



Brevard Academy

Minutes

Monthly Finance Meeting

Date and Time

Tuesday September 19, 2023 at 8:30 AM

Location

Director's Office

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
 2. Recruit, Hire and Retain Highly Effective Personnel
 3. Use Resources Effectively & Be Fiscally Responsible
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Committee Members Present

Emily Webb, Juli Lefler (remote), Lee Burgess, Paul Cooper, Ted Duncan

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Emily Webb

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Lee Burgess called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Sep 19, 2023 at 8:33 AM.

C. Approve Minutes

Paul Cooper made a motion to approve the minutes from 8.14.23.

Lee Burgess seconded the motion.

The committee **VOTED** to approve the motion.

Emily Webb arrived at 8:35 PM.

II. Finance

A. Review Financials

We looked at the budget.

We reviewed salary lines and payment lines.

B. Propose BOD Meeting Approvals

We discussed what would happen if the state approves a budget with lower financial numbers.

C. Paul Cooper as Treasurer

This will be brought to the full board for approval.

We will need to get a signature from Paul.

D. Vendor Contract Renewals

No vendor contract renewals of note.

III. Other Business

A. Employee Retention Credit

We are anticipating a return of approximately \$427K during this fiscal year.

B. Purchase Van

The committee discussed the purchase of Mr. Prey's van for \$4,000.00.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,
Emily Webb

This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.