



Brevard Academy

Board Meeting

Work/Training Session and Regular Meeting

Published on April 16, 2025 at 11:16 AM EDT

Date and Time

Wednesday April 23, 2025 at 5:00 PM EDT

Location

Brevard Academy Music Room

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Actively Engage Stakeholders to Strengthen and Enrich Our Communities
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively and Be Fiscally Responsible

5. Provide Effective and Innovative Learning Environments

Agenda

	Purpose	Presenter	Time
I. Closed Session			5:00 PM
To discuss the specifics of engaging in a contract.			
A. Call the Meeting to Order	FYI	Jamie Atkinson	1 m
B. Record Attendance	FYI	Jennifer Silva	1 m
C. Fundraising Contract Engagement	Discuss	Jennifer Silva	28 m
II. Opening Items			5:30 PM
A. Approve Meeting Agenda	Vote	Jamie Atkinson	1 m
B. Approve Minutes	Approve Minutes	Jennifer Silva	1 m
Approve minutes for Board Meeting on March 12, 2025			
C. Pledge of Allegiance		Jamie Atkinson	1 m
III. Regular Meeting Business			5:33 PM
A. Student Spotlight	FYI	Ted Duncan	10 m
Middle School Students--Spring Field Trips			
<ul style="list-style-type: none"> • 6th Grade--Eartshine • 7th Grade--Charleston, SC. • 8th Grade--Washington, DC. 			
B. Staff Highlights	FYI	Ted Duncan	5 m
Amber Wolfe--Benchmark Scores and EOG Preparation			
C. Good News	FYI	Ted Duncan	5 m
<ul style="list-style-type: none"> • Emily Page won our staff Golden Leaf. • All of our middle school spring trips were successful. 			

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> • We are filming a promotional video for our counseling program. • We are getting great responses on our current teacher vacancies. • We have several staff members who will present at this year's NC Charter School Conference: <ul style="list-style-type: none"> ◦ Jamie Conley ◦ Ted Duncan ◦ Jennifer Iden ◦ Amber Wolfe • We will be a Summer Feeding Site for Transylvania County Students • We will offer a variety of sports camps this summer. 		

D.	Opportunity for Public Comment	FYI	Mark Campanini	10 m
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To be recognized by the Chair, an individual needs only to sign in (5 minutes) prior to the meeting being called to order. Each speaker is allowed **three minutes** unless otherwise specified by the Chair (individuals shall not yield minutes to other individuals). You may supplement or submit public comments electronically or handwritten to the School Director or Board Chair.

Please note that it is a violation of law to discuss personnel and private matters in a public meeting. It is also a violation of law to make slanderous remarks or to cast false accusations in a public meeting.

IV. Committee Reports 6:03 PM

A.	Finance	FYI	Paul Cooper	5 m
B.	Governance and Policy	FYI	Abe Pallas	5 m
	<ul style="list-style-type: none"> • Committee Report 			
C.	Development/Fundraising	FYI	Jennifer Silva	5 m
D.	Long-Range Planning	FYI	Jamie Atkinson	10 m
E.	Academic Excellence Update	FYI	Abe Pallas	5 m
F.	Facilities	Discuss	Tyree Griffin	

V. Director Report 6:33 PM

	Purpose	Presenter	Time
A. Director Report	FYI	Ted Duncan	10 m
• Director Report			
B. Important Upcoming Dates	FYI	Ted Duncan	1 m

Important End-of-Year Dates

April

- 24--New Parent Orientation

May

- 5-9- Teacher and Staff Appreciation Week
- **13--Finding Nemo Jr., 6:00 pm--Newly Added**
- **14--Democracy Project Celebration (6th-8th Grade)--Newly Added**
- 16--Professional Development for Staff
- 19-22- K-2 Benchmark Window
- 20- Athletics Banquet, 6:00-8:00 pm
- 23--Science EOG 5th and 8th Grade
- 26--Memorial Day, No School
- 27--Reading EOG, 3rd-8th Grade
- 30--Math EOG, 3rd-8th Grade

June

- 2--Field Day
- 2--8th Grade S'more Send Off
- 3--8th Grade Graduation, 6:00-7:30 pm
- 4--Kindergarten Graduation, 10:00-11:00 am
- 5--1st-7th Grade Awards Assembly, 9:30-11:00 am
- 5--Last Day of School

VI. Items for Board Approval

6:44 PM

These items will require Board Action.

A. Committee Consent Items	Vote	Mark Campanini	10 m
1. Long-Range Planning			
2. Facilities			

	Purpose	Presenter	Time
1. Stage Dedication Wording			
3. Policy and Governance			
◦ Honor Roll			
◦ Recess as Instructional Time			
4. Director Requests			
1. Last Day of School--1:00 pm dismissal			
2. EOG Retesting Plan			
3. Newly Hired Staff			
1. Elementary Teacher			
2. 7th-8th Grade Math Teacher--Thomas Watchler			
VII. Other Business			6:54 PM
A. Announcement of Next Meeting	FYI	Jamie Atkinson	1 m
VIII. Closing Items			6:55 PM
A. Adjourn Meeting	Vote	Jamie Atkinson	1 m

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Coversheet

Approve Minutes

Section:	II. Opening Items
Item:	B. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Meeting on March 12, 2025

DRAFT



Brevard Academy

Minutes

Board Meeting

Work/Training Session and Regular Meeting

Date and Time

Wednesday March 12, 2025 at 5:00 PM

Location

Brevard Academy Music Room

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 4. Use Resources Effectively and Be Fiscally Responsible
-

5. Provide Effective and Innovative Learning Environments

Directors Present

Abe Pallas, Brandon Smith, Jennifer Silva (remote), Mark Campanini, Mark Franklin (remote), Paul Cooper

Directors Absent

Jamie Atkinson, Tyree Griffin

Ex Officio Members Present

Ted Duncan

Non Voting Members Present

Ted Duncan

Guests Present

Ali Liubenov

I. Opening Items

A. Call the Meeting to Order

Mark Campanini called a meeting of the board of directors of Brevard Academy to order on Wednesday Mar 12, 2025 at 5:32 PM.

B. Record Attendance

C. Approve Meeting Agenda

Abe Pallas made a motion to approve the meeting agenda.

Paul Cooper seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

Paul Cooper made a motion to approve the minutes from Board Meeting on 02-19-25.

Brandon Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Pledge of Allegiance

Middle School students led us in the pledge.

Klaira Keith
Lillie Oliver
Willow Latter
Quin Philyaw
Annie Wooldridge

II. Regular Meeting Business

A. Student Spotlight

6th graders participated in the Soil and Water Conservation Contest Winners:

Klaira Keith
Lillie Oliver
Willow Latter
Quin Philyaw
Annie Wooldridge

B. Staff Highlights

Mr. Wolfe - shared what is happening in Middle School this Spring

- Democracy Project - interschool competition
- Travel - Arts/Music Field Trips, Earthshine, Charleston, Washington DC
- Looking forward as 8th graders prepare for high school

C. Good News

Jen Iden presented at the NCTIES Conference

Our Golden Leaf Winner was Pat Rich

We are partnering with Transylvania Community Arts Council on obtaining 2 artist-in-residency programs

We received grant funding from the Center for Safer Schools

Transylvania Soil and Water Conservation District Poster Winners

D. Opportunity for Public Comment

N/A

III. Committee Reports

A. Finance

Paul Cooper - surplus of \$121,000 but \$34,000 is for payment back of the bus
Athletics are exceeding our expectations for earnings

B. Governance and Policy

Dr. Abe Pallas- we are not considering any preschools as better than any other environment

C. Development/Fundraising

Jen Silva - Carpe Diem, State of the Charter Dinner, Capital Campaign Update
- Capris Wilborne

D. Long-Range Planning

- Reschedule April Board Meeting

E. Academic Excellence Update

No updates as of now, as we will wait for testing updates at the beginning of April.

F. Facilities

Met with FEMA about ongoing projects, do we need to hire our own surveyor/engineer?
FEMA said not yet.

Following guidance for USDA loan - Capital Campaign because we are months away

Robin Young to hire as a custodian

Started process to put electricity toward back field

IV. Director Report

A. Director Report

- Enrollment numbers
- Current Applications
- School Culture
- Student & Staff Attendance
- Discipline Report
- Observations and Coaching
- Upcoming Career Fairs
- Calendar for 2025-26 for Review

B. Important Upcoming Dates

N/A

V. Items for Board Approval

A. Committee Consent Items

- Robin Young as full time custodian
- Nepotism Policy
- Facilities Use
- Flex Time Use
- Middle School Grading Policy
- Coach Job Description Revisions
- Outdoor Ed Teacher Job Description
- Recess as instructional minutes for 6-8th grade
- 2025-26 school calendar approval
- Move Board Meeting to April 23, 2025

Abe Pallas made a motion to Robin Young as full time custodian.

Brandon Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

Brandon Smith made a motion to - Nepotism Policy -Facilities Use -Flex Time Use - Middle School Grading Policy -Coach Job Description Revisions - Outdoor Ed Teacher Job Description.

Abe Pallas seconded the motion.

The board **VOTED** unanimously to approve the motion.

Abe Pallas made a motion to -Recess as instructional minutes for 6-8th grade -2025-26 school calendar approval.

Paul Cooper seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Announcement of Next Meeting

Brandon Smith made a motion to move April Board Meeting to April 23, 2025.

Abe Pallas seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:04 PM.

Respectfully Submitted,
Paul Cooper

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Coversheet

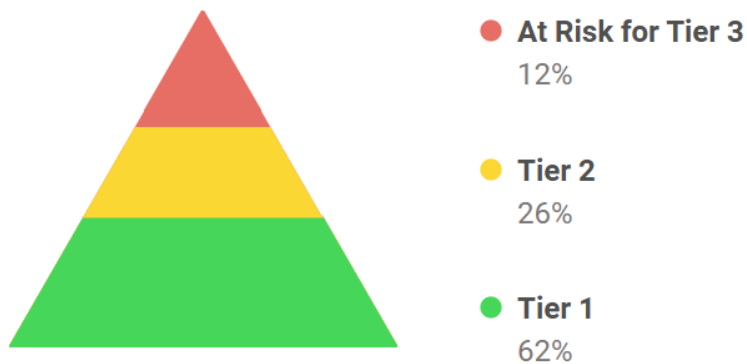
Staff Highlights

Section:	III. Regular Meeting Business
Item:	B. Staff Highlights
Purpose:	FYI
Submitted by:	
Related Material:	Spring Benchmark Overview 25.pdf Spring Data Action Steps.pdf

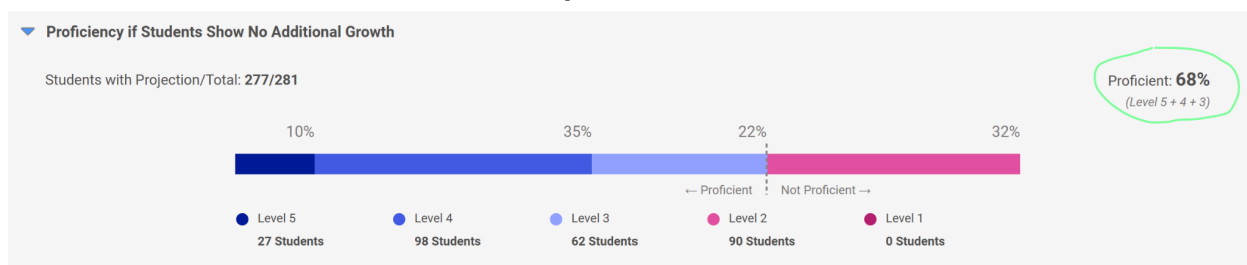
Spring Benchmark Overview

Math Overall Benchmark Proficiency

Overall Placement

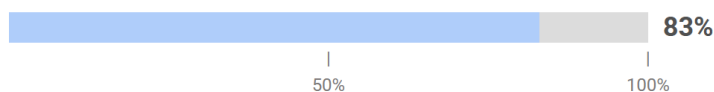


Math Projected EOG Proficiency (with no further instruction)



Math Progress to Annual Typical Growth

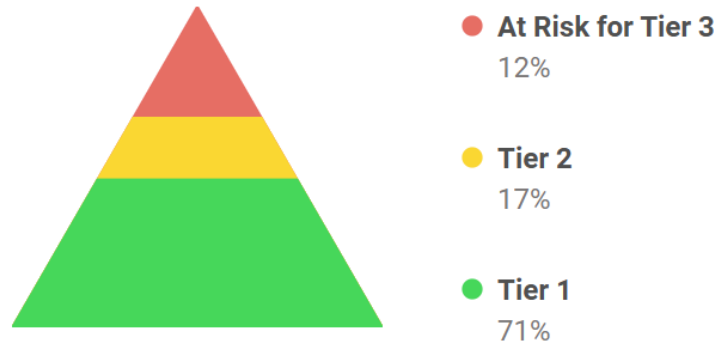
Progress to Annual Typical Growth (Median)



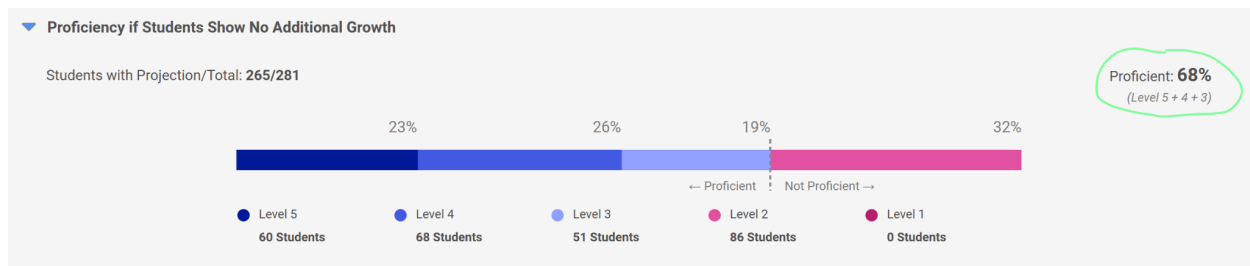
The median percent progress towards Typical Growth for this school is 83%. Typical Growth is the average annual growth for a student at their grade and baseline placement level.

Reading Overall Benchmark Proficiency

Overall Placement

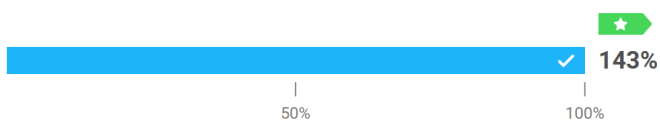


Reading Projected EOG Proficiency (with no further instruction)



Reading Progress to Annual Typical Growth

Progress to Annual Typical Growth (Median)



The median percent progress towards Typical Growth for this school is 143%. Typical Growth is the average annual growth for a student at their grade and baseline placement level.

SPRING DATA ACTION STEPS



**Curriculum
Continuation & Pacing**



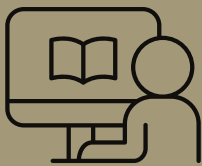
Spiral Review



**Cross-Curricular
Support**



**Targeted Domains &
NC Standards**



**EOG Format
& Tools Confidence**



**Test Taking and Anxiety
Management Strategies**

Coversheet

Finance

Section:	IV. Committee Reports
Item:	A. Finance
Purpose:	FYI
Submitted by:	
Related Material:	PROD_ Cash Board (8).pdf 03_BOARD_REPORT_2025_03_BREVARD_ACADEMY_20250415.pdf

April 15, 2025

PROD: Cash Board

Controls
& Filters

School Name contains BREVARD ACADEMY
Month, Year contains March, 2025
Comparative School Size (Click to Select) is Small

PROD: Cash Board

The Cash Board

Select School
BREVARD ACADEMY

Select Period
March, 2025

Comparative School Size (Click to Select)
All Small Medium Large

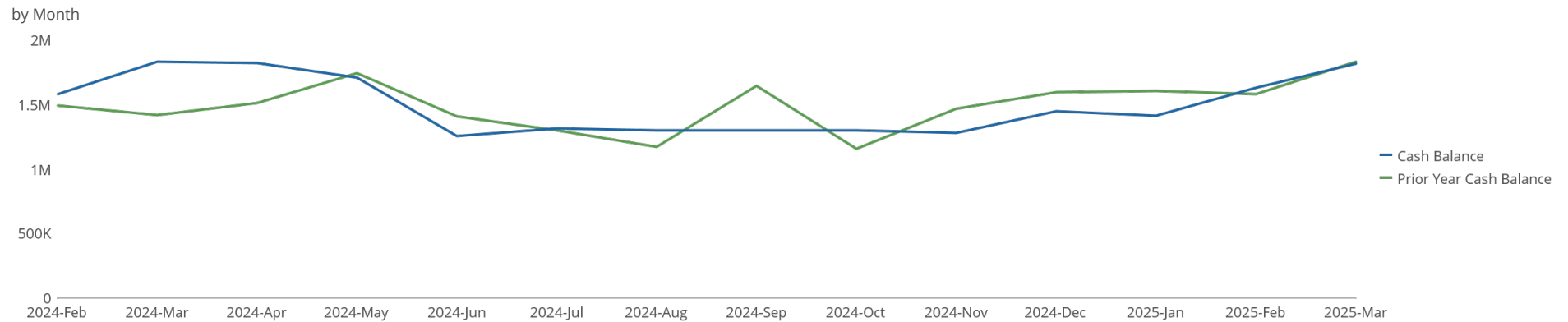
Your School Size:
Medium

Cash On Hand as of selected m...
964.71K Comp AVG
1.82M

Days Cash on Hand as of select...
93 Comp AVG
115.07

School Size Breakdown: *Small*: 0-400 ADM | *Medium*: 401-800 ADM | *Large*: 801+ ADM

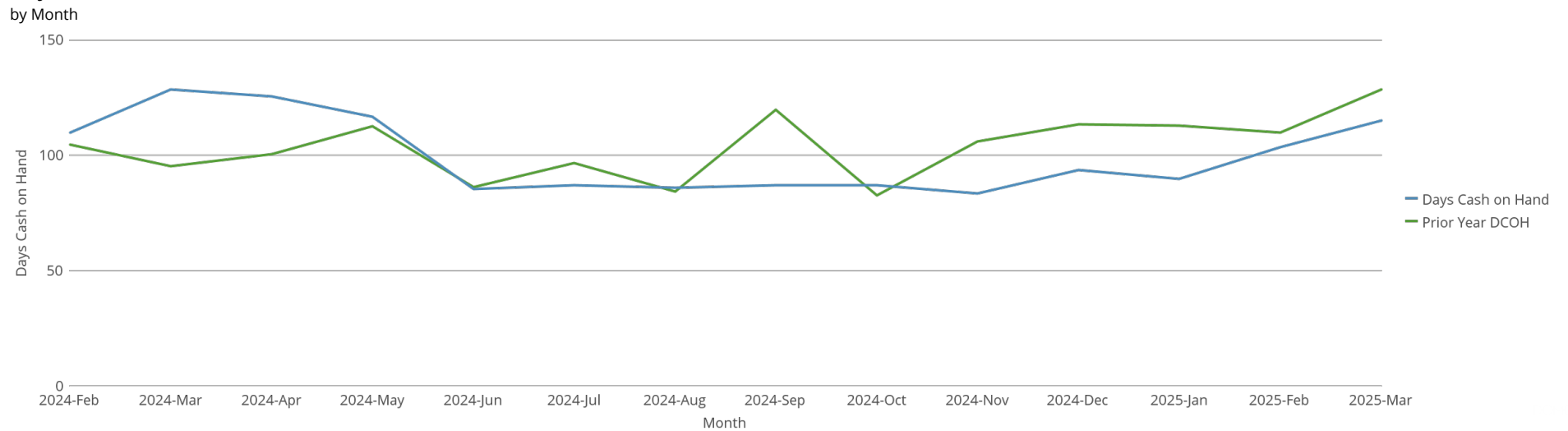
Cash Balance Year over Year

Controls
& Filters

School Name contains BREVARD ACADEMY
Month, Year contains March, 2025
Comparative School Size (Click to Select) is Small

PROD: Cash Board

Days Cash on Hand



*Days cash on Hand is calculated using the either the projected EOY expenses if tracked through Insights or the annual budgeted expenses.

Disclaimer: This data is based solely on information recorded in LINQ and may differ from information included in your financial statement audit. This data should be used for discussion purposes, but not relied upon solely for compliance with NC DPI, loan covenants, or other official requirements based on audited financial statement data.

Controls
& Filters

School Name contains BREVARD ACADEMY



BREVARD ACADEMY

Budget Analysis Report (Reconciled)

Fiscal Year: 2025 - March

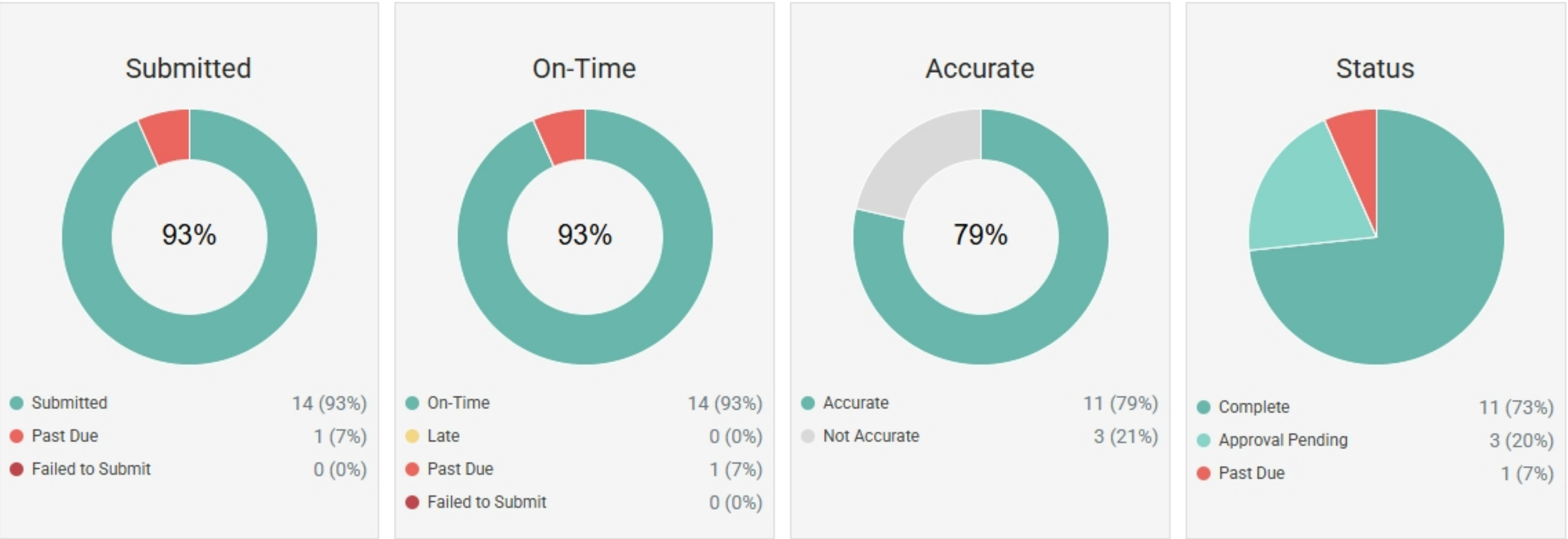
Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection	Notes
Revenues							
▶ State Revenue	3,908,377.00	352,494.84	3,432,038.10	476,338.90	87.81	3,808,865.06	
▶ Local Revenue	1,698,990.64	181,313.19	937,297.20	761,693.44	55.17	1,819,933.37	
▶ Federal Revenue	180,703.39	6,903.46	65,171.39	115,532.00	36.07	196,469.69	
▶ Before and After School Revenue	50,063.00	5,767.50	38,862.00	11,201.00	77.63	44,309.50	
▶ Athletics Revenue	12,200.00	2,802.39	17,477.57	-5,277.57	143.26	17,477.57	
▶ Band/Music Revenue	5,500.00	200.00	200.00	5,300.00	3.64	5,500.00	
▶ School Activities Revenue	10,630.80	820.32	11,550.31	-919.51	108.65	16,591.59	
▶ Field Trip Revenue	29,641.00	2,559.55	14,896.55	14,744.45	50.26	32,567.00	
Revenues	5,896,105.83	552,861.25	4,517,493.12	1,378,612.71	76.62	5,941,713.78	
Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection	Notes
Expenses							
▶ Salaries and Bonuses	2,740,705.50	219,891.23	2,023,132.92	717,572.58	73.82	2,736,972.81	
▶ Benefits	1,285,168.56	30,062.16	815,748.64	469,419.92	63.47	1,205,246.71	
▶ Books and Supplies	97,700.00	-7,742.69	80,888.48	16,811.52	82.79	111,937.27	
▶ Athletics	24,907.82	3,633.12	24,207.39	700.43	97.19	29,752.78	
▶ Office Supplies	46,500.00	3,850.56	40,465.43	6,034.57	87.02	47,217.45	
▶ Technology	95,500.00	11,922.50	49,472.96	46,027.04	51.80	72,631.96	
▶ Equipment and Leases	30,400.00	3,912.54	37,880.22	-7,480.22	124.61	46,663.59	
▶ Contracted Student Services	114,500.00	15,062.50	96,650.00	17,850.00	84.41	127,250.00	
▶ Staff Development	48,209.07	6,702.83	42,083.81	6,125.26	87.29	64,622.88	
▶ Administrative Services	266,110.00	16,167.47	295,324.47	-29,214.47	110.98	330,410.60	
▶ Insurances	60,175.40	2,135.75	51,828.75	8,346.65	86.13	60,175.40	
▶ Rents & Debt Service	312,223.00	542.98	30,438.96	281,784.04	9.75	330,400.96	
▶ Facilities Building	96,500.00	13,378.14	125,315.41	-28,815.41	129.86	170,470.46	
▶ Facilities Grounds	26,479.49	0.00	16,315.00	10,164.49	61.61	26,479.49	
▶ Utilities	64,000.00	6,671.21	55,130.13	8,869.87	86.14	64,907.38	
▶ Nutrition & Food	69,500.00	11,097.88	69,180.28	319.72	99.54	76,400.83	
▶ Transportation & Travel	46,000.00	3,103.45	163,306.25	-117,306.25	355.01	185,046.00	
▶ Before & After Care Program	18,500.00	1,305.51	9,138.58	9,361.42	49.40	19,340.87	
▶ School Activities Expenses	11,750.00	0.00	13,168.89	-1,418.89	112.08	17,668.89	
▶ Field Trip Expenses	34,222.29	2,435.39	29,109.98	5,112.31	85.06	36,680.83	
▶ Fundraising Expenses	7,000.00	2,331.58	5,721.27	1,278.73	81.73	11,221.27	
▶ Federal Grant Expenses	3,382.69	2,500.00	8,360.76	-4,978.07	247.16	11,743.45	
Expenses	5,499,433.82	348,964.11	4,082,868.58	1,416,565.24	74.24	5,783,241.88	
Surplus/(DEFICIT)	396,672.01	203,897.14	434,624.54	-37,952.53	2.38	158,471.90	

Coversheet

Governance and Policy

Section:	IV. Committee Reports
Item:	B. Governance and Policy
Purpose:	FYI
Submitted by:	
Related Material:	Screenshot 2025-03-31 131248.png

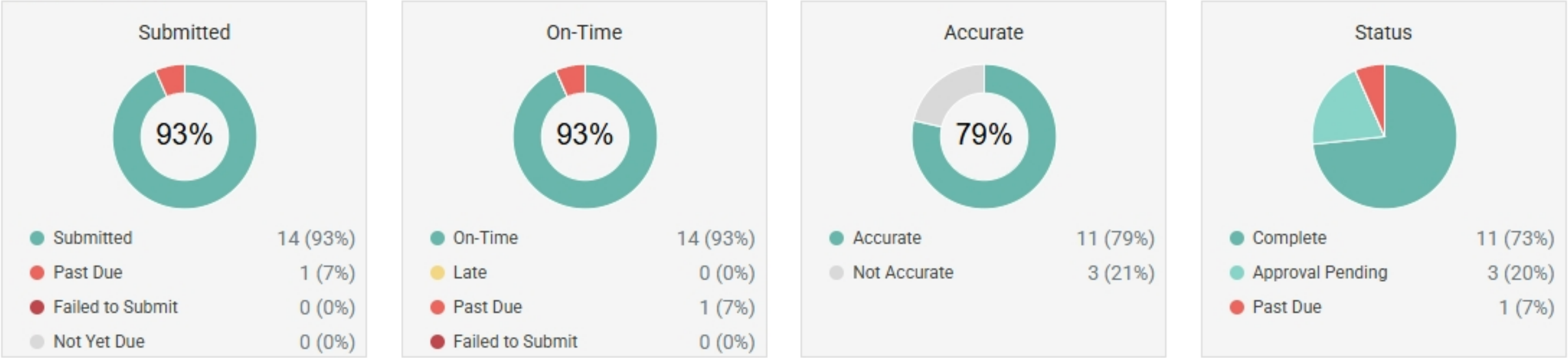
Due Dates from 7/1/2024 through Today ▾



Items 1-1 of 1 |< < > >|

Brevard Academy: A Challenge Foundation Academy (88A)

School
Non-compliant
★ ★ ★

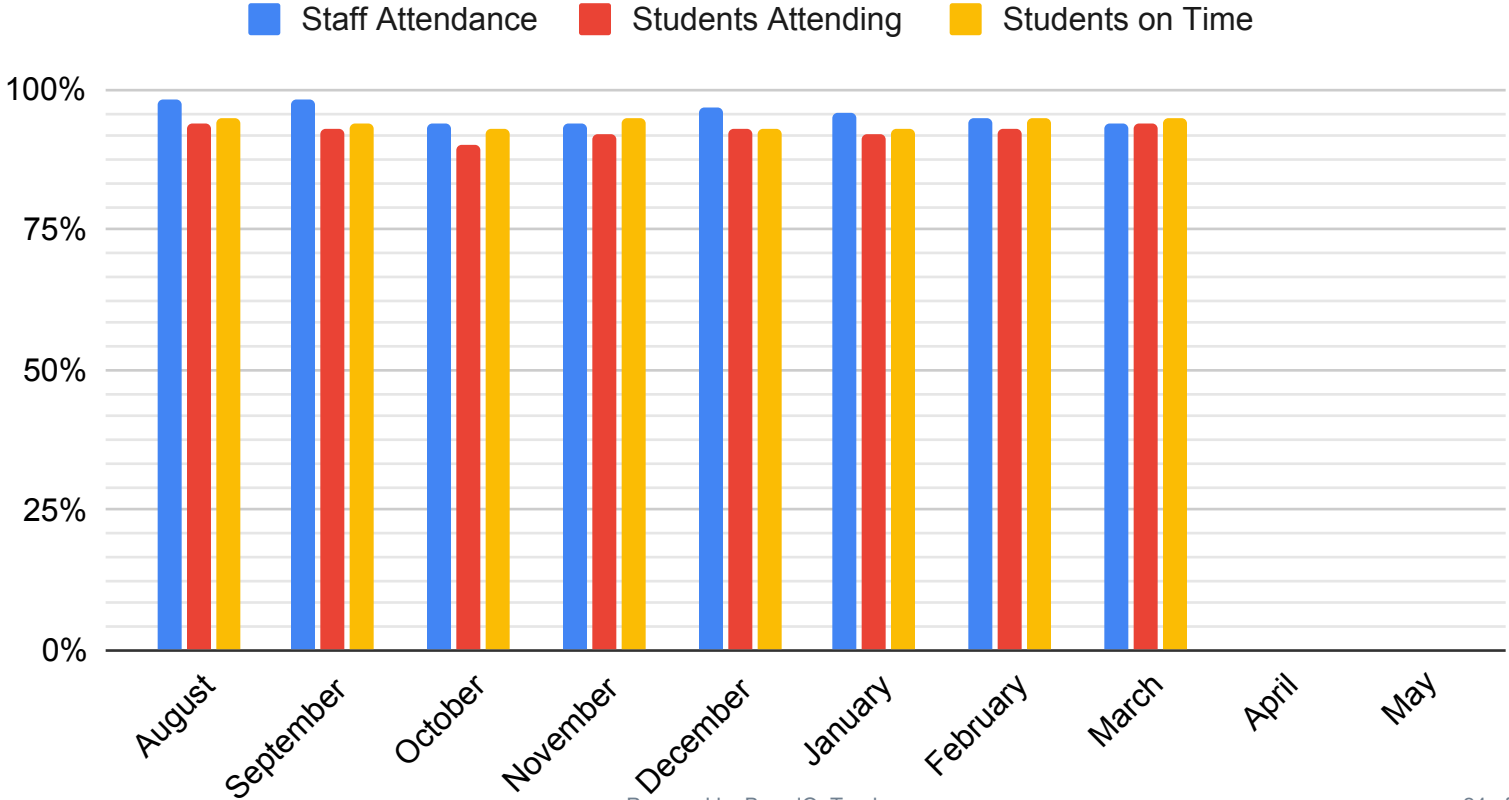


Coversheet

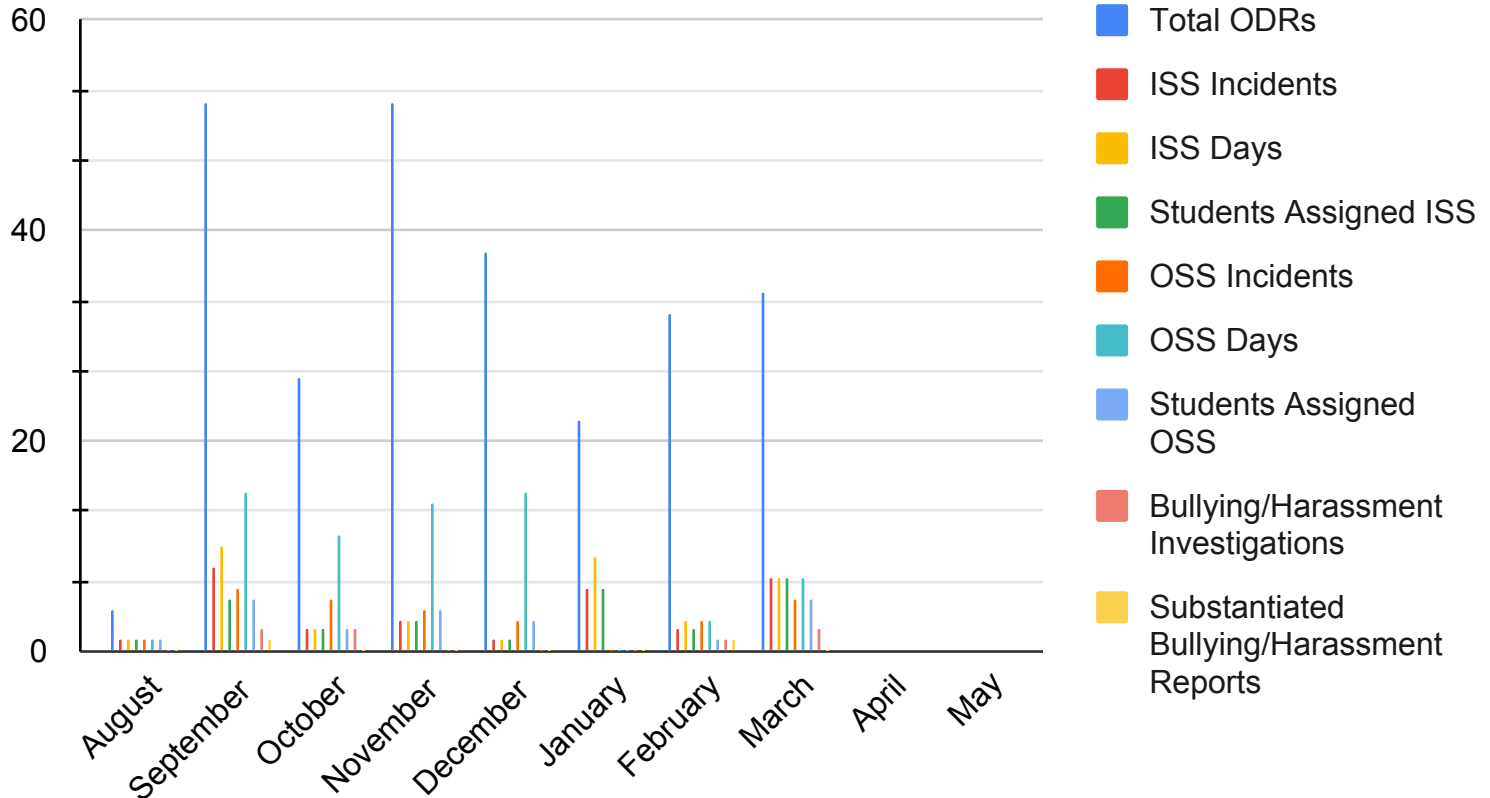
Director Report

Section:	V. Director Report
Item:	A. Director Report
Purpose:	FYI
Submitted by:	
Related Material:	School Attendance (3).pdf Student Discipline (1).pdf Director Report April 2025.pdf

School Attendance



Student Discipline



Brevard Academy School Director's Board Report for April 2025

Enrollment

	Current Enrollment	Day 20 Enrollment	Change Since Day 20
Kindergarten	44	48	-4
1st Grade	45	48	-3
2nd Grade	44	48	-4
3rd Grade	49	52	-3
4th Grade	49	50	-1
5th Grade	47	50	-3
6th Grade	48	50	-2
7th Grade	42	45	-2
8th Grade	44	44	0
Total/Average	412	434	-22
			5% attrition (Net loss of 2 students due to Helene.)

Enrollment Notes:

The current number of EC students K-8: 61 (Fall rosters – 22 Speech only) 15%.

Total number of AIG students 3-8: 84 (Fall 2024 Headcount) 20% total school; 29% eligible grades.

PMR 1=435

Current Applications

Updated on April 15, 2025

Application Snapshot for 2025-2026						
Grade	Anticipated Openings	Confirmed	Pending	Waitlist	Total Applications	Possible Retentions
K	48	47	1	29	77	
1st	2	1		11	12	4
2nd	8	8		10	18	1
3rd	6	6		5	11	
4th	1	1		15	16	
5th	1	1		17	18	
6th	3	3		8	11	
7th	4	4		2	6	
8th	2	2		4	6	
Total	75	73	1	101	175	5
	Total Verified Applications	175				

We are ahead of our pace as compared to last year.

Our goal is to have at least twice as many applications in kindergarten as openings in kindergarten and 3 times as many applications as openings. We are meeting that goal in the following grades: 1st, 4th, 5th, and 6th.

Updated on April 15, 2025

Students and Staff Attendance

Month	Staff Attendance	Students Attending	Students on Time	Average ODRs/Day
August	98%	94%	95%	0.3
September	98%	93%	94%	3
October	94%	90%	93%	2
November	94%	92%	95%	4
December	97%	93%	93%	3
January	96%	92%	93%	2
February	95%	93%	95%	2
March	94%	94%	95%	2
April				
May				
Average	96%	93%	94%	2.10
The goal is 95% in these areas.				

***Attendance was optional for students from October 8-17 (we averaged less than 80% attendance on these days).**

Key Indicators for Success

Percentage of students reading at or above grade level MOY—61% (iReady MOY Benchmarks, 62% in 2023)

Percentage of students performing mathematics at or above grade in math MOY—51% (iReady MOY Benchmarks, 50% in 2023)

Percentage of middle school students (5th-8th) involved in at least 1 extracurricular activity--58%. All students in grades 6-8 participate in at least 3 high-interest Friday Clubs.

Updated on April 15, 2025

Discipline Report

Month	Total ODRs	ISS Incidents	ISS Days	Students Assigned ISS	OSS Incidents	OSS Days	Students Assigned OSS	Bullying/Harassment Investigations	Substantiated Bullying/Harassment Reports
August	4	1	1	1	1	1	1	0	0
September	52	8	10	5	6	15	5	2	1
October	26	2	2	2	5	11	2	2	0
November	52	3	3	3	4	14	4	0	0
December	38	1	1	1	3	15	3	0	0
January	22	6	9	6	0	0	0	0	0
February	32	2	3	2	3	3	1	1	1
March	34	7	7	7	5	7	5	2	0
April									
May									
Average	32.5	3.8	4.5	3.4	3.4	8.3	2.6	0.9	0.3

ODR=Office Discipline Referral

ISS=In-School Suspension

OSS=Out-of-School Suspension

This section will be updated throughout the year.

Updated on April 15, 2025

Board and Committee Meeting Dates for 2024-2025

Briefings--[Board Action Calendar](#)

Updated on April 15, 2025

Coversheet

Committee Consent Items

Section:	VI. Items for Board Approval
Item:	A. Committee Consent Items
Purpose:	Vote
Submitted by:	
Related Material:	BA-CFA_4190_Honor_Roll.docx Draft_AI_Policy_for_SIT_Review.docx BA-CFA_Recess_as_Instructional_Time__1_(1).docx Plaque Dedication for the Stage (2).pdf

SECTION: 4000 STUDENTS AND PARENTS

Policy Code: 4190

HONOR ROLL

Approved: Pending

Brevard Academy Honor Roll Policy

To celebrate academic achievement and recognize students' dedication to both academics and behavior, Brevard Academy will implement a unified Honor Roll designation for students in grades 6-8.

1. Eligibility:

- Students earning an ES (Exceeding Standards), MS (Meeting Standards), and or a combination of As and Bs in all gradedacademic subjects during a grading period will be recognized as Honor Roll Students.

2. Inclusive Recognition:

- Grades earned in Specials and Physical Education (PE) will be included in determining Honor Roll status. These subjects are valued as they reflect students' commitment to the Brevard Academy Code of Behavior in addition to their academic achievement.

3. Purpose:

- The inclusive Honor Roll designation promotes a positive, supportive environment where all aspects of student growth are celebrated. It encourages students to excel academically while also demonstrating responsible and respectful behavior.

This policy will be reviewed annually to ensure it continues to reflect Brevard Academy's commitment to student achievement and character development.

INTRODUCTION

This policy outlines Brevard Academy's approach to the responsible implementation of generative artificial intelligence (AI) tools. As AI becomes increasingly integrated into everyday life and education, it is essential that we establish clear expectations, promote AI literacy, and prioritize ethical, safe, and equitable use for all students and staff. This policy follows guidance provided by the North Carolina Department of Public Instruction (NCDPI).

I. LEADERSHIP & VISION

Our school supports the responsible integration of generative AI tools as a way to enhance teaching, learning, and efficiency, while ensuring human oversight and creativity remain central.

- We view AI as a thought partner, enhancing human effort—not replacing it.
 - Our goal is to ensure equity of access, reduce the digital divide, and promote digital citizenship.
 - Stakeholders including staff, families, and students will be involved in ongoing policy review.
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II. ACCEPTABLE USE GUIDELINES

AI tools may be used to enhance planning, differentiation, and student learning when used responsibly. This section defines what is acceptable and what is not.

Appropriate AI Use:

- Teachers: Generating lesson plans, rubrics, communication drafts, and student accommodations.
- Students (grades 6–8): Brainstorming, studying, revising, or collaborating—with teacher approval.

Inappropriate AI Use:

- Using AI to complete entire assignments or assessments.
- Submitting AI-generated content as one's own without disclosure.
- Entering personally identifiable information (PII) into AI tools.
- Using AI to create or distribute inappropriate, harmful, or misleading content.

AI use will follow grade-level and tool-specific policies in accordance with platform Terms of Service.

III. DATA PRIVACY & SECURITY

- PII must never be entered into generative AI tools.
 - Staff and students must comply with FERPA, COPPA, and school technology policies.
 - Parents/guardians must be notified of any AI tool use with students and may be required to sign a permission form.
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IV. PROFESSIONAL LEARNING & AI LITERACY

- Staff will receive initial and ongoing professional development aligned with the [CRAFT](#) Prompting Framework and [EVERY](#) Use Framework.
 - Staff is expected to model ethical AI use, provide appropriate disclosure, and guide students in AI-supported learning.
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V. STUDENT EDUCATION & AI LITERACY

- AI Literacy will be integrated into instruction and aligned to grade-level readiness:
 - **Grades K–5:** Focus on media literacy, ethics, coding, and problem-solving without direct use of chatbots.
 - **Grades 6–8:** Begin guided use of vetted AI tools with emphasis on bias, safety, and effective prompting.
 - Teachers will clearly communicate expectations for AI use and required disclosure on assignments.
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VI. POLICY IMPLEMENTATION & MONITORING

- The School Improvement Team/Policy Committee will review this policy ~~every~~ **months-annually and/or as needed.**
 - Feedback from staff, students, and families will inform revisions.
 - Pilot AI use will be monitored for effectiveness and alignment with instructional goals.
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For more information, visit [https://go.ncdpi.gov/AI Guidelines](https://go.ncdpi.gov/AI_Guidelines).

SECTION: NUMBER AND DESCRIPTION*Policy Code: CODE #***NAME OF POLICY***Approved: DATE*

Brevard Academy Middle School Recess Policy

Policy Title: Inclusion of Recess as Instructional Minutes in Grades 6-8

I. Purpose

Brevard Academy is committed to fostering academic excellence, social-emotional well-being, and physical health. Research, including findings from *The Anxious Generation* by Jonathan Haidt, highlights the importance of unstructured play in childhood development. This policy ensures that recess is recognized as an essential component of the instructional day for students in grades 6-8, supporting cognitive function, social development, and overall student well-being. This is in alignment with current K-5 recess policy and practice.

Recess offers numerous cognitive, social, physical, and mental health benefits.

II. Policy Statement

Brevard Academy will integrate a minimum of 20 minutes of daily recess into the instructional schedule for all students in grades K6-8. This recess period will:

- Be unstructured, allowing students the opportunity for free play, socialization, and movement.
- Take place outdoors whenever possible, with indoor options available during inclement weather.
- Be separate from physical education (PE) classes to ensure students receive both structured physical education and unstructured playtime.
- Not be withheld as a disciplinary measure, in alignment with best practices for student well-being.

III. Rationale

1. Cognitive Benefits: Regular recess is linked to improvements in memory, attention, and overall cognitive performance. Students show a significant increase in sustained attention after recess (Brez & Sheets, 2017). Additionally, recess contributes to enhanced academic achievement and classroom behavior (Ramstetter et al., 2010).
2. Social Benefits: Self-directed play allows children to develop emotional regulation, problem-solving skills, and social competence (Haidt, 2024; Massey, 2023).
3. Mental & Physical Health Benefits: Engaging in physical activity and spending time outdoors provides children with opportunities to reduce stress and improve mental well-being (Haidt, 2024; Lahart et al., 2019; White et al., 2019).

SECTION: NUMBER AND DESCRIPTION*Policy Code: CODE #***NAME OF POLICY***Approved: DATE*

4. Alignment with School Initiatives: This policy aligns with Brevard Academy's Core Knowledge approach, Blue Zones initiative, and commitment to holistic education by ensuring students develop both academically and physically.

IV. Implementation

- The school schedule will be adjusted to include a designated recess period for middle school students.
- Teachers and staff will supervise recess to ensure safety while allowing for free play and student autonomy.
- The administration will provide ongoing professional development on the benefits of recess and best practices for implementation.
- The policy will be reviewed annually to assess its impact on student well-being and academic performance.

V. Exceptions and Modifications

- Students with medical conditions or physical limitations will be accommodated to ensure safe participation in recess activities.
- Teachers may modify recess locations or activities in cases of extreme weather or safety concerns.

VI. Conclusion

Brevard Academy recognizes recess as a vital component of a well-rounded education. By integrating recess into the instructional day, we are fostering a healthier, more engaged, and academically successful student body.

Adopted on: [Insert Date]

Reviewed by: [Insert Name/Committee]

Here's a polished version for your dedication plaque:

**Brevard Academy Stage
Dedicated in Honor of Tim "Mr. A" Arem**

In recognition of Tim "Mr. A" Arem, founder of the Brevard Academy Comedy Club, whose passion and tireless efforts have brought joy, laughter, and creativity to our students. May this stage continue to inspire imagination, self-expression, and community for generations to come.

With Special Thanks to:

- **Nathan Taylor — WeatherVane Productions, Construction**
- **Chris Sluder — Dean & Associates, Inc., Engineering and Construction**
- **James Fowler — Hellbender Tree Care, Tree Removal**
- **Bryon Litsey — EARTH OPS, Landscaping and Grading**

**Brevard Academy
*Fostering Creativity and Community***