

APPROVED



# Brevard Academy

## Minutes

### Monthly Facilities Meeting

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#### **Date and Time**

Tuesday April 2, 2024 at 8:30 AM

#### **Location**

BA Conference Room

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Provide Effective & Innovative Learning Environments
  2. Use Resources Effectively & Be Fiscally Responsible
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### **Committee Members Present**

Derrick Gardner, Elizabeth Airey, Ted Duncan, Tim Prey

### **Committee Members Absent**

Jennifer Silva, Jenny Light

### **Committee Members who arrived after the meeting opened**

Derrick Gardner, Elizabeth Airey

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Facilities Committee of Brevard Academy to order on Tuesday Apr 2, 2024 at 8:42 AM.

### **C. Approve Minutes**

Tim Prey made a motion to approve the minutes from Monthly Facilities Meeting on 03-05-24.

Ted Duncan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Facilities**

### **A. Review Goals**

The committee reviewed goals.

### **B. Facility Updates from Tim/ Needed Repairs**

1. TREE REMOVAL- Trees near the shipping containers removed, but stumps remain- he doesnt have a stump grinder currently (reduced invoice). Bryon Litsy is going to look to see if he can remove them . One is huge- probably 4 feet across with roots that spread out/ Otherwise Fowler will rent a stump grinder to aid in grading- may need to bring in some soil to level out.

2. STAGE - Mr Taylor is meeting with Mr Sluder soon to look at preliminary designs, discuss requirements. Initial discussions for ADA parking issues shows it can get costly very quickly. We are probably better off with a parking pad next to the stage and separate one next to the playground to begin with. Initial cost estimate for parking pad ( Approx 18x20 size) near stage ( between pavilion and a small path to stage)= \$5100

3. PARKING LOT- Initial estimates for the whole car line area in front of the school- \$50,000. Likely might be less if Patching just a few areas. Large job might not be possible until next year, as they are already booked 6 months out and they dont usually do asphalt November-March.

4. FLOORS- Middle Classrooms waxed over the break, \$2000. Will do K-2 classrooms in mid-late June, and Other classrooms at the end of July.

5. GROUNDS MAINTENANCE- will now be approx \$2000/month to mow, trim every 2 weeks. Last year was \$1600/month- usually 4 guys working 5 hours each, every time they visit. They will likely start this weekend.

6. PLAYGROUND- Met with Cameron Kennedy- MAPA playgrounds/ Superior Playgrounds. Discussed some possible design parameters. He is working with Ms Airey to get more specifics and some pricing. We told him our basic budget guidelines.

7. INTERCOM- Had Robbie Johnson, from CloudNetwork , look at our BOGEN intercom system. He is a regional service rep for BOGEN, and he switched out a card in our current intercom device and replaced the processor battery that keeps the time. Tested system and it seems okay at the moment. We will continue to monitor He says that the speakers in classrooms are not full duplex speakers, only half duplex, meaning that only one person can talk at a time.( similar to a walkie talkie radio) Excess noise/talking nearby could interfere with that back and forth communication. He says that we have some space capacity on our current system that we could use in the new building.

He also says Bogen makes a system that can be integrated with some of our existing equipment, but is more user friendly and IP based with expansion. Called NYQUIST. He says Transylvania County Schools use it in some of their buildings.

<https://www.bogen.com/education-e7000>

I asked him for a quote on a basic system.

Met with the WAHSEGA rep a couple weeks ago. <https://wahsega.com/school/>. Very nice IP based system. Would require new speakers, and has a lot of features. Estimate \$40,000 for existing building and another \$5000 for new building. ( of that \$15,000 is labor ) Steve thinks he might be able to help with some labor costs.

Derrick Gardner arrived at 9:08 AM.

Elizabeth Airey arrived at 9:20 AM.

### **C. Safety Grant Facility Updates**

Officer Light is looking at camera installation to over blindspots as well the new playgrounds.

## **III. Other Business**

**A. Review Facilities and Grounds Budget**

Reviewed budget.

**B. Playgrounds and Theater Area Update**

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STAGE - Mr Taylor is meeting with Mr Sluder soon to look at preliminary designs, discuss requirements. Initial discussions for ADA parking issues shows it can get costly very quickly. We are probably better off with a parking pad next to the stage and separate one next to the playground to begin with. Initial cost estimate for parking pad ( Approx 18x20 size) near stage ( between pavilion and a small path to stage)= \$5100.

PLAYGROUND- Met with Cameron Kennedy- MAPA playgrounds/ Superior Playgrounds. Discussed some possible design parameters. He is working with Ms Airey to get more specifics and some pricing. We told him our basic budget guidelines.

We will work to get several quotes.

**C. USDA Update**

We have submitted the project to Cooper for the rebid according to the BABA requirements.

**IV. Items for BOD Approval**

**A. Items for the Board Agenda**

\$6,500.00 for stage ADA parking.

**V. Closing Items**

**A. Announce Date of Next Meeting**

May 7 at 8:30 am.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:37 AM.

Respectfully Submitted,

Jenny Light

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*This meeting is a public meeting of the BA-CFA Facility Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*