

APPROVED



# Brevard Academy

## Minutes

### Monthly Facilities Meeting

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#### **Date and Time**

Tuesday December 5, 2023 at 8:30 AM

#### **Location**

BA Conference Room

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Provide Effective & Innovative Learning Environments
  2. Use Resources Effectively & Be Fiscally Responsible
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### **Committee Members Present**

Elizabeth Airey, Jenny Light, Ted Duncan, Tim Prey

### **Committee Members Absent**

Derrick Gardner

### **Committee Members who arrived after the meeting opened**

Jenny Light

### **Guests Present**

Abe Pallas

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## **I. Opening Items**

### **A. Record Attendance**

Jenny Light arrived.

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Facilities Committee of Brevard Academy to order on Tuesday Dec 5, 2023 at 8:37 AM.

### **C. Approve Minutes**

Tim Prey made a motion to approve the minutes from Monthly Facilities Meeting on 11-07-23.

Elizabeth Airey seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Facilities**

### **A. Review Goals**

We may add some goals based on summer projects.

### **B. Facility Updates from Tim/ Needed Repairs**

Mr. Prey reviewed the projects that have been completed:

- HVAC Rewiring
  - Mr. Prey feels like this would be a good project to complete for all classrooms.
  - Mr. Prey feels that 3-5 grade classrooms and art room would be best to rewire over the summer.
- Bradford Tree Removal

- Backfield and exit areas.
- Some still by shipping containers and far back field.
- Scoreboard Installed
  - Done. 1st game tonight!
- Overnight Cleaning Service
  - The last day with City Wide is the end of December.
  - We will begin with Stratus Cleaning in January.

### **C. Review Master Plan**

The BOD approved the clearing of three sites:

- Outdoor Theater
- PE/Fitness Area
- Relocated Playground

Mr. Prey will reach out to Fowler Tree Service for clearing.

Mr. Arem is reaching out to Wheelhouse about stage construction.

Mr. Duncan will reach out to Mr. Litsey about the ground preparation.

In January, Mr. Duncan mentioned we should look at the rest of the site plan.

Officer Light mentioned that bus parking for larger events is needed.

### **D. Summer Projects**

- Paving repairs
  - Cracking in the pavement.
  - Repair curves
  - dumpster area collects water
- Sidewalks
  - Around the entire school for ADA as well as building maintenance and longevity
    - The last estimate was \$100K
  - Complete the front sidewalk up to the FDC box.
    - Before completing sidewalk we should look at moving the boulders down to widen the turning radius for cars.
  - From the gym shed to the gym doors for maintenance equipment.
  - Mr. Prey will get estimates on each of these projects.
- HVAC rewiring in other areas
  - 3rd/5th grade has been intermittent
- Exterior Painting--Estimates needed.
  - Restriping the parking lot.
  - The front sidewalk.
  - Light posts need some touch up.

- Emergency Lighting--Safety issue.
  - We have a few bad emergency lighting fixtures.
  - Mr. Prey is securing several estimates from electricians.

### **III. Other Business**

#### **A. Review Facilities and Grounds Budget**

Mr. Duncan will let the BOD know that the clearing of the approved will increase the facilities line.

#### **B. Playground Grant**

Ms. Airey is working with Laura Gray to secure a grant for the PE/Fitness area.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,  
Jenny Light

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*This meeting is a public meeting of the BA-CFA Facility Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*