APPROVED

Brevard Academy

Minutes

March Board Meeting

Work Session and Regular Meeting

Date and Time
Wednesday March 20, 2024 at 5:00 PM

Location
Brevard Academy Music Room

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Provide Effective & Innovative Learning Environments
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively & Be Fiscally Responsible

5. Engage Our Communities

Directors Present
Abe Pallas, Jamie Atkinson, Jennifer Silva, Mark Campanini, Mark Franklin, Paul Cooper

Directors Absent
None

Ex Officio Members Present
Ted Duncan (remote)

Guests Present
Michael Terry

I. Work Session

A. Board Training

Board members reviewed the final slides of the training PowerPoint.
Potential board member Tyree Griffin is present.

II. Opening Items

A. Call the Meeting to Order

Mark Campanini called a meeting of the board of directors of Brevard Academy to order on Wednesday Mar 20, 2024 at 5:30 PM.

B. Record Attendance

C. Pledge of Allegiance

D. Approve Minutes

Paul Cooper made a motion to approve the minutes from Monthly Board Meeting on 02-21-24.
Jamie Atkinson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve the Meeting Agenda

Jamie Atkinson made a motion to approve the agenda.
Paul Cooper seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Student Spotlight

With so many students out and doing activities, there are no students in attendance.

G. Staff Spotlight

Nurse Jelley updates the board on after-school programming. Brevard Academy applied for a grant from Dogwood to expand the after-school programming. We did not receive the grant but there is potential funding from TC Strong to provide professional development opportunities for staff. TC Strong will also fund a "calming corner." The program offerings after school are slowly expanding, which includes tutoring, STEM programs, and arts and crafts. There are 45-50 enrolled students and daily attendance runs around 30 students a day.

H. Opportunity for Public Comment

No public comment.

III. Committee Reports

A. Finance

Paul Cooper reviews the budget analysis report. Our current end-of-the-year projection is up to roughly $50,000. Spending is on track at roughly 75% of the budgeted projections.
Paul Cooper wants to reinforce that approving the First Bank Term sheet is not a commitment but does start the process of drawing up a formal term of agreement.
Paul Cooper updates the board from the fiance committee on ensuring that long-term capital expenses are planned out accordingly in the budget on an annual basis. This process is being facilitated by CSP.

B. Governance and Policy

Abe Pallas has been added to the committee.
The proposed voting change is to add a higher level of consequence to a student showing up to campus under the influence or possession of drugs or alcohol.

C. Facilities

Jen Silva and Mr. Prey discuss recent updates including the updates to HVAC units and potential issues to the intercom system. This also includes a conversation on how to connect the new arts building to the current building and intercom system. There is a potential to update to a more current intercom system.

D. Development and Fundraising

Jen Silva gave a shout-out to everyone who participated in the 25th-anniversary party- the event was great! The 28th is the last day for the online auction.
The committee will be working over the next several meetings to evaluate long-term strategies.

E. Long Range Planning

Mark Campanini will be looking for a vote to add Jen Silva as the chair of the Development and Fundraising Committee.

IV. Director Report

A. Director Report

See Director Report Attachment.
Jennifer Silva made a motion to approve the summer remediation plan.
Abe Pallas seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Items for Board Approval

A. Committee Consent Items

B. Finance Consent Items

Abe Pallas made a motion to Approval of up to $25,000.00 to rebid the Arts/STEM building to meet USDA requirements. Approval of 1st Bank underwriting of bridge loan.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Governance and Policy Consent Items

Mark Franklin made a motion to Change in Code of Conduct.
Jennifer Silva seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Facilities Consent Items

Jamie Atkinson made a motion to approve to begin researching playgrounds at a price point of up to $250,000.00, and approve of Outdoor Stage Design.
Mark Franklin seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Development and Fundraising Consent Items

N/A

F. Long Range Planning Consent Items

Paul Cooper made a motion to approve Jen Silva as Development Committee Chair.
Abe Pallas seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Strategic Planning and Discussion

Summer Board retreat will be on July 26th.

VII. Closing Items

A. Announcement of Next Meeting

April 17th, 5:30pm

B. Adjourn Meeting

Abe Pallas made a motion to adjourn.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:08 PM.

Respectfully Submitted,
Jamie Atkinson

Documents used during the meeting

- Director Report March 2024.pdf

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.