

APPROVED



# Brevard Academy

## Minutes

### October Facilities Meeting

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#### **Date and Time**

Tuesday October 3, 2023 at 8:30 AM

#### **Location**

BA Conference Room

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#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Provide Effective & Innovative Learning Environments
  2. Use Resources Effectively & Be Fiscally Responsible
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### **Committee Members Present**

Elizabeth Airey (remote), Jenny Light, Ted Duncan, Tim Prey

### **Committee Members Absent**

Derrick Gardner, Joel Malefyt

### **Guests Present**

Jen Silva, Kevin MacDonald

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Ted Duncan called a meeting of the Facilities Committee of Brevard Academy to order on Tuesday Oct 3, 2023 at 8:32 AM.

### **C. Approve Minutes**

Tim Prey made a motion to approve the minutes from Monthly Facilities Meeting on 09-05-23.

Jenny Light seconded the motion.

Officer has a quote for the removal of the Cypress.

The committee **VOTED** to approve the motion.

## **II. Facilities**

### **A. Review Goals**

Vehicle was purchased.

The scoreboard installation should happen in November.

We discussed future goals.

### **B. Facility Updates from Tim/ Needed Repairs**

Mr. Prey presented the current repair work that would require BOD approval.

- HVAC Updates

- 8 sensor hardwiring for HVAC would cost approximately \$8K.

### **C. Review Master Plan**

1. The committee decided to address the area around the soccer field for master plan review.
  1. The Outdoor Stage location was proposed to be adjacent to the far shipping container.
    1. Will the stage be accessible to the public?
  2. 3-5 Playground
    1. Proposed locations: adjacent to soccer field or adjacent to the back shed.
      1. The committee decided to reserve two spots for consideration based on ADA requirements and sizing.
  3. Extra Parking
    1. The property needs extra parking for buses and events.
      1. The committee decided to table extra parking.
2. The committee needs the following information to move forward:
  1. ADA requirements for Outdoor Theater and Playground locations.
  3. Falling Leaves Design will create some mock-ups for full BOD presentation.

### **III. Other Business**

#### **A. Review Facilities and Grounds Budget**

#### **B. Playground Grant**

The committee needs more information before moving forward:

- The location of the playground needs to be determined.

#### **C. Outdoor Theater**

The committee agrees that the stage should be located adjacent the far storage container.

### **IV. Items for BOD Approval**

#### **A. Need Approval**

- Hardwiring of Middle School HVAC Sensors--\$10K.
- Removal of Bradford Pear Trees pending estimates.

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:53 AM.

Respectfully Submitted,  
Tim Prey

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*This meeting is a public meeting of the BA-CFA Facility Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*