APPROVED

Brevard Academy

Minutes

Monthly Policy Meeting

September Meeting

Date and Time
Tuesday September 12, 2023 at 8:30 AM

Location
Director's Office

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Recruit, Hire and Retain Highly Effective Personnel

3. Engage Our Communities

Committee Members Present
Amber Wolfe, Jamie Atkinson, Jennifer Kelly, Michelle Peterson, Ted Duncan

Committee Members Absent
Michael Terry

Committee Members who left before the meeting adjourned
Michelle Peterson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Michelle Peterson called a meeting of the Policy Sub-Committee Committee of Brevard Academy to order on Tuesday Sep 12, 2023 at 8:36 AM.

C. Approve Minutes

Ted Duncan made a motion to approve the minutes from.
Jamie Atkinson seconded the motion.
The committee **VOTED** to approve the motion.

II. Policy Review

A. Uniform Policy

We discussed moving the last two lines of the purpose to expectations.
We need feedback from SIT and PBIS about Pack Colors on Fridays, including pants.
We will add a line that uniform apparel may not be altered.

Ted will email changes.
Michelle Peterson left at 9:05 AM.

B. Time Off Policy

We discussed the changes that will need to be made to the other types of leave as well as adding the ability to recognize days from other LEAs.
Ted will email out final draft.
We discussed the changes that will need to be made to the other types of leave as well as adding the ability to recognize days from other LEAs.

Ted will email out final draft.

III. Policies for First Read

A. Attendance Policy

Jamie will look for approval date.

B. Parents Bill of Rights Compliance Policies

Review the policy.
Ted will make appropriate changes to include BA procedures.
Jamie will discuss with BOD about section N.

C. Handbook Policies for First Read

- Sex Offender Policy and Volunteer Policy for First Read in our October BOD meeting.
- These will be discussed at our next policy meeting.

IV. Other Business

A. Review Policy Committee Goals

We reviewed our goals.

B. Other Policy Committee Members

Jamie Atkinson made a motion to Add Michael Terry to the committee.
Jennifer Kelly seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Jennifer Kelly	Aye
Ted Duncan	Aye
Michelle Peterson	Absent
Amber Wolfe	Absent
Michael Terry	Absent
Jamie Atkinson	Aye

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:27 AM.

Respectfully Submitted,
Jennifer Kelly

Documents used during the meeting

- BA-CFA 4015 Uniform Policy.docx
- Revised-_PTO-Sick_Leave_-_Brevard_Academy--Needs_BOD_Approval.docx.pdf
- Parent’s Bill of Rights Compliance Policies.docx.pdf

This meeting is a public meeting of the BA-CFA Policy Committee in public for the purpose of conducting the School Corporation’s business and is not to be considered a public community meeting.