

APPROVED



# Brevard Academy

## Minutes

### March Board Meeting

Work Session and Regular Meeting

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#### **Date and Time**

Wednesday March 20, 2024 at 5:00 PM

#### **Location**

Brevard Academy Music Room

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Ensure Academic Success for Every Student
2. Provide Effective & Innovative Learning Environments
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively & Be Fiscally Responsible

## 5. Engage Our Communities

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### **Directors Present**

Abe Pallas, Jamie Atkinson, Jennifer Silva, Mark Campanini, Mark Franklin, Paul Cooper

### **Directors Absent**

*None*

### **Ex Officio Members Present**

Ted Duncan (remote)

### **Non Voting Members Present**

Ted Duncan (remote)

### **Guests Present**

Michael Terry

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## **I. Work Session**

### **A. Board Training**

Board members reviewed the final slides of the training PowerPoint.  
Potential board member Tyree Griffin is present.

## **II. Opening Items**

### **A. Call the Meeting to Order**

Mark Campanini called a meeting of the board of directors of Brevard Academy to order on Wednesday Mar 20, 2024 at 5:30 PM.

### **B. Record Attendance**

### **C. Pledge of Allegiance**

### **D. Approve Minutes**

Paul Cooper made a motion to approve the minutes from Monthly Board Meeting on 02-21-24.

Jamie Atkinson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E.**

### **Approve the Meeting Agenda**

Jamie Atkinson made a motion to approve the agenda.

Paul Cooper seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Student Spotlight**

With so many students out and doing activities, there are no students in attendance.

### **G. Staff Spotlight**

Nurse Jelley updates the board on after-school programming. Brevard Academy applied for a grant from Dogwood to expand the after-school programming. We did not receive the grant but there is potential funding from TC Strong to provide professional development opportunities for staff. TC Strong will also fund a "calming corner." The program offerings after school are slowly expanding, which includes tutoring, STEM programs, and arts and crafts. There are 45-50 enrolled students and daily attendance runs around 30 students a day.

### **H. Opportunity for Public Comment**

No public comment.

## **III. Committee Reports**

### **A. Finance**

Paul Cooper reviews the budget analysis report. Our current end-of-the-year projection is up to roughly \$50,000. Spending is on track at roughly 75% of the budgeted projections. Paul Cooper wants to reinforce that approving the First Bank Term sheet is not a commitment but does start the process of drawing up a formal term of agreement. Paul Cooper updates the board from the finance committee on ensuring that long-term capital expenses are planned out accordingly in the budget on an annual basis. This process is being facilitated by CSP.

### **B. Governance and Policy**

Abe Pallas has been added to the committee.

The proposed voting change is to add a higher level of consequence to a student showing up to campus under the influence or possession of drugs or alcohol.

### **C. Facilities**

Jen Silva and Mr. Prey discuss recent updates including the updates to HVAC units and potential issues to the intercom system. This also includes a conversation on how to connect the new arts building to the current building and intercom system. There is a potential to update to a more current intercom system.

#### **D. Development and Fundraising**

Jen Silva gave a shout-out to everyone who participated in the 25th-anniversary party- the event was great! The 28th is the last day for the online auction.

The committee will be working over the next several meetings to evaluate long-term strategies.

#### **E. Long Range Planning**

Mark Campanini will be looking for a vote to add Jen Silva as the chair of the Development and Fundraising Committee.

### **IV. Director Report**

#### **A. Director Report**

See Director Report Attachment.

Jennifer Silva made a motion to approve the summer remediation plan.

Abe Pallas seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. Items for Board Approval**

#### **A. Committee Consent Items**

#### **B. Finance Consent Items**

Abe Pallas made a motion to Approval of up to \$25,000.00 to rebid the Arts/STEM building to meet USDA requirements. Approval of 1st Bank underwriting of bridge loan.

Paul Cooper seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Governance and Policy Consent Items**

Mark Franklin made a motion to Change in Code of Conduct.

Jennifer Silva seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Facilities Consent Items**

Jamie Atkinson made a motion to approve to begin researching playgrounds at a price point of up to \$250,000.00, and approve of Outdoor Stage Design.

Mark Franklin seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Development and Fundraising Consent Items**

N/A

**F. Long Range Planning Consent Items**

Paul Cooper made a motion to approve Jen Silva as Development Committee Chair.  
Abe Pallas seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VI. Other Business**

**A. Strategic Planning and Discussion**

Summer Board retreat will be on July 26th.

**VII. Closing Items**

**A. Announcement of Next Meeting**

April 17th, 5:30pm

**B. Adjourn Meeting**

Abe Pallas made a motion to adjourn.  
Paul Cooper seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:08 PM.

Respectfully Submitted,  
Jamie Atkinson

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**Documents used during the meeting**

- Director Report March 2024.pdf

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*This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.*