

APPROVED



# Brevard Academy

## Minutes

### Monthly Finance Meeting

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#### **Date and Time**

Tuesday April 16, 2024 at 8:30 AM

#### **Location**

Director's Office

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Provide Effective & Innovative Learning Environments
  2. Recruit, Hire and Retain Highly Effective Personnel
  3. Use Resources Effectively & Be Fiscally Responsible
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### **Committee Members Present**

Emily Webb, Juli Lefler (remote), Paul Cooper, Ted Duncan

### **Committee Members Absent**

*None*

### **Committee Members who left before the meeting adjourned**

Emily Webb

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Apr 16, 2024 at 8:31 AM.

Emily Webb left at 8:48 AM.

### **C. Approve Minutes**

Paul Cooper made a motion to approve the minutes from Monthly Finance Meeting on 03-19-24.

Emily Webb seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Finance**

### **A. Review Financial Reports**

- Discussed surplus of \$82,000.
- Looked over the Insights module - specifically the Cash Board. Ted will print out the Cash Board for other board members to look over.
- Ted and Juli will make more adjustments to the budget prior to our next meeting.
- Reviewed Safety Grant money coming in and discussed parameters for spending it in the next 1.5 years.
- Paul signed off on all Bank Reconciliation Reports.

### **B. Vendor Contract Renewals**

## **III. Other Business**

### **A. Review Committee Goals**

- Paul Cooper reviewed the encumbered school needs dashboard.

**B. Review Upcoming School Needs**

**IV. Closing Items**

**A. Other Business**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 AM.

Respectfully Submitted,  
Paul Cooper

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*This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*