APPROVED

Brevard Academy

Minutes

Monthly Policy Meeting

Date and Time
Friday June 14, 2024 at 9:00 AM

Location
Director's Office

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.
Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals For the this committee:

1. Ensure Academic Success for Every Student
2. Recruit, Hire and Retain Highly Effective Personnel
3. Engage Our Communities

Committee Members Present
Abe Pallas, Jennifer Iden, Jennifer Kelly, Lisa Busche, Michelle Peterson (remote), Ted Duncan

Committee Members Absent
Jamie Atkinson, Michael Terry

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Abe Pallas called a meeting of the Policy Sub-Committee Committee of Brevard Academy to order on Friday Jun 14, 2024 at 9:04 AM.

C. Approve Minutes

Jennifer Kelly made a motion to approve the minutes from Monthly Policy Meeting on 05-14-24.
Ted Duncan seconded the motion.
The committee **VOTED** to approve the motion.

II. Governance

A. Review of Performance Framework and DPI Compliance Reports

Mr. Duncan reports that we are compliant in all areas.

B. Board Training

Mr. Pallas discussed Policy 2100 (Adding New Board Members). The policy does not mention that new board members can only be voted in after attending two board meetings. Should we follow the policy and procedure as it is written, or change the policy?

III. Policies and Actions for BOD Approval

A. Policies for BOD Approval

Mr. Duncan discussed Additions to Employee Compensation Scale (including instructional assistant pay scale, administrator pay scale, and Interventionist pay scale), Extracurricular Clubs, Adult Code of Conduct, and Bonus Policy.

IV. Policies for First Read

A.

First Read Folder

Mr. Duncan discussed changes to Math 1 Placement Policy (Policy 3600). There would only be two pathways to get into Math 1. The changes allow for more discussion between teachers and parents regarding whether Math 1 is a good fit for the student. Mr. Pallas highlighted that parents always have the option to opt-out of Math 1. We have also utilized North Carolina Virtual Public High School courses as needed for Math 2. We will duplicate this policy for English 1 as well.

Mr. Pallas discussed Number and Term and Committees (Policy 1110). He noted that how members of these committees are selected and a committee listing are not included in this policy. Mr. Duncan proposed that we add a listing and description of committees on the public portal.

For the remaining policies for first read, Mr. Pallas restated that we need to align policy with practice. Board Member Development (Policy 2000) should be a focus. Mr. Duncan recommends removing the "Season" section to address the term for board members. Mr. Pallas indicated that recruitment should include an interview. Mr. Duncan states that we need to identify what committee is meeting with potential board members and who is doing the interview.

For Policy 2120, Mr. Pallas states that sign-off on Board of Directors Code of Ethics should occur at the time of application.

Mr. Duncan stated that Strategic Planning can look at Policy 2230.

Within Board on Track, Mr. Duncan referred to the "Resources" section for additional Board Committee information.

V. Policies for Review

A. Review Folder

Per Uniform Policy revision discussion, a hoodie is considered outerwear. The committee reviewed the policy (Policy 4015) and stated that sweatshirts (hoodies included) must have a Brevard Academy logo.

Mr. Duncan will add a Table of Contents to the Family Handbook.

Mr. Duncan will review the Code of Conduct with Mr. Terry for clarification.

VI. Closing Items

A. Set Next Meeting Date

The next meeting will take place August 5, 2024 at 9:00am.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:16 AM.

Respectfully Submitted,
Jennifer Iden

Documents used during the meeting

- Additions_to_Employee_Compensation_Scale.docx
- Brevard_Academy_Extracurricular_Clubs_Policy_Draft (1).docx
- 2023.Adult_Code_of_Conduct (4).docx
- Revised BA-CFA 7050 - Teacher_Staff Bonus Compensation .docx
- Revised_Math_1_Placement_Policy (1).docx

This meeting is a public meeting of the BA-CFA Policy Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.