APPROVED

Brevard Academy

Minutes

January Board Meeting

Work Session and Regular Meeting

Date and Time
Wednesday January 17, 2024 at 5:00 PM

Location
Brevard Academy Music Room

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Provide Effective & Innovative Learning Environments
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively & Be Fiscally Responsible

5. Engage Our Communities

Directors Present
Jamie Atkinson, Jennifer Silva, Mark Campanini, Mark Franklin, Paul Cooper

Directors Absent
Lyndsay Sluder

Ex Officio Members Present
Ted Duncan

Guests Present
Jennifer Iden

I. Work Session

A. Training Slideshow

Ted Duncan reviews the board training slideshow on board interaction with employees and families. Board members need to remember their capacity when interacting with the community and that all concerns and grievances should through the formal board process. This is to protect board members, the school, students and its stakeholders.

B. Board members signed the annual board commitment letter.

II. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Mark Campanini called a meeting of the board of directors of Brevard Academy to order on Wednesday Jan 17, 2024 at 5:31 PM.
The announcement that Lyndsay Sluder (West) needed to step down from the board. We appreciate her service to the board.

C. Approve Minutes

Mark Franklin made a motion to approve the minutes from November Board Meeting on 11-15-23.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.

Pledge of Allegiance

Adeline and Eliza K. led the board in the pledge of allegiance.

E. Student Spotlight

Students in the advanced art class were able to supply artwork for the MLK celebration at the Mary C. Jenkins Community Center. Two students shared their experiences in creating art based on the experiences of individuals during the Civil Rights Movement.

F. Staff Spotlight

Camy Stirling shared an update for the K-2 grades, and all the great things the "yellow hallway" is doing! These grades have been able to take field trips, celebrate historical events, and the holidays all linking these ideas and concepts back to learning strategies. Kindergarten highlights include sign language lessons and raising trout in the classroom. 1st grade highlights include Egypt day and 2nd grade highlights included a Greek Day!

G. Opportunity for Public Comment

No public comment.

III. Committee Reports

A. Finance

Monthly budget updates from CSP present no concerns are all budget items are progressing appropriately. One item to note is the projected surplus at the end of year has grown back up to a more comfortable dollar amount.

Paul Cooper explains that the USDA loan application process has been revitalized and there is now progress being made with the loan process. He has been able to be in contact with senior USDA loan officers and made significant progress and is hopefully to be able to make up lost time. This potential progress will begin to have budget implications and the board should be aware of how captial spending will impact end of year projections.

B. Governance and Policy

- The board is asked to review the policy for the first read- edits came from legal as the law is updated.
- The school is up to date on all Performance Framework Actions.
- There have been several iterations of the 2024-2025 school year calendar. The proposed calendar for approval includes the end of the second quarter falling right before the winter holiday break. The board should review this calendar before the next meeting.
- Jamie Atkinson shared the committee meeting calendar schedule.

C. Facilities

Jennifer Silva provides facility updates that include:

- possible addition of modular space for the AIG program (this would be a further conversation if progress on the USDA is halted again).
- the committee did shift the cleaning crew contract to a new company.

D. Development

Ted Duncan shared with the group several documents from Rhodes Branding Company that the board should review prior to the next board meeting. Ted has been meeting with this company every other week to continue to strengthen the school's marketing strategies and proposed outcomes.
There is still progress being made towards a celebration event of the school's 25th year.

E. Long Range Planning

The board is still looking to fill the Vice Chair position and Mark is suggesting Jamie Atkinson for this position.
There is a new board member candidate present (his second attended meeting), and his addition will be up for a vote next meeting.

IV. Director Report

A. Director Report

Ted Duncan reviews the director's report and gave a special shout-out to Transylvania County SRO's on all their hard work!
Amber Wolfe (who has been selected as the VFW’s Social Studies Teacher of the Year for WNC) provides an update to the board on different professional development opportunities. These include Lead and Learn Days, "Walkthroughs" (which include admin driven walkthroughs and observations), SIT indicators and Action Steps, and Student Growth and Action Steps.

V. Committee Constent Items for Board Approval

A. Finance Committee Consent Items for Approval

Jamie Atkinson made a motion to approve up to $27,000.00 for another EC staff member: assistant or teacher.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Governance/Policy Committee Consent Items for Approval

Paul Cooper made a motion to approve the committee calendar date and times.
Jennifer Silva seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Facilities Committee Consent Items for Approval

Jennifer Silva made a motion to sign the cleaning contract.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Long-Range Planning Committee Consent Items

Paul Cooper made a motion to nominate Jamie Atkinson to fill the role of Vice Chair.
Mark Franklin seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Strategic Planning and Discussion

Ted Duncan shares the strategic plan draft with the board of directors. Board members are asked to review this document and provide feedback to Jamie Atkinson and Ted Duncan by 1/24.

VII. Closing Items

A. Announcement of Next Meeting

Next meeting will be 2/21/24.

B. Adjourn Meeting

Jamie Atkinson made a motion to move into closed session to discuss matters of student records.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.
Jamie Atkinson made a motion to adjourn.
Paul Cooper seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
Jamie Atkinson

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.