



Brevard Academy

Monthly Board Meeting

Work Session and Board Meeting

Published on August 12, 2026 at 1:26 PM EDT

Amended on August 19, 2026 at 11:25 AM EDT

Date and Time

Wednesday August 19, 2026 at 5:00 PM EDT

Location

Brevard Academy Gym

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Actively Engage Stakeholders to Strengthen and Enrich Our Communities
3. Recruit, Hire and Retain Highly Effective Personnel

4. Use Resources Effectively and Be Fiscally Responsible
5. Provide Effective and Innovative Learning Environments

Agenda

	Purpose	Presenter	Time
I. Work Session			5:00 PM
A. Work Session	Discuss	Ted Duncan	30 m
Table Topics From Summer Retreat			
• Board Development - Training Topics for 2026-27: proposed meeting dates - Needs for Growth - Board Meeting Cadence - Committee Onboarding: What does each committee do?			
ACTION- Each committee needs to create an onboarding document (by December?)			
- New member onboarding and matrix was discussed			
• Strategic Planning Review - Review of Board on Track Strategic Plan Goals - Moving Forward without The Challenge Foundation Academies Support			
• Review of Board Best Practices • Review of Board on Track • Board Job Descriptions • What's the difference between Governance and Operations?			
II. Opening Items			5:30 PM
A. Call the Meeting to Order		Jennifer Silva	1 m
B. Record Attendance		Abe Pallas	1 m

	Purpose	Presenter	Time
C. Pledge of Allegiance		Jennifer Silva	1 m
D. Approve Meeting Agenda Amendments	Vote	Jennifer Silva	1 m
• Facilities ◦ Paver Project Approval ◦ Completed Maintenance Projects ◦ Up-to-date STEM Building Budget • Finance ◦ Paver Project Funding ◦ KLR Grant Writing MOU • Governance ◦ Transylvania County Schools Contract for Physical Therapy			

E. Approve Minutes	Approve Minutes	Jennifer Silva	1 m
---------------------------	--------------------	----------------	-----

Approve minutes for Monthly Board Meeting on June 26, 2026

III. Regular Meeting Business 5:35 PM

A. Good News	FYI	Ted Duncan	10 m
• Staff Accomplishments ◦ Carly Hendrix—NC Elementary Math Teacher Recognition ◦ Emily Webb is participating in Vision Transylvania County and was accepted to the NC Educators Policy Fellowship ◦ Jennifer Iden was accepted into NC State's M.Ed. Learning Design and Technology Program • Community Relations/Professional Presentations ◦ NC Charter School Conference Presenters ▪ Megan Monk and Stacey Seefeldt ▪ Jennifer Iden ▪ Emily Webb			

B. Staff Highlight Staff Highlights	FYI	Ted Duncan	10 m
• NC Charter School Conference Recap			

	Purpose	Presenter	Time
• New Employees • Carly Hendrix			
C. Opportunity for Public Comment	FYI	Jennifer Silva	10 m

To be recognized by the Chair, an individual needs only to sign in (5 minutes) prior to the meeting being called to order. Each speaker is allowed **three minutes** unless otherwise specified by the Chair (individuals shall not yield minutes to other individuals). You may supplement or submit public comments electronically or handwritten to the School Director or Board Chair.

Please note that it is a violation of law to discuss personnel and private matters in a public meeting. It is also a violation of law to make slanderous remarks or to cast false accusations in a public meeting.

IV. Committee Reports 6:05 PM

A.	Finance	FYI	Paul Cooper	10 m
	School Budget and Treasurer's Monthly Report			
	• Monthly Budget • Cash Board • Encumbered Funds Snapshot			
	Fundraising			
	• Paver Project			
	Discussion of Financial Goals			
	• Cash on Hand Amount--\$1.2 million • Cash on Hand Days--75 Days • Annual Surplus--1% of State Funds			
B.	Finance Action Items	Vote	Paul Cooper	5 m
	• Director Spending Limit • KLR Grant MOU • Paver Project			

	Purpose	Presenter	Time
C. Governance Policy - Released Time for Religious Instruction—State Mandate Board Development Strategic Planning—Brandon Smith - Ongoing Discussion with BRCC about Early College Review of Action Calendars - Charter Renewal—Charter Expires on June 30, 2028 (See attachment). - Board members can attest to operating in accordance with the approved by-laws. (See attachment) - The number of board members matches by-law requirements. - The board's meeting calendar complies with the meeting frequency stated in the by-laws. - No unresolved compliance issues or complaints related to governance exist. - Any amendments to the by-laws have been formally submitted to and approved by OCS. - Review Goals Current Success Plan 2026-2027 Alignment of Strategic Priorities with Board on Track Success Plan - Contract Review - Transylvania County Schools for AY26-27 for Physical Therapist for student assistance	FYI	Abe Pallas	10 m
D. Governance Action Items 2026-2027 Meeting Dates 2026-2027 Committee Meeting Dates/Times Released Time for Religious Instruction Challenge Foundation Naming Updated Uniform Policy with House Revisions	Vote	Abe Pallas	5 m

	Purpose	Presenter	Time
--	---------	-----------	------

Contract with Transylvania County Schools for Physical Therapist through the 2026-2027 AY

E.	Facilities	FYI	Tyree Griffin	15 m
	Completed Maintenance and Upcoming Improvements			
	• See attachment			

USDA Ad-Hoc Committee Updates—Ted Duncan

- Furniture Plan--see attachment
- Current STEM Building Budget

F.	Facilities Action Items	Vote	Tyree Griffin	5 m
	General Maintenance			
	Facility Improvement (Action Needed)			
	• Paver Project Approval of \$25,000.00--This will be a fundraiser.			

G.	CEO Support and Evaluation	FYI	Jennifer Silva	5 m
	Director Goals for 2026-2030.			

V.	Director Report			7:00 PM
-----------	------------------------	--	--	----------------

A.	Director Report	FYI	Ted Duncan	10 m
	• Director Report ◦ Director Report ▪ Enrollment ▪ 440 verified students on Day 1. ▪ Academic Snapshot ▪ NA ▪ Student and Staff Climate Data ▪ We are fully staffed.			

	Purpose	Presenter	Time
▪ Personnel Report ▪ 64 Total Employees ▪ 57 Full-Time ▪ 7 Part-Time ▪ 6 Contracted Employees ▪ 1 Student Teacher ▪ We are still advertising for AmeriCorps Members. ▪ Performance Framework Snapshot ▪ All tasks are up-to-date. • Briefings			
B. School Director Action Items	Vote	Ted Duncan	5 m
Hirings			
• 7th/8th Grade Math Teacher—Dr. Randall Johnson • Communications Coordinator—Afton Lorenz • EC Teacher—Maureen Hankala • EC Assistant--Monica Sheedy • Permission to submit SRO/Safety/Federal Grants on behalf of Brevard Academy			
VI. Other Business			7:15 PM
A. Announcement of Next Meeting	FYI	Jennifer Silva	1 m
B. Upcoming Committee Meetings and Agenda Items	FYI	Abe Pallas	5 m
• Committee Meetings ◦ Finance ◦ Governance ◦ Facilities • Upcoming Board Agenda Items			
VII. Closing Items			7:21 PM
A. Adjourn Meeting	Vote	Jennifer Silva	1 m

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.