

APPROVED



Brevard Academy

Minutes

Monthly Facilities Meeting

Date and Time

Tuesday November 7, 2023 at 8:30 AM

Location

BA Conference Room

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
 2. Use Resources Effectively & Be Fiscally Responsible
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Committee Members Present

Jenny Light, Ted Duncan, Tim Prey

Committee Members Absent

Derrick Gardner, Elizabeth Airey, Joel Malefyt

Guests Present

Jennifer Silva (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ted Duncan called a meeting of the Facilities Committee of Brevard Academy to order on Tuesday Nov 7, 2023 at 8:30 AM.

C. Approve Minutes

Jenny Light made a motion to approve the minutes from October Facilities Meeting on 10-03-23.

Tim Prey seconded the motion.

Mr. Prey discussed some of the areas from last month.

The area closest to the shed is the better spot for existing playground.

- Clearing the gaga pit area would cost \$1,200.00
- Clearing the area for the stage would cost approximately \$2,400.00.

The committee **VOTED** to approve the motion.

II. Facilities

A. Review Goals

Install Scoreboard

- Waiting on confirmation for delivery.

Other goals were reviewed.

Goal Projects:

1. RELOCATE PLAYGROUND- area near GAGA pit is small, and would require removal of almost all trees, and be only about 10 feet from the field. Tree removal for that area approx \$1200. No cost estimate yet for grading/leveling. To locate next to the shed would be probably more. Review Master Plan.

2. STAGE - to locate behind the shipping container, removal of all the trees in that area approx \$2400, grading extra.
3. SCOREBOARD - Waiting on shipping date. Working with Garrett to schedule install Nov 20-23?

B. Facility Updates from Tim/ Needed Repairs

Updates:

1. HVAC SYSTEM- wiring of Middle School sensors scheduled for Nov 20th.
2. BRADFORD PEAR TREES- Removal scheduled before Thanksgiving
3. SAFETY MEASURES-removed Cypress Tree, Trimmed shrubbery, need to consider future landscaping improvements

C. Review Master Plan

- Master Plan Revisions
 - Relocate the playground to the shed site.
 - Move forward with prepping the site near the gaga pit for PE/fitness equipment. The equipment would be purchased through a grant. The cost to clear is \$1,200.00.
 - Prep the area for the outdoor stage construction. The cost here is \$2,400.00.
 - Bryon Litsey is able to help prep both areas for construction at fuel cost.

D. Update on USDA

Mr. Duncan shared that we have a contact from CSP to help us move forward with the USDA.

We would like move forward with getting a 2nd opinion from another builder to help move the project forward.

III. Other Business

A. Review Facilities and Grounds Budget

- We reviewed the budget. The above costs are built into the budget.

B. Other items

OVERNIGHT CLEANING SERVICE- Added Trina Burns- 16 hours a week, but still need other service- CITYWIDE doing better, but not completing all tasks.

MAJOR OPERATIONAL EQUIPMENT- Consider future costs of replacing major equipment in budgets. Reviewed the [document](#) Mr. Prey prepared.

C.

Playground Grant

No updates.

IV. Items for BOD Approval

A. Need Approval

- Master Plan Updated
 - Gaga pit playground area prepped. This would become a fitness area paid for with a grant.
 - Stage area prepped. The stage is a donation.
 - Shed playground area prepped. This will become the site for the playground relocation.
- USDA
 - Permission to engage with Beverly-Grant Builders about the Arts/STEM building.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:33 AM.

Respectfully Submitted,
Jenny Light

This meeting is a public meeting of the BA-CFA Facility Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.