



# Brevard Academy

## Minutes

### Monthly Finance Meeting

December Meeting

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#### Date and Time

Tuesday December 12, 2023 at 8:30 AM

#### Location

Directors Office

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#### Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### Strategic Goals:

1. Provide Effective & Innovative Learning Environments
  2. Recruit, Hire and Retain Highly Effective Personnel
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### 3. Use Resources Effectively & Be Fiscally Responsible

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#### **Committee Members Present**

Juli Lefler (remote), Paul Cooper, Ted Duncan

#### **Committee Members Absent**

Emily Webb

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Dec 12, 2023 at 8:40 AM.

### **C. Approve Minutes**

Paul Cooper made a motion to approve the minutes from Monthly Finance Meeting on 11-14-23.

Juli Lefler seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Review Financial Reports**

- Reviewed salary/bonuses--AIG Line needs an adjustment.
- Reviewed benefits line--the EOY projection dropped significantly.

- Future adjustments needed
  - Advertising
  - Nutrition and Food

### **B. Vendor Contract Renewals**

We will renew Gaggle.

We will not renew with WSQL.

## **III. Other Business**

**A. Review Committee Goals**

- We achieved the goal of a clean audit!

**B. Review Upcoming School Needs**

- Additional EC staff.

**IV. Action Items**

**A. Proposed BOD Meeting Approvals**

There is no December meeting, so there are no approvals needed.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,  
Paul Cooper

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*This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*