

APPROVED



# Brevard Academy

## Minutes

### Monthly Governance and Policy Meeting

November Meeting

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#### **Date and Time**

Thursday November 9, 2023 at 8:30 AM

#### **Location**

Director's Office

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals For the this committee:**

1. Ensure Academic Success for Every Student
2. Recruit, Hire and Retain Highly Effective Personnel

### 3. Engage Our Communities

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#### **Committee Members Present**

Jamie Atkinson, Jennifer Kelly, Lisa Busche

#### **Committee Members Absent**

Jennifer Iden, Michael Terry, Michelle Peterson, Ted Duncan

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Jamie Atkinson called a meeting of the Governance and Policy Committee of Brevard Academy to order on Thursday Nov 9, 2023 at 8:32 AM.

#### **C. Approve Minutes**

Jamie Atkinson made a motion to approve minutes from October meeting.

Jennifer Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Jamie Atkinson made a motion to approve the minutes from October Governance and Policy Committee Meeting on 10-12-23.

Jennifer Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **II. Policies for Approval**

#### **A. Approval Folder**

Sex Offender Policy: the committee is advising that there be no option for registered sex offenders to come to campus and that if conferences are needed, a virtual or off-site option could be a solution.

Volunteers: policy just needs to be edited per comments left on the document.

Parents Bill of Rights: also looks good, just needs to be edited with highlighted and formatting issues.

### **III. Policies for First Read**

#### **A.**

### **First Read Folder**

Adult Code of Conduct: the committee advises that the policy be formatted and sent to the board for first read.

Non-Title IX: replacing Head of School with School Director

## **IV. Policies for Review**

### **A. Review Folder**

Grading Policy Adjustments: Jen is concerned about the wording of "approaching standards," can the addition of "or is making progress but has not yet met standard."

Honor Roll Policy: needs to be updated for correct grades (5-8), and needs to be updated with the updated grading system, the committee advised to have grades 5-8 teachers review policy draft after updated.

Curriculum: can school nurse be added to the list of individuals that girls younger than 5th grade may be able to speak to in section 5 about biological reproductive health?

Internet Safety Policy: committee did not see the need for any changes at this time.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,  
Jamie Atkinson

### **B. Announce Date of Next Meeting**

The committee would like to discuss a possible different day of the week in the spring semester.

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*This meeting is a public meeting of the BA-CFA Policy Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*