

APPROVED



Brevard Academy

Minutes

Monthly Finance Meeting

December Meeting

Date and Time

Tuesday December 12, 2023 at 8:30 AM

Location

Directors Office

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
2. Recruit, Hire and Retain Highly Effective Personnel

3. Use Resources Effectively & Be Fiscally Responsible

Committee Members Present

Juli Lefler (remote), Paul Cooper, Ted Duncan

Committee Members Absent

Emily Webb

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ted Duncan called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Dec 12, 2023 at 8:40 AM.

C. Approve Minutes

Paul Cooper made a motion to approve the minutes from Monthly Finance Meeting on 11-14-23.

Juli Lefler seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance

A. Review Financial Reports

- Reviewed salary/bonuses--AIG Line needs an adjustment.
- Reviewed benefits line--the EOY projection dropped significantly.

- Future adjustments needed
 - Advertising
 - Nutrition and Food

B. Vendor Contract Renewals

We will renew Gaggle.

We will not renew with WSQL.

III. Other Business

A. Review Committee Goals

- We achieved the goal of a clean audit!

B. Review Upcoming School Needs

- Additional EC staff.

IV. Action Items

A. Proposed BOD Meeting Approvals

There is no December meeting, so there are no approvals needed.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,
Paul Cooper

This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.