Brevard Academy

Monthly Board Meeting

Published on October 14, 2026 at 3:43 PM EDT
Amended on October 21, 2026 at 4:01 PM EDT

Date and Time

Wednesday October 21, 2026 at 5:00 PM EDT

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents, the school strives to create citizens with strong moral character and active intellectual inquiry.
Vision:
Brevard Academy, a free, K-8 public charter school, develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Actively Engage Stakeholders to Strengthen and Enrich Our Communities
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively and Be Fiscally Responsible
5. Provide Effective and Innovative Learning Environments

Agenda

		Purpose	Presenter	Time
I.	**Work Session**			**5:00 PM**
A.	Work Session	Discuss	Ted Duncan	30 m

		Purpose	Presenter	Time

- Board Information Review
  - Board Evaluation Review
- Follow-Up From Last Board Meeting
  - The NIL Policy is not needed
  - Revision to Nepotism Policy included in Governance
- Questions on Current Agenda

II.	**Opening Items**			**5:30 PM**
A.	Call the Meeting to Order		Jennifer Silva	1 m
B.	Record Attendance		Abe Pallas	1 m
C.	Pledge of Allegiance		Jennifer Silva	1 m
D.	Approve October Meeting Agenda Amendments	Vote	Jennifer Silva	1 m

- Facilities
  - RYSE Change Order attachment added.
  - Updates on 6 facility improvements added.
- Finance
  - Removed Sharity Proposal from discussion. More information from the committee needed.
  - Moved Auditor Zoom to 6:00 pm.
  - Added audit and management letter.
  - Giving Day Recap Added
- Governance
  - Added Policy Revisions for 1010, 1110, CFA policy footer modification, 1120 and unnumbered policy Record Retention and Destruction
- School Director Items
  - Added Assessment Presentation Link--Staff Spotlight
  - Added IST Board Report--Staff Spotlight

E.	Approve September Minutes	Approve Minutes	Jennifer Silva	1 m
F.	Special Board Meeting Minutes Approval	Approve Minutes	Abe Pallas	1 m

		Purpose	Presenter	Time
	Approve minutes for Special Board Meeting on August 27, 2026			
G.	Strategic Planning Minutes Approval	Approve Minutes	Abe Pallas	1 m
	Approve minutes for Strategic Planning on June 26, 2026			

III. Regular Meeting Business — 5:37 PM

A.	Good News	FYI	Ted Duncan	10 m

- Staff Accomplishments
  - Rachel Coykendall won our Golden Leaf
- Student Accomplishments
  - We had an incredible sorting day for the new House System.
  - Our Co-ed Swim, Co-ed Cross Country, Co-ed Flag Football, and Girls Flag Football Teams have completed their seasons.
  - Our Girls Volleyball and Boys Soccer Teams are playing in their respective conference championships this week.
- Community Relations/Professional Presentations
  - Megan Monk and Stacey Seefeldt participated in Rural Health Simulator.
  - Jamie Conley and Jennifer Iden presented to future teachers at Brevard College.
- Mission Moment
  - BOD Chair
- Upcoming Dates of Note
  - October 19—Fall Athletics Championship Week
  - October 23—3rd-5th Grade PTO Glow Dance
  - October 24—HalloweenFest
  - October 26—Winter Sports Tryouts (Basketball and Pep Squad)
  - November 11—Veterans Day—No School
  - November 12-13--6th Grade Earthshine Trip

B.	Staff Spotlight	FYI	Ted Duncan	10 m

School Assessments—Amber Wolfe, Dean of Academics

- iReady Benchmarks
- NC Check-Ins
- EOGs and BOGs

The Instructional Support Team

		Purpose	Presenter	Time

- Katie Campbell
- Jamie Conley
- Rachel Coykendall

C. Opportunity for Public Comment — FYI — Jennifer Silva — 10 m

To be recognized by the Chair, an individual needs only to sign in (5 minutes) prior to the meeting being called to order. Each speaker is allowed **three minutes** unless otherwise specified by the Chair (individuals shall not yield minutes to other individuals). You may supplement or submit public comments electronically or handwritten to the School Director or Board Chair.

Please note that it is a violation of law to discuss personnel and private matters in a public meeting. It is also a violation of law to make slanderous remarks or to cast false accusations in a public meeting.

IV. Committee Reports — 6:07 PM

A. Finance — FYI — Hannah Camenzind — 10 m

School Budget and Treasurer's Monthly Report

- Monthly Budget Review
- Cash Board

Annual Financial Audit

- School Financial Audit--Zoom (6:00 pm)
- Management Letter (attached)
- Financial Audit (attached)--Summary pages 60-64

Fundraising

- Giving Day Recap

B. Finance Action Items — Vote — Hannah Camenzind — 5 m

C. Governance — FYI — Abe Pallas — 10 m

Policy

- The NIL Policy is not needed.

		Purpose	Presenter	Time

- The committee will review current policies that may be covered by the school's Student Wellness Policy.
    - For example: 3200, 3700, 3710, 3800, 3801, 3900, 4011, and 4610. This is not an exhaustive list.
- Revise Policy 1010 to reflect change from BA-CFA to BA
- Remove Brevard Academy - A Challenge Foundation Academy from the footer which appears on all policies
- Review Policy 1110 Board Composition
    - Delete a representative of the Challenge Foundation
    - The current board is out of compliance with policy, which states that no more than three board members shall be parents of BA students, needs review and revision.
    - The current board is out of compliance with policy, which states that Board seats will have staggered terms, with 1/3 of the seats changing each fiscal year, needs review and revision.
    - Review Policy 1120 Officers
        - This policy references a nominating committee, need to review and define, adjust/modify language or practice.
    - Review currently unnumbered policy, Record Retention and Destruction (attached)

Board Development

Charter Renewal Update

Strategic Planning

- Ongoing Discussion with BRCC about Early College
- Review of Action Calendars
- Review Goals
    - Current Success Plan
    - 2026-2027 Alignment of Strategic Priorities with Board on Track Success Plan

D. Governance Action Items — Vote — Abe Pallas — 5 m

Policy Revision

- Nepotism
    - Revise #3--"The School Director shall not be an immediate..."

		Purpose	Presenter	Time

◦ Revised for ease of reading (General Information and then Board Member Information)

E. Facilities — FYI — Tyree Griffin — 15 m

Upcoming Facility Needs Planning

• 2026-2027 Improvements and Maintenance

Facilities Improvement Follow-Up

• Running/Walking Mulch Trail Scheduled
• Leaking garden field pump repaired
• Roof leak repaired
• Asphalt Sinkhole in side lot repaired
• Carpet installed in current music room—prep for repurposing the space
• Back Field Overseeding scheduled.

USDA Ad-Hoc Committee Updates—Ted Duncan

• RYSE Change Orders (see attachments)

F. Facilities Action Items — Vote — Tyree Griffin — 5 m

Maintenance (Action Needed)

• NA

Improvements (Action Needed)

• NA

G. CEO Support and Evaluation — FYI — Jennifer Silva — 5 m

• School Director Evaluation - BOD feedback requested by November 6, 2026

		Purpose	Presenter	Time
V.	**Director Report**			**7:02 PM**
A.	Director Report	FYI	Ted Duncan	10 m

1. Director Report (attached)
2. ADM through 40 Days--446 students
3. Fall Parent Survey Results (attached)
4. School Improvement Plan (attached)

B.	School Director Action Items	Vote	Ted Duncan	5 m

Approvals Needed

- Hirings
  - Devynleigh Spalding--Food Service (15 hours/week).
  - Jodi Maney--Custodian/Bus Driver

VI.	**Other Business**			**7:17 PM**
A.	Announcement of Next Meeting	FYI	Jennifer Silva	1 m

- Wednesday, November 18, 2026

B.	Upcoming Committee Meetings and Agenda Items	FYI	Abe Pallas	5 m

- Committee Meetings
  - Finance
  - Governance
  - Facilities
- Upcoming Board Agenda Items

VII.	**Closing Items**			**7:23 PM**
A.	Adjourn Meeting	Vote	Jennifer Silva	1 m

This meeting is a public meeting of the Brevard Academy Board of Directors in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.