

APPROVED



# Brevard Academy

## Minutes

### Monthly Facilities Meeting

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#### **Date and Time**

Tuesday March 5, 2024 at 8:30 AM

#### **Location**

BA Conference Room

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Provide Effective & Innovative Learning Environments
  2. Use Resources Effectively & Be Fiscally Responsible
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### **Committee Members Present**

Elizabeth Airey, Jenny Light, Ted Duncan, Tim Prey

### **Committee Members Absent**

Derrick Gardner, Jennifer Silva

### **Committee Members who left before the meeting adjourned**

Elizabeth Airey

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Tim Prey called a meeting of the Facilities Committee of Brevard Academy to order on Tuesday Mar 5, 2024 at 8:32 AM.

### **C. Approve Minutes**

Elizabeth Airey made a motion to approve the minutes from Monthly Facilities Meeting on 01-02-24.

Jenny Light seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Facilities**

### **A. Review Goals**

Goals were discussed.

Intercom goal was added.

### **B. Facility Updates from Tim/ Needed Repairs**

- Emergency lighting is being updated. Looking for an electrician.
- Steps to the field need an additional insert for mud.
- Intermittent issues with HVAC in the front half of the building. The middle school area HVAC is manageable at this time.
- HVAC belts on the rooftop units will need to be replaced, and the gas lines need to be painted.
- Intercom System--We are having issues with our intercom system. Mr. Prey is looking into a digital internet-based system. He is working with an NC-based company. This could be a safety grant expense. Mr. Duncan will research.

- Asphalt and Resurfacing--The parking lot is pooling water in the parking lot. Carolina Paving suggested that we should repave rather than patch. We may be able to add an estimate to the BOD agenda if we get it in time.

### **C. Review Master Plan**

- Elizabeth Airey will look into a sand volleyball court.
- Ted Duncan will have the master plan updated.
- Trees near the stage area will be removed by Spring Break.
- Field work will wait until the summer due to heavy use. Tim Prey will get some quotes from JK.

### **D. Safety Grant Facility Updates**

No updates as of now. Officer Light is working on getting quotes for fencing and cameras.

## **III. Other Business**

### **A. Review Facilities and Grounds Budget**

Budget was reviewed.

### **B. Playgrounds and Theater Area Update**

- Playground
  - The committee agrees that the existing playground should not be moved.
  - Mr. Prey and Ms. Airey will meet with Mr. Kennedy to discuss options.
  - The committee will start researching playgrounds at \$150,000.00 with installation.
- Fitness Area
  - The committee will start researching fitness courses at \$100,000.00 with installation.
- Theater Area
  - Mr. Prey is working with Weathervane Productions on a quote.
  - The stage quote is within the donation.
  - Adding a roof would double the cost of the construction.
  - We need to have an ADA pathway and parking pad. Weathervane is working on this project. and permitting.
  - The committee agrees to move forward on the design without the roof.

### **C. USDA Update**

We need to have Cooper rebid the project under the USDA guidelines.

## **IV. Items for BOD Approval**

### **A.**

## Items for the Board Agenda

### Theater/Stage Update

- Additional funds will be needed for ADA access to the stage.

### Playground and Fitness Course

- The committee is asking to research playgrounds at \$150,000.00 and the Fitness Course at \$100,000.00. These would come from unencumbered funds.

### USDA

- We need to rebid the building according to USDA specifications. This will cost \$25,000.00.

Elizabeth Airey left at 9:43 AM.

## V. Closing Items

### A. Announce Date of Next Meeting

April 2, 2024 at 8:30.

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:46 AM.

Respectfully Submitted,  
Tim Prey

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*This meeting is a public meeting of the BA-CFA Facility Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*