

APPROVED



# Brevard Academy

## Minutes

### August Board Meeting

Work Session and Regular Meeting

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#### **Date and Time**

Wednesday August 21, 2024 at 5:00 PM

#### **Location**

Brevard Academy Music Room

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Ensure Academic Success for Every Student
2. Provide Effective & Innovative Learning Environments
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively & Be Fiscally Responsible

## 5. Engage Our Communities

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### **Directors Present**

Abe Pallas, Jennifer Silva, Mark Campanini, Mark Franklin, Paul Cooper

### **Directors Absent**

Jamie Atkinson, Tyree Griffin

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## **I. Opening Items**

### **A. Public Work Session**

## **II. Regular Meeting Business**

### **A. Call the Meeting to Order**

Mark Campanini called a meeting of the board of directors of Brevard Academy to order on Wednesday Aug 21, 2024 at 5:30 PM.

### **B. Record Attendance**

### **C. Pledge of Allegiance**

The pledge of allegiance was led by Student Government Association Officers.

### **D. Approve Minutes**

Paul Cooper made a motion to approve the minutes from Monthly Board Meeting on 07-26-24.

Abe Pallas seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Minutes**

Mark Campanini made a motion to approve the minutes from Special Board Meeting on 12-13-23.

Abe Pallas seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Approve Minutes**

### **G. Approve Minutes**

### **H. Student Spotlight**

Mr. Wolfe introduced the student government officers. The officers include the President, Claire Owens, Vice President, Elijah Burkett, Secretary, Olivia Ellis and Treasurer, Emma Brown. The work the Student Government have been conducting was shared, including their review of how to run a meeting and their introduction to Roberts Rule of Order.

#### **I. Staff Spotlight**

Mr. Duncan introduced several new staff as the spotlight. The names include Sarah Hersee (3rd grade), Nancy Jacobson (6th grade), Amber Ballew (Kindergarten), Kali Letcher (4th & 5th PE/Volleyball/ Assistant Athletic Director) and Nick Castro (PE and Athletic Director).

#### **J. Opportunity for Public Comment**

There was one speaker sign up for public comment, Cash Smith, a student who provided comments related to the uniform policy.

### **III. Committee Reports**

#### **A. Finance**

Mr. Cooper provided the Finance Committee Report. The fiscal year 2024 budget reflects a current surplus of \$14,000 placing the school in a good place going into the new fiscal year. We are in need of a new bus however have not been able to locate a used one. It was suggested that we seek a new one to lease and the committee is researching cost.

#### **B. Governance and Policy**

Mr. Duncan provided the report for the Governance and Policy Committee. There has been a revision of Uniform Policy to modify and update language related to shorts/skirts. The language will now read "The length of skirts, shorts and skorts must be modest."

Policies were discussed that were reviewed previously and are in need of formal approval during this meeting.

#### **C. Facilities**

Ms. Silva reported the following for the Facilities Committee. The School Resource Officer office is in need of modification, estimated at \$10,000, to improve the heating and cooling in the space. This cost would be to install a mini-split and would cover the entire project. This is the only request for board approval. The stage will have the handicapped sign installed by Mr. Prey this week and this will allow for the final sign off by the city/county. Staining to protect the wood will be the final step and then the dedication and signage can be finalized. The asphalt project is complete however will need to plan for

additional needs within the next 1-2 years to include additional patching or a possible total repaving. The USDA loan paperwork is in final resubmission stages for the STEM building and additional updates should be available with timeframes next week.

#### **D. Development**

Ms. Silva shared information about the upcoming Brevard Academy Giving Day that will take place on September 25, 2024. The goal is to raise \$10,000 or more in 36 hours to support the new STEM/Arts building. In addition to being able to donate through an easy link/QR code that is available on numerous platforms, Sideways Farm & Brewing is hosting a special Giving Day event from 5pm to 8pm and will be donating 15% of sales and tips to Brevard Academy.

#### **E. Long Range Planning**

It was noted that the April Board meeting needs to be scheduled and the new date will be April 23, 2025.

### **IV. Director Report**

#### **A. Director Report**

Mr. Duncan reported that staff orientation has been completed and was successful and share a great success; we are looking at the largest enrollment in BA history at 437. The buses have four morning transportation routes and five in the afternoon. Athletics began on August 19 and BA has introduced a new sport, a swim team. The Professional Development Plan showed a great first week of in-service and additional details can be located on the Board Action Calendar.

### **V. Items for Board Approval**

#### **A. Committee Consent Items**

Mark Franklin made a motion to Approve Policies 1-5 as listed in the agenda.

Abe Pallas seconded the motion.

1. Adult Code of Conduct Policy
2. Additions to Employee Compensation Policy
3. Extracurricular Clubs Policy
4. Revised Teacher/Staff Bonus Policy
5. Approval of previously approved policies

The board **VOTED** unanimously to approve the motion.

Paul Cooper made a motion to Approve Policies 6-9 as listed in the agenda.

Abe Pallas seconded the motion.

6. Paid Parental Leave Opt-In
7. Updated Title IX Policy

8. MOU with Blue Ridge Health

9. McKinney-Vento Act Review and Approval

The board **VOTED** unanimously to approve the motion.

Paul Cooper made a motion to Approve the estimate for the SRO Office modifications.

Mark Franklin seconded the motion.

Estimate cost at \$10,000

The board **VOTED** unanimously to approve the motion.

Mark Franklin made a motion to Approve 3 new personnel requests for hire.

Paul Cooper seconded the motion.

Alex Beck - 7th/8th Social Studies

Robert Henderson - Custodian/Bus Driver

Ben Sunding - Instructional Assistant for Outdoor Education

The board **VOTED** unanimously to approve the motion.

## VI. Other Business

### A. Strategic Planning and Discussion

Mr. Cooper introduced a new prospective committee member, Mr. Brandon Smith, who is observing his first meeting.

### B. Announcement of Next Meeting

The next meeting will be held Wednesday, September 18, 2024 @ 5:30.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:18 PM.

Respectfully Submitted,

Jennifer Silva

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## Documents used during the meeting

- Draft 24-25 Board Action Calendar - Action Calendar.pdf
- Board and Committee Meeting Dates for 2024-2025 - Sheet1 (2).pdf
- Director Report August 2024.pdf
- updated parental leave rule.pdf
- 2024.TitleIX.ComprehensivePolicy\_UPDATED.docx
- 2024.BRH MOU for SBHC Brevard Academy.pdf

- BA+CFA+4125P+McKinney+Vento+Act+Eligibility+and+Rights+Procedure.pdf
  - Revised\_BA-CFA\_7050\_-\_Teacher\_Staff\_Bonus\_Compensation\_\_2\_(2).docx
  - Additions\_to\_Employee\_Compensation\_Scale (7).docx
  - 2023.Adult\_Code\_of\_Conduct\_\_4\_(1).docx
  - Brevard\_Academy\_Extracurricular\_Clubs\_Policy\_Draft (3).docx
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*This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.*