. Opportunity for Public Comment

None

III. Committee Reports

A. Finance

Mr. Paul Cooper
Projecting $34,000 surplus for our budget this year.
Currently have 86 days of cash on hand as of today.

- We need a new bus.

- We could lease a bus $144,000 over 5 years. Would be around $3,000/mo.
- We could lend ourselves money to buy the bus from our unencumbered funds at a 7% interest loan. But we will show a monthly $2817 expense and revenue line item in our budget. We can also pick our own interest rate. This way it cancels each other out for the operational year. We would pay this loan back over 5 years.
- Biggest risk: the lease would be at an interest rate of 8.5-9%
- There are no lightly used buses around. And the past 2 buses that we have purchased from out of state have not had NC required features, and we need to make modifications.

- Our cash on hand requirement is $450,000 and we have always met this each year. CSP Charter Success Partners says that as long as we explain it well, then it will not stop us from renewing our Charter.

- Ask CSP how this would be booked.

Committee Consent Items

1. Additional Instructional Assistant- Wanting to move our 4th Grade Instructional Assistant to full-time PE, and hire a new Instructional Assistant for 4th Grade.
2. Add budget line items for

- Additional Science Supplies for 4-8th Grade because the state has changed the required science equipment.
- STEM Building budget line for this so that we know exactly what these expenses are.

B. Governance and Policy

Dr. Abe Pallas
- 3 policies that he is recommending we change or create

1. Board Member Selection - procedure for bringing on new members of the board
2. Board of Directors - proposed revision Policy 1110, this discusses the number of Board Members that have children attending BA, and that this number should be around 25% or less.
3. Board Committees - revised Policy 2230, to organize committees to review and investigate the purpose of informing and recommending action to the Board

C. Facilities

Mr. Tyree Griffin
- HVAC will be installed Friday, Sept. 20
- Stain for the stage
- Dedication Ceremony and Signage for the stage
- Redo and patching of the parking lot
- Safety Grant
- Master Grounds Plan

Mr. Ted Duncan
- Grant approved to purchase chickens and chicken tractor - 5th Grade would get hands on experience and Mr. Chad Campbell is a chicken farmer.

- Clothes Bin on Campus: for lost and found items, fundraiser for the school, we would get 40 cents for each pound of clothes/items. Best placed over by side lot.

D. Development

Ms. Jen Silva
- Giving Day, September 25, any purchases from Cognative Brew House in the morning and Sideways Farm and Brewery in the evening will give back to BA.
- Live2Lead fundraiser, October 4: we will have exciting speakers, with 120 slots available to attend. This is a partnership with Leaders Building Leaders, at no cost to us.
- Upcoming Important Dates

1. Key Falls considering doing an event for us. October 14 is a possibility. We hope to have an event for team building etc.
2. PTO is going to be doing Penny Wars, October 7-25

E. Long Range Planning

Ms. Jamie Atkinson
- Give feedback by October 4, for the Strategic Plan. Abe Pallas met with Academic Excellence Committee about the Strategic Plan.
- Proposal for Board Meetings for the remainder of the year.

IV. Director Report

A. Director Report

Mr. Ted Duncan
- completed the 20th day of school with 435 students
- We achieved B status and exceeded growth in all academic areas. We also exceeded growth in all sub-groups except for 1 (Economically Disadvantaged Students). We met growth in this area.

- Highest elementary and middle school grade in the county.
- Top performing K-8 school in the Western Region.
- Top performing charter school in the Western Region.
- Top 20 in the state for K-8 schools.
- Top 40 in the state for charter schools.

- Mr. Dennis was nominated and received an award for Outstanding Educators in NC. There were over 500 nominees.

Personnel Report
- 2 Resignations
  - EC 1:1 Assistant

- ○ After-School Director
- ● Open Positions
- ○ Speech Therapist--Currently Filled with an Interim
- ○ Bus Drivers
- ○ Night Shift Custodian
- ○ After-School Director

B. Important Upcoming Dates

V. Items for Board Approval

A. Committee Consent Items

B. Finance

Paul Cooper made a motion to approve Finance Consent Items.
Abe Pallas seconded the motion.
Tabling discussion on bus.
The board **VOTED** unanimously to approve the motion.

C. Governance/Policy

Jennifer Silva made a motion to approve the ficilities consent items.
Tyree Griffin seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Facilities

Paul Cooper made a motion to approve Facilities Consent Items.
Jennifer Silva seconded the motion.
Change Chair from Jen Silva to Tyree Griffin
The board **VOTED** unanimously to approve the motion.

E. Development

Mark Franklin made a motion to approve Development Consent Items.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Long-Range Planning

G. Director Requests

VI. Other Business

A. Follow Up to Questions for Prior Board Meeting

B.

Strategic Planning and Discussion

C. Announcement of Next Meeting

October 16 for next meeting

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,
Paul Cooper
Paul Cooper made a motion to adjourn meeting.
Abe Pallas seconded the motion.
The board **VOTED** unanimously to approve the motion.

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.