

APPROVED



Brevard Academy

Minutes

Monthly Facilities Meeting

Date and Time

Tuesday September 5, 2023 at 8:30 AM

Location

BA Conference Room

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
 2. Use Resources Effectively & Be Fiscally Responsible
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Committee Members Present

Ted Duncan

Committee Members Absent

Joel Malefyt

Guests Present

Jenny Light, Tim Prey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ted Duncan called a meeting of the Facilities Committee of Brevard Academy to order on Tuesday Sep 5, 2023 at 8:08 AM.

C. Approve Minutes

First meeting of the year.

No minutes to approve.

II. Facilities

A. Review Goals

Add front improvements to facilities goals based on the annual safety review.

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B. Facility Updates from Tim

- HVAC Update--Waiting on an estimate to get the thermostats hardwired. We are still experiencing issues with the wall units in the middle school wing. One bad ceiling unit in middle school hallway. An electrician is needed.
- Sewage Pump--We had a pump go bad. Replace the pump at up to \$5,000.00.
- Emergency lights--we need to get an electrician to help with the battery backups. We are ok for now, but we want to get this taken care of ASAP. We would like to begin a summer rotation for replacement. We need a cost estimate.
- Gym Lights--We have a few burned-out lights in the gym. We need a scissor lift to get to the lights. We have at least 4 fixtures that need to be replaced. We could also get an estimate on event/theatrical lights. Tim would also like to mount the flag in the gym on grommets.

III. Other Business

A. Needed repairs

Discussed above.

B. Future Projects

See above with goals.

C. Safety Measures

We discussed improvements with visitor parking. The current rocks do not allow large vehicles to park without sticking out.

D. Facilities Budget Review

We reviewed the budget for facilities and grounds.

E. Items for Board Vote

1. Remove Cypress Tree--Fire and visual safety hazard. This will not be replaced immediately.
2. Remove Shrubs--We recommend removing the shrubs once an alternative landscaping plan is approved. The shrubs are a fire hazard and are not currently being maintained. One idea is to install potted plants, have students create more painted rocks, install rocks, etc. This item needs more discussion before taking it to a board vote.

IV. Closing Items

A. Adjourn Meeting

Next meeting is on October 3rd at 8:00 am.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 AM.

Respectfully Submitted,
Ted Duncan

This meeting is a public meeting of the BA-CFA Facility Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.