



Brevard Academy

Monthly Finance Meeting

Published on December 11, 2025 at 12:00 PM EST

Amended on December 15, 2025 at 1:13 PM EST

Date and Time

Tuesday December 16, 2025 at 8:30 AM EST

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
2. Recruit, Hire and Retain Highly Effective Personnel
3. Use Resources Effectively & Be Fiscally Responsible

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
A. Record Attendance		Juli Lefler	1 m
B. Call the Meeting to Order		Ted Duncan	1 m
C. Approve Minutes	Approve Minutes	Juli Lefler	1 m
Approve minutes for Monthly Finance Meeting on November 18, 2025			
D. Approve Agenda	Vote	Ted Duncan	1 m
II. Finance Committee Reports			8:34 AM
A. Review Financial Reports	Discuss	Ted Duncan	15 m
Monthly Board Report			
Reconciliation Files			
Annual Encumbrance Spreadsheet			
B. Vendor Contract Renewals	FYI	Juli Lefler	5 m
C. USDA Update	FYI	Paul Cooper	5 m
D. Treasurer Report for BOD	Discuss	Paul Cooper	5 m
Budget Adjustments			
• Fund Balance Allocation			
III. New Business			9:04 AM
A. FEMA Projects	FYI	Ted Duncan	5 m
IV. Other Business			9:09 AM
A. Review Committee Goals	FYI	Ted Duncan	5 m
B. School Needs	Discuss	Ted Duncan	10 m

	Purpose	Presenter	Time
C. Bus Repairs and Expenses Review of Expenses	Discuss	Ted Duncan	5 m
V. Action Items			9:29 AM
A. Board Action Items Allocations for Building Repairs	Discuss	Ted Duncan	5 m
VI. Closing Items			9:34 AM
A. Announce Date of Next Meeting	FYI	Ted Duncan	1 m
B. Adjourn Meeting	Vote		

This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	C. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Monthly Finance Meeting on November 18, 2025

APPROVED



Brevard Academy

Minutes

Monthly Finance Meeting

Date and Time

Tuesday November 18, 2025 at 10:15 AM

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Provide Effective & Innovative Learning Environments
 2. Recruit, Hire and Retain Highly Effective Personnel
 3. Use Resources Effectively & Be Fiscally Responsible
-

Committee Members Present

Juli Lefler (remote), Michael Terry, Paul Cooper, Ted Duncan

Committee Members Absent

Emily Webb

Committee Members who arrived after the meeting opened

Michael Terry

Committee Members who left before the meeting adjourned

Juli Lefler

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ted Duncan called a meeting of the Finance Committee of Brevard Academy to order on Tuesday Nov 18, 2025 at 10:20 AM.

C. Approve Minutes

Paul Cooper made a motion to approve the minutes from Monthly Finance Meeting on 10-14-25.

Juli Lefler seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

Paul Cooper made a motion to Approve Agenda.

Ted Duncan seconded the motion.

Add Swing Building update

The committee **VOTED** unanimously to approve the motion.

Michael Terry arrived at 10:23 AM.

II. Finance Committee Reports

A. Review Financial Reports

- Reconciliation reports were signed.
- We discussed the differences between the projected surplus from CSP and a more accurate surplus from Mr. Duncan. Mr. Duncan and Ms. Lefler will review the budget and make adjustments for January.
- We reviewed the most recent allotment.
- We reviewed the Cash Board. We are \$200K over where we were last year.

- We reviewed the Encumbered Fund Spreadsheet.
 - We have \$1,250,429.00 in unencumbered funds.

B. Vendor Contract Renewals

No vendor renewals.

C. USDA Update

1. The appraiser came by on 11.16.25 to view the property.
2. Jeff and Bruce are projecting a closing date in mid-January 2026.

D. Treasurer Report for BOD

Report the Board

- We hope to be on track for USDA closing in January.
- Our current Cash on Hand \$1,250,429.00.
- Our current surplus is going to change after FEMA projects are completed.

III. New Business

A. FEMA Projects

- The parking lot and athletic fields will be completed by the end of November.

B. Financial Audit Review

- Ms. Lefler sent out the audit to the board.
- Hard copies are available at the school.
- There were no findings.

IV. Other Business

A. Review Committee Goals

Juli Lefler left at 10:58 AM.

The committee reviewed the goals.

B. School Needs

1. Swing Building
 1. The architectural city standards have made the Wilmot building too expensive to move forward on.
 2. We will continue to look for other alternatives.
2. Athletic Vans
 1. We are currently in discussion with Mahon Ford about 15 passenger vans.

2. Mr. Cooper will be the main contact at Mahon.
3. Mr. Cooper is interested in looking at financing the van purchase.

C. Future Needs

Mr. Duncan is looking at future needs of the school.

- Capital Campaign Manager
- Forming a Foundation for Major Gifts and Investment

V. Action Items

A. Board Action Items

December Staff Bonus--Not enough funds to be able to fund this at this time.

VI. Closing Items

A. Announce Date of Next Meeting

December 16 at 8:30 am.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:07 AM.

Respectfully Submitted,
Paul Cooper

This meeting is a public meeting of the BA-CFA Finance Committee in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.

Coversheet

Review Financial Reports

Section:	II. Finance Committee Reports
Item:	A. Review Financial Reports
Purpose:	Discuss
Submitted by:	
Related Material:	allot_lea_revision (1).xls 02. 2025.11 Bank Recon Summary 1094 - Brevard.pdf 02. 2025.11 Bank Recon Summary 2033 & 8870 - Brevard.pdf 02. 2025.11 Bank Recon Summary PEX - Brevard.pdf 02. 2025.11 Bank Recon Summary 9079 - Brevard.pdf November Encumbered Funds Spreadsheet.pdf November 2025 Cash_Board.pdf 03_BOARD_REPORT_2025_11_BREVARD_ACADEMY_20251211.pdf

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

allot_lea_revision (1).xls

BREVARD ACADEMY

Bank Reconciliation Summary

Bank: 1stCT 1094 - First Citizens 1094-USDA Reser
Statement Ending Date: 11/30/2025

Statement Balance:	\$49,954.87
Outstanding Checks:	\$0.00
Outstanding Deposits:	\$0.00
Adjusted Balance:	\$49,954.87
Book Balance:	\$49,954.87
Difference:	\$0.00

BREVARD ACADEMY

Bank Reconciliation Summary

Bank: 1STBK 2033 - OP FIRST BANK 2033

Statement Ending Date: 11/30/2025

Statement Balance:	\$1,536,757.04
Outstanding Checks:	\$44,518.58
Outstanding Deposits:	\$0.00
Adjusted Balance:	\$1,492,238.46
Book Balance:	\$1,492,238.46
Difference:	\$0.00

BREVARD ACADEMY

Bank Reconciliation Summary

Bank: PEX - PEX ACCT

Statement Ending Date: 11/30/2025

Statement Balance:	\$15,136.16
Outstanding Checks:	\$0.00
Outstanding Deposits:	\$0.00
Adjusted Balance:	\$15,136.16
Book Balance:	\$15,136.16
Difference:	\$0.00

BREVARD ACADEMY

Bank Reconciliation Summary

Bank: 1ST BNK MM - FIRST BANK MONEY MARKET - 9079
Statement Ending Date: 11/30/2025

Statement Balance:	\$53,426.94
Outstanding Checks:	\$0.00
Outstanding Deposits:	\$0.00
Adjusted Balance:	\$53,426.94
Book Balance:	\$53,426.94
Difference:	\$0.00

**Only make changes to the light green squares	0								
	6/1/2025	7/1/2025	8/1/2025	9/1/2025	10/1/2025	11/1/2025	7/1/2033	8/1/2033	9/1/2033
Ending Bank Balances									
Encumbrance Spent This Month									
Encumbered Operating Expenses	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Total Ending Bank Balances	\$1,467,138	\$1,502,544	\$1,429,170	\$1,682,716	\$1,625,687	\$1,640,139	\$0	\$0	\$0
Project Encumbered Amount for the Month	\$22,652	\$17,446	\$17,446	\$17,446	\$17,446	\$17,446	\$5,082	\$5,082	\$5,082
Change in Operating Encumbrance Amount	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Running Encumbrance Balance	\$555,476	\$572,922	\$590,368	\$607,813	\$625,259	\$642,704	\$1,695,880	\$1,700,961	\$1,706,043
Running Encumbrance Spent	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Total Encumbered Funds	\$305,476	\$322,922	\$340,368	\$357,813	\$375,259	\$392,704	\$1,445,880	\$1,450,961	\$1,456,043
Ending Unencumbered Funds	\$1,161,662	\$1,179,622	\$1,088,802	\$1,324,903	\$1,250,429	\$1,247,435			

December 11, 2025

PROD: Cash Board

Controls
& Filters

School Name (Display) contains BREVARD ACADEMY
Report Month - Year contains November-2025
Comparative School Size (Click to Select) is Medium

PROD: Cash Board

The Cash Board

Comparative School Size (Click to Select)

All

Small

Medium

Large

School Size Breakdown: *Small*: 0-400 ADM | *Medium*: 401-800 ADM | *Large*: 801+ ADM

Select School

BREVARD ACADEMY

Select Period

November-2025 +0

Your School Size:

Medium

Cash On Hand

2.53M

Comp AVG

1.61M

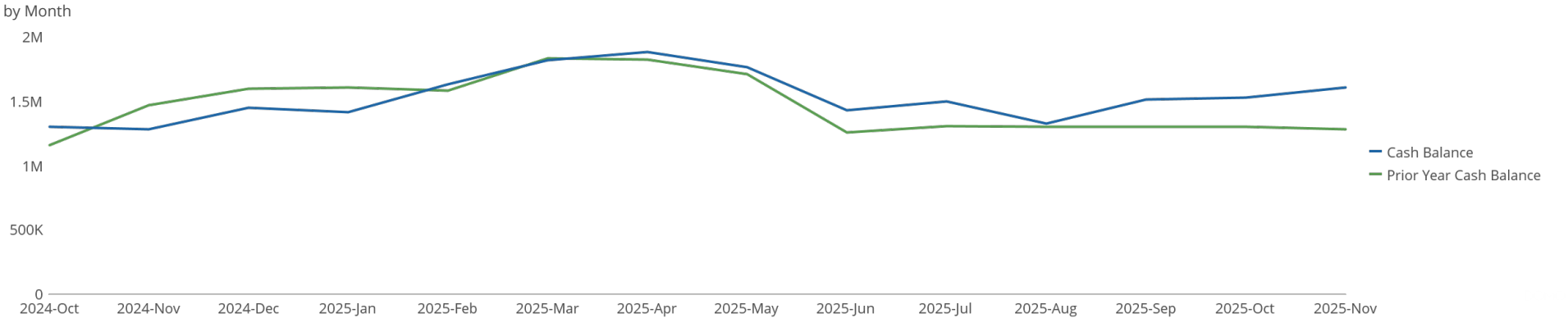
Days Cash on Hand

112

Comp AVG

95.97

Cash Balance Year over Year

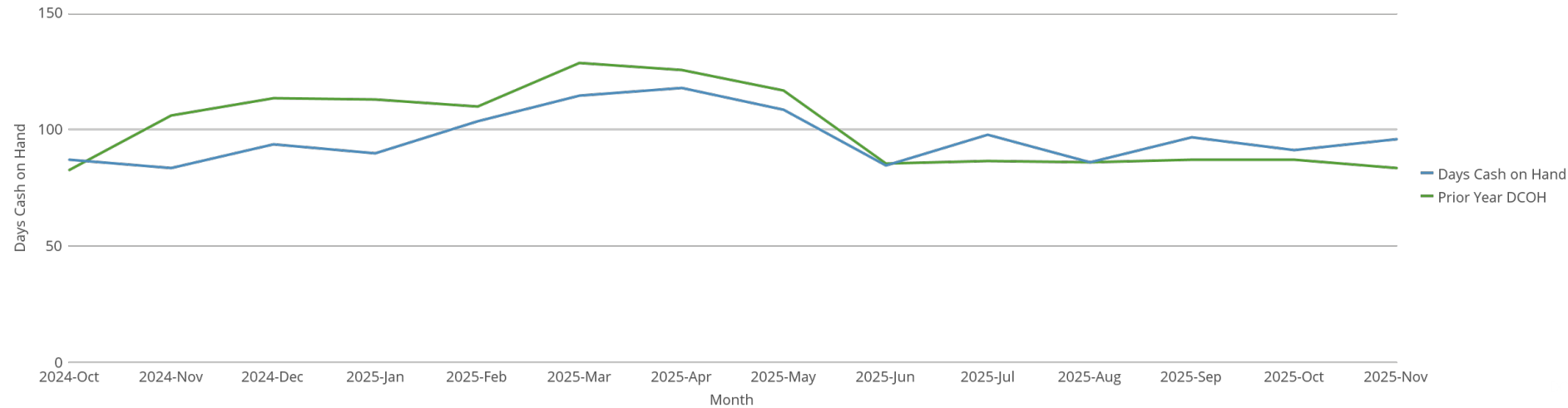


Controls
& Filters

School Name (Display) contains BREVARD ACADEMY
Report Month - Year contains November-2025
Comparative School Size (Click to Select) is Medium

PROD: Cash Board

Days Cash on Hand
by Month



*Days cash on Hand is calculated using the either the projected EOY expenses if tracked through Insights or the annual budgeted expenses.

Disclaimer: This data is based solely on information recorded in LINQ and may differ from information included in your financial statement audit. This data should be used for discussion purposes, but not relied upon solely for compliance with NC DPI, loan covenants, or other official requirements based on audited financial statement data.

Controls
& Filters

School Name (Display) contains BREVARD ACADEMY



BREVARD ACADEMY

Budget Analysis Report (Reconciled)

Fiscal Year: 2026 - November

Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection	Notes
Revenues							
▶ State Revenue	3,763,660.00	413,561.37	1,860,814.50	1,902,845.50	49.44	3,730,226.65	
▶ Local Revenue	1,649,694.00	199,111.93	769,216.19	880,477.81	46.63	2,160,710.50	
▶ Federal Revenue	180,704.00	79,924.82	137,810.58	42,893.42	76.26	225,995.81	
▶ Before and After School Revenue	50,063.00	3,162.50	16,546.25	33,516.75	33.05	50,976.20	
▶ Athletics Revenue	12,200.00	3,283.00	9,193.12	3,006.88	75.35	13,695.50	
▶ Band/Music Revenue	5,500.00	0.00	265.00	5,235.00	4.82	5,500.00	
▶ School Activities Revenue	10,631.00	635.74	1,979.93	8,651.07	18.62	10,631.00	
▶ Field Trip Revenue	14,897.00	4,720.00	9,210.00	5,687.00	61.82	16,235.00	
Revenues	5,687,349.00	704,399.36	2,805,035.57	2,882,313.43	49.32	6,213,970.66	
Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection	Notes
Expenses							
▶ Salaries and Bonuses	2,785,769.00	267,131.93	1,198,698.44	1,587,070.56	43.03	2,829,969.08	
▶ Benefits	1,251,458.00	113,661.85	522,709.83	728,748.17	41.77	1,251,458.00	
▶ Books and Supplies	95,900.00	4,977.70	73,171.86	22,728.14	76.30	102,152.89	
▶ Athletics	24,908.00	2,707.99	26,438.24	-1,530.24	106.14	34,204.96	
▶ Office Supplies	48,500.00	2,820.32	35,083.39	13,416.61	72.34	55,000.00	
▶ Technology	95,500.00	2,764.98	79,587.16	15,912.84	83.34	65,500.00	
▶ Equipment and Leases	30,400.00	2,938.67	9,285.59	21,114.41	30.54	30,400.00	
▶ Contracted Student Services	114,500.00	4,930.00	27,818.98	86,681.02	24.30	65,001.73	
▶ Staff Development	56,709.00	6,451.91	34,961.05	21,747.95	61.65	65,208.51	
▶ Administrative Services	266,110.00	16,323.65	112,576.22	153,533.78	42.30	283,875.60	
▶ Insurances	60,175.00	0.00	42,703.85	17,471.15	70.97	60,175.00	
▶ Rents & Debt Service	312,223.00	559.98	20,994.77	291,228.23	6.72	331,087.85	
▶ Facilities Building	96,500.00	153,997.18	340,745.98	-244,245.98	353.10	501,599.46	
▶ Facilities Grounds	26,479.00	0.00	3,500.00	22,979.00	13.22	16,879.00	
▶ Utilities	64,000.00	7,133.00	20,859.40	43,140.60	32.59	48,816.89	
▶ Nutrition & Food	69,500.00	12,454.37	47,415.49	22,084.51	68.22	118,230.20	
▶ Transportation & Travel	135,000.00	57,456.03	166,216.02	-31,216.02	123.12	178,945.43	
▶ Before & After Care Program	2,500.00	321.96	1,545.66	954.34	61.83	4,027.25	
▶ School Activities Expenses	11,750.00	10,146.22	16,917.58	-5,167.58	143.98	25,170.87	
▶ Field Trip Expenses	34,223.00	24,622.29	28,480.31	5,742.69	83.22	36,754.31	
▶ Fundraising Expenses	7,000.00	0.00	276.47	6,723.53	3.95	7,000.00	
▶ Federal Grant Expenses	3,383.00	7,353.75	14,937.90	-11,554.90	441.56	18,264.90	
Expenses	5,592,487.00	698,753.78	2,824,924.19	2,767,562.81	50.51	6,129,721.93	
Surplus/(DEFICIT)	94,862.00	5,645.58	-19,888.62	114,750.62	-1.19	84,248.73	

Coversheet

Bus Repairs and Expenses

Section:	IV. Other Business
Item:	C. Bus Repairs and Expenses
Purpose:	Discuss
Submitted by:	
Related Material:	2025.12.08 Account History Bus Repairs Parts and Supplies- Brevard.pdf 2025.12.08 Account History Bus Repairs- Brevard.pdf Bus Expenses 2025-2026 (1).xlsx

12/8/2025
12:20:19 PM

Page: 1 of 2

BREVARD ACADEMY

Account History Report

Date Range: 07/01/2025 to 12/08/2025
Journal Codes: AJ,AP,BG,CD,CN,CR,PR

Post Date	Journal Code	Ref No	Description	PO #	Vendor / Employee	Invoice #	Check / Deposit #	Check Date	Ledger
Account #: 1X.65500.0036.04220.00000.000.00.000.00000 - Bus Repair Parts, Materials, Supplies							Beginning Balance:	0.00	
							Ending Balance:	15.94	
08/04/2025	AP	2025.0804 REIM B	PAINTING SUPPLIES		SHELICE BAPTIST YOUNG - REIMB	2025.0804 REIMB	1583	08/05/2025	15.94

BREVARD ACADEMY
Account History Report
Date Range: 07/01/2025 to 12/08/2025
Journal Codes: AJ,AP,BG,CD,CN,CR,PR

Post Date	Journal Code	Ref No	Description	PO #	Vendor / Employee	Invoice #	Check / Deposit #	Check Date	Ledger
09/30/2025	AP	2025.09 PEX TRAN SACTI ONS	NCDMV DRIVER BREVARD35 BREVARD NC		PEX TRANSACTIONS	2025.09 PEX TRANSACTIONS	102	09/30/2025	107.79
09/30/2025	AP	2025.09 PEX TRAN SACTI ONS	UBER *TRIP HELP.UBER.COM CA		PEX TRANSACTIONS	2025.09 PEX TRANSACTIONS	102	09/30/2025	62.80
09/30/2025	AP	2025.09 PEX TRAN SACTI ONS	AMAZON MKTPL*NJ1FU8P00 Amzn.com/bill WA		PEX TRANSACTIONS	2025.09 PEX TRANSACTIONS	102	09/30/2025	73.96
								Invoice Total:	515.96
								Period: 3 Total:	515.96
10/31/2025	AP	2025.10 PEX TRAN SACTI ONS	WM SUPERCENTER #1179 ARDEN NC		PEX TRANSACTIONS	2025.10 PEX TRANSACTIONS	103	10/31/2025	122.52
10/31/2025	AP	2025.10 PEX TRAN SACTI ONS	WAL-MART #1795 PISGAH FOREST NC		PEX TRANSACTIONS	2025.10 PEX TRANSACTIONS	103	10/31/2025	31.84
10/31/2025	AP	2025.10 PEX TRAN SACTI ONS	UBER *TRIP HELP.UBER.COM CA		PEX TRANSACTIONS	2025.10 PEX TRANSACTIONS	103	10/31/2025	79.13
								Invoice Total:	233.49
								Period: 4 Total:	233.49
11/30/2025	AP	2025.11 PEX	UBER *TRIP HELP.UBER.COM CA		PEX TRANSACTIONS	2025.11 PEX			74.70
								Invoice Total:	74.70
								Period: 5 Total:	74.70
								Account: 2X.65500.0036.04220.00000.000.12.000.00000 Total:	2,292.82

BREVARD ACADEMY
Account History Report
Date Range: 07/01/2025 to 12/08/2025
Journal Codes: AJ,AP,BG,CD,CN,CR,PR

Post Date	Journal Code	Ref No	Description	PO #	Vendor / Employee	Invoice #	Check / Deposit #	Check Date	Ledger
Account #: 1X.65500.0036.03260.00000.000.00.000.00000 - Contracted Repairs & Maint Transportation							Beginning Balance:	0.00	
							Ending Balance:	800.82	
08/12/2025	AP	2025.0812 REIM B	REIMB UBER DRIVE TO DROP OFF BUS IN CANTON		JASON WOLFE	2025.0812 REIMB	1591	08/14/2025	75.82
									Invoice Total: 75.82
									Period: 2 Total: 75.82
11/03/2025	AP	21676	VVG TO VELOCITY		QUEEN'S WRECKER SERVICES	21676	1759	11/07/2025	725.00
									Invoice Total: 725.00
									Period: 5 Total: 725.00
									Account: 1X.65500.0036.03260.00000.000.00.00.00000 Total: 800.82
Account #: 2X.65500.0036.03260.00000.000.00.000.00000 - Bus Contracted Repairs and Maint							Beginning Balance:	0.00	
							Ending Balance:	24,999.21	
07/29/2025	AP	20557	TOWED VVG TO VELOCITY TRUCK CENTER		QUEEN'S WRECKER SERVICES	20557	1572	07/30/2025	625.00
									Invoice Total: 625.00
07/29/2025	AP	20558	TOWED MARCO POLO TO VELOCITY TRUCK CENTER		QUEEN'S WRECKER SERVICES	20558	1572	07/30/2025	625.00
									Invoice Total: 625.00
									Period: 1 Total: 1,250.00
09/29/2025	AP	2025.0929-2874	West Carolina Freightliner		FIRST BANK CREDIT CARD	2025.0929-2874	889	09/30/2025	2,919.09
09/29/2025	AP	2025.0929-2874	West Carolina Freightliner		FIRST BANK CREDIT CARD	2025.0929-2874	889	09/30/2025	3,617.06
09/29/2025	AP	2025.0929-2874	West Carolina Freightliner		FIRST BANK CREDIT CARD	2025.0929-2874	889	09/30/2025	6,060.77
									Invoice Total: 12,596.92
									Period: 3 Total: 12,596.92
10/17/2025	AP	21544	Marco Polo to Canton		QUEEN'S WRECKER SERVICES	21544	1726	10/21/2025	725.00
									Invoice Total: 725.00
10/27/2025	AP	2025.1027-2874	NICHE INDUSTRIES		FIRST BANK CREDIT CARD	2025.1027-2874	933	10/31/2025	137.98
10/27/2025	AP	2025.1027-2874	VELOCITY TRUCK CENTERS		FIRST BANK CREDIT CARD	2025.1027-2874	933	10/31/2025	1,164.95
									Invoice Total: 1,302.93
									Period: 4 Total: 2,027.93
11/28/2025	AP	2025.11.28	West Carolina Freight		FIRST BANK CREDIT CARD	2025.11.28	977	11/28/2025	9,124.36
									Invoice Total: 9,124.36

BREVARD ACADEMY
Account History Report
Date Range: 07/01/2025 to 12/08/2025
Journal Codes: AJ,AP,BG,CD,CN,CR,PR

Post Date	Journal Code	Ref No	Description	PO #	Vendor / Employee	Invoice #	Check / Deposit #	Check Date	Ledger
Period: 5								Total:	9,124.36
Account: 2X.65500.0036.03260.00000.000.00.000.00000								Total:	24,999.21
Account #: 2X.65500.0036.03260.00000.000.12.000.00000 - Bus Contracted Repairs and Maint							Beginning Balance:	0.00	
							Ending Balance:	2,079.68	
07/01/2025	AP	2025.06 PEX TRAN SACTI ONS B	Velocity Truck Centers		PEX TRANSACTIONS	2025.06 PEX TRANSACTIONS B	93	06/30/2025	784.23
Invoice Total:									784.23
07/31/2025	AP	2025.07 PEX TRAN SACTI ONS	WEST CAROLINA FREIGHTL 562-447-1200 NC		PEX TRANSACTIONS	2025.07 PEX TRANSACTIONS	95	07/31/2025	1,056.15
07/31/2025	AP	2025.07 PEX TRAN SACTI ONS	UBER *TRIP HELP.UBER.COM CA		PEX TRANSACTIONS	2025.07 PEX TRANSACTIONS	95	07/31/2025	70.96
Invoice Total:									1,127.11
Period: 1								Total:	1,911.34
10/31/2025	AP	2025.10 PEX TRAN SACTI ONS	UBER *TRIP HELP.UBER.COM CA		PEX TRANSACTIONS	2025.10 PEX TRANSACTIONS	103	10/31/2025	168.34
Invoice Total:									168.34
Period: 4								Total:	168.34
Account: 2X.65500.0036.03260.00000.000.12.000.00000								Total:	2,079.68

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Bus Expenses 2025-2026 (1).xlsx

Coversheet

Board Action Items

Section:	V. Action Items
Item:	A. Board Action Items
Purpose:	Discuss
Submitted by:	
Related Material:	2025.12.08 Account History Contracted Repairs- Brevard.pdf 2025.12.08 Account History Facility Repairs- Brevard.pdf Building Improvement Expenses 2025 (FEMA, Drainage, Safety).xlsx

BREVARD ACADEMY
Account History Report
Date Range: 07/01/2025 to 12/08/2025
Journal Codes: AJ,AP,BG,CD,CN,CR,PR

Post Date	Journal Code	Ref No	Description	PO #	Vendor / Employee	Invoice #	Check / Deposit #	Check Date	Ledger
Account #: 1X.65800.0036.03250.00000.000.00.000.00000 - Contracted Facilities Maintenance						Beginning Balance: 0.00			
						Ending Balance: 30,956.54			
08/04/2025	AP	1152	PRESSURE WASHING: SCHOOL CONCRETE, SIDEWALK		ALL PRO PRESSURE WASH, LLC	1152	1579	08/05/2025	2,172.00
Invoice Total:									2,172.00
08/04/2025	AP	2025.0804	PAINTING SERVICES		SHELICE BAPTIST YOUNG	2025.0804	1582	08/05/2025	1,327.50
Invoice Total:									1,327.50
08/12/2025	AP	2025.0812	PAINTING IN BUILDING		SHELICE BAPTIST YOUNG	2025.0812	1596	08/14/2025	382.50
Invoice Total:									382.50
Period: 2								Total:	3,882.00
09/11/2025	AP	31560.5273	FACILITY MAINTENANCE		TRANE U.S. INC	315605273	1651	09/16/2025	450.00
Invoice Total:									450.00
09/25/2025	AP	2025.09.22.2	Installed 25 tons of sand/gravel for path		TRANSYLVANIA FENCE COMPANY	2025.09.22.2	1687	09/30/2025	2,849.20
Invoice Total:									2,849.20
Period: 3								Total:	3,299.20
10/09/2025	AP	31563.0482	ANNUAL CONTRACT FOR MAINTENANCE		TRANE U.S. INC	315630482	1712	10/14/2025	19,658.00
Invoice Total:									19,658.00
10/17/2025	AP	31568.2131	FACILITY MAINTENANCE		TRANE U.S. INC	315682131	1733	10/21/2025	1,150.00
Invoice Total:									1,150.00
10/17/2025	AP	31568.0425	FACILITY MAINTENANCE		TRANE U.S. INC	315680425	1733	10/21/2025	850.00
Invoice Total:									850.00
10/17/2025	AP	31567.9147	FACILITY MAINTENANCE		TRANE U.S. INC	315679147	1733	10/21/2025	1,675.00
Invoice Total:									1,675.00
10/17/2025	AP	25246.7	ICE MACHINE MAINTENANCE		BLUE RIDGE REFRIGERATION, INC.	252467	1718	10/21/2025	442.34
Invoice Total:									442.34
Period: 4								Total:	23,775.34
Account: 1X.65800.0036.03250.00000.000.00.000.00000						Total:			30,956.54
Account #: 2X.65800.0036.03250.00000.000.00.000.00000 - Contracted Repairs & Maint - Building						Beginning Balance: 0.00			
						Ending Balance: 2,593.75			
07/29/2025	AP	73922.4	MONTHLY PEST CONTROL SVC		PISGAH PEST CONTROL INC	739224	790	07/29/2025	80.00

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							Invoice Total:		80.00
							Period: 1	Total:	80.00
08/22/2025	AP	11202	TRAVEL AND SERVICE CALLS		LAB DOORS LLC	11202	1611	08/28/2025	1,090.00
							Invoice Total:		1,090.00
							Period: 2	Total:	1,090.00
09/17/2025	AP	11232	TRAVEL AND SERVICE CALLS		LAB DOORS LLC	11232	876	09/30/2025	1,103.75
							Invoice Total:		1,103.75
09/30/2025	AP	2025.0930	PEST CONTROL SVC		PISGAH PEST CONTROL INC	2025.0930	858	09/30/2025	80.00
							Invoice Total:		80.00
							Period: 3	Total:	1,183.75
10/27/2025	AP	2025.1028	PEST CONTROL SVC		PISGAH PEST CONTROL INC	2025.1028	913	10/27/2025	80.00
							Invoice Total:		80.00
10/28/2025	AP	2025.1028 B	CLEARING IN PLACE OF CK1673 T DUNCAN CLEARED AUG		PISGAH PEST CONTROL INC	2025.1028 B	914	10/28/2025	80.00
							Invoice Total:		80.00
							Period: 4	Total:	160.00
11/20/2025	AP	2025.11.20	ERROR DOUBLE CHARGE		PISGAH PEST CONTROL INC	2025.11.20	971	11/20/2025	80.00
							Invoice Total:		80.00
							Period: 5	Total:	80.00
							Account: 2X.65800.0036.03250.00000.000.00.00.000000	Total:	2,593.75
Account #: 2X.65800.0036.03250.00000.200.00.000.00000 - Contracted R & M - Grounds							Beginning Balance:	0.00	
							Ending Balance:	3,500.00	
08/13/2025	AP	14	JULY AND AUG LAWN MAINT		SOUTHERN OAK INC	14	825	07/31/2025	3,500.00
							Invoice Total:		3,500.00
							Period: 2	Total:	3,500.00
							Account: 2X.65800.0036.03250.00000.200.00.00.000000	Total:	3,500.00
Account #: 2X.65800.0318.03250.00000.000.00.000.00000 - Building Repairs & Maintenance Services-FEMA							Beginning Balance:	0.00	
							Ending Balance:	166,092.80	
10/23/2025	AP	1109	GRADING, ABC STONE, CONCRETE, TREE REMOVAL		JK ENTERPRISE OF WNC INC	1109	935	10/31/2025	29,925.00
							Invoice Total:		29,925.00
							Period: 4	Total:	29,925.00

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11/04/2025	AP	1115	GRADING, TOPSOIL, SOD, HYDROSEEDING, FRENCH DRAIN		JK ENTERPRISE OF WNC INC	1115	961	11/04/2025	116,112.50
Invoice Total:									116,112.50
11/17/2025	AP	2025.1117-1174	INSTALL 250' BY 36" WOOD DOUBLE RAIL FENCE		TRANSYLVANIA FENCE COMPANY	2025.1117-1174	965	11/24/2025	20,055.30
Invoice Total:									20,055.30
Period: 5									Total: 136,167.80
Account: 2X.65800.0318.03250.00000.000.00.000.00000									Total: 166,092.80

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Account #: 1X.65800.0036.04220.00000.000.00.000.00000 - Building Repairs & Maintenance						Beginning Balance:	0.00		
						Ending Balance:	20,446.98		
07/15/2025	AP	31531 5761 (R)	HVAC MAINT		TRANE U.S. INC	315315761(R)	794	07/15/2025	675.00
07/15/2025	CD		HVAC MAINT		TRANE U.S. INC	315315761(R)	794	07/15/2025	(675.00)
Invoice Total:									0.00
07/15/2025	AP	31531 5761 (R2)	HVAC MAINT		TRANE U.S. INC	315315761(R2)	796	07/15/2025	675.00
07/15/2025	AP	31531 5761 (R2)	DIFFERENCE FROM MANUAL CK		TRANE U.S. INC	315315761(R2)	796	07/15/2025	(0.09)
Invoice Total:									674.91
Period: 1								Total:	674.91
08/12/2025	CD		HVAC MAINT		TRANE U.S. INC	315315761	1444	05/07/2025	(675.00)
Invoice Total:									(675.00)
08/12/2025	AP	2025. 0812 REIM B	PAINTING SUPPLIES		SHELICE BAPTIST YOUNG - REIMB	2025.0812 REIMB	1597	08/14/2025	62.53
Invoice Total:									62.53
08/18/2025	AP	CG50 1043	CARPET REMOVAL, DISPOSAL, AND INSTALLATION		CARPET & MORE INC	CG501043	1602	08/20/2025	1,998.38
Invoice Total:									1,998.38
08/18/2025	AP	2025. 0818	PAINT ROOM WALLS		SHELICE BAPTIST YOUNG	2025.0818	1604	08/20/2025	300.00
Invoice Total:									300.00
08/22/2025	AP	1978	REPLACE SWITCH, REPLACE RECEPTACLE		HALSEY ELECTRIC LLC	1978	1609	08/28/2025	380.00
Invoice Total:									380.00
Period: 2								Total:	2,065.91
09/25/2025	AP	45150 3	REKEY BUILDING		A.L. ODOM LOCKSMITHS INC	451503	1679	09/30/2025	195.00
Invoice Total:									195.00
09/25/2025	AP	92225 1	FILE CABINETS		BREVARD LOCK & KEY	922251	1680	09/30/2025	132.00
Invoice Total:									132.00
Period: 3								Total:	327.00
10/02/2025	AP	2025- 147	REKEYING		A.L. ODOM LOCKSMITHS INC	2025-147	1689	10/07/2025	1,000.00
Invoice Total:									1,000.00

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10/02/2025	AP	1107	10/1 CONCRETE		JK ENTERPRISE OF WNC INC	1107	1695	10/07/2025	6,000.00
Invoice Total:									6,000.00
10/23/2025	AP	1461	09/06, 09/22 4 door controller		RED OAK INTEGRATION, LLC	1461	1748	10/28/2025	2,579.16
Invoice Total:									2,579.16
10/23/2025	AP	65046	PAINTING CLASSROOM & FRONT ENTRY WAY		SHELICE BAPTIST YOUNG	65046	1751	10/28/2025	300.00
Invoice Total:									300.00
Period: 4								Total:	9,879.16
11/17/2025	AP	2025.1 1.26	NEW AWNING FOR OUTSIDE OF 1ST GRADE		AIR VENT EXTERIORS, INC	2025.11.26	974	11/17/2025	7,500.00
Invoice Total:									7,500.00
Period: 5								Total:	7,500.00
Account: 1X.65800.0036.04220.00000.000.00.0 00.00000								Total:	20,446.98
Account #: 2X.65800.0036.04220.00000.000.12.000.00000 - Repairs, Parts, Materials - PEX							Beginning Balance:	0.00	
							Ending Balance:	6,804.34	

08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	MCNEELY'S STORE AND REN 828-8444440 NC		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	594.83
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	CITY OF BREVARD BREVARD NC		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	50.00
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	LOWES #01990* BREVARD NC		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	104.07
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	BT *SHIFFLEREQUIP.C 183-320-1818 OH		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	88.27
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	SP MEDIFYAIR MEDIFYAIR.COM DE		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	416.97
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	LOWES #02201* ARDEN NC		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	188.30
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	WAL-MART #1795 PISGAH FOREST NC		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	35.82
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	CASON BUILDER SUPPLY BREVARD NC		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	2,316.00

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08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	JORGENSEN LOCKERS 801-2147351 UT		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	397.37
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	SHERWIN-WILLIAMS702341 BREVARD NC		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	49.95
08/31/2025	AP	2025.08 PEX TRAN SACTI ONS	TheTranzonicCompanies Richmond Hts OH		PEX TRANSACTIONS	2025.08 PEX TRANSACTIONS	100	08/31/2025	58.85
								Invoice Total:	4,300.43
								Period: 2 Total:	4,300.43
09/30/2025	AP	2025.09 PEX TRAN SACTI ONS	A L ODOM LOCKSMITHS INC 828-274-6613 NC		PEX TRANSACTIONS	2025.09 PEX TRANSACTIONS	102	09/30/2025	490.20
09/30/2025	AP	2025.09 PEX TRAN SACTI ONS	LOWES #01990* BREVARD NC		PEX TRANSACTIONS	2025.09 PEX TRANSACTIONS	102	09/30/2025	202.87
09/30/2025	AP	2025.09 PEX TRAN SACTI ONS	FERGUSON ENT#1527 PISGAH FOREST NC		PEX TRANSACTIONS	2025.09 PEX TRANSACTIONS	102	09/30/2025	12.76
								Invoice Total:	705.83
								Period: 3 Total:	705.83
10/31/2025	AP	2025.10 PEX TRAN SACTI ONS	ALL ABOUT PLUMBING INC. 828-778-2425 NC		PEX TRANSACTIONS	2025.10 PEX TRANSACTIONS	103	10/31/2025	512.49
10/31/2025	AP	2025.10 PEX TRAN SACTI ONS	ALL ABOUT PLUMBING INC. MILLS RIVER NC		PEX TRANSACTIONS	2025.10 PEX TRANSACTIONS	103	10/31/2025	(512.49)
10/31/2025	AP	2025.10 PEX TRAN SACTI ONS	DECKER EQUIP SCHOOL FIX 800-7624899 MI		PEX TRANSACTIONS	2025.10 PEX TRANSACTIONS	103	10/31/2025	118.80
								Invoice Total:	118.80
								Period: 4 Total:	118.80
11/30/2025	AP	2025.11 PEX	MCNEELY'S STORE AND REN 828-8444440 NC		PEX TRANSACTIONS	2025.11 PEX			424.16
11/30/2025	AP	2025.11 PEX	LOWES #00667* GREER SC		PEX TRANSACTIONS	2025.11 PEX			52.98
11/30/2025	AP	2025.11 PEX	LOWES #01990* BREVARD NC		PEX TRANSACTIONS	2025.11 PEX			245.38
11/30/2025	AP	2025.11 PEX	ALL ABOUT PLUMBING INC. MILLS RIVER NC		PEX TRANSACTIONS	2025.11 PEX			796.63
11/30/2025	AP	2025.11 PEX	EXPRESS GUTTERS EXPRESSGUTTER NC		PEX TRANSACTIONS	2025.11 PEX			160.13

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Building Improvement Expenses 2025 (FEMA, Drainage, Safety).xlsx