



# Brevard Academy

## Minutes

### Monthly Finance Meeting

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#### Date and Time

Tuesday September 19, 2023 at 8:30 AM

#### Location

Director's Office

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#### Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### Strategic Goals:

1. Provide Effective & Innovative Learning Environments
  2. Recruit, Hire and Retain Highly Effective Personnel
  3. Use Resources Effectively & Be Fiscally Responsible
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### **Committee Members Present**

Emily Webb, Juli Lefler (remote), Lee Burgess, Paul Cooper, Ted Duncan

### **Committee Members Absent**

*None*

### **Committee Members who arrived after the meeting opened**

Emily Webb

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Lee Burgess called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Sep 19, 2023 at 8:33 AM.

### **C. Approve Minutes**

Paul Cooper made a motion to approve the minutes from 8.14.23.

Lee Burgess seconded the motion.

The committee **VOTED** to approve the motion.

Emily Webb arrived at 8:35 PM.

## **II. Finance**

### **A. Review Financials**

We looked at the budget.

We reviewed salary lines and payment lines.

### **B. Propose BOD Meeting Approvals**

We discussed what would happen if the state approves a budget with lower financial numbers.

### **C. Paul Cooper as Treasurer**

This will be brought to the full board for approval.

We will need to get a signature from Paul.

### **D. Vendor Contract Renewals**

No vendor contract renewals of note.

### **III. Other Business**

#### **A. Employee Retention Credit**

We are anticipating a return of approximately \$427K during this fiscal year.

#### **B. Purchase Van**

The committee discussed the purchase of Mr. Prey's van for \$4,000.00.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,  
Emily Webb

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*This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*