



# Brevard Academy

## Monthly Board Meeting

Published on April 8, 2026 at 6:14 PM EDT  
Amended on April 15, 2026 at 9:07 AM EDT

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### Date and Time

Wednesday April 15, 2026 at 5:30 PM EDT

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### Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

### Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

### Strategic Goals:

1. Ensure Academic Success for Every Student
2. Actively Engage Stakeholders to Strengthen and Enrich Our Communities
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively and Be Fiscally Responsible
5. Provide Effective and Innovative Learning Environments

## Agenda

	Purpose	Presenter	Time
<b>I. Work Session</b>			<b>5:30 PM</b>
<b>A. Work Session</b> Dates for Summer Retreat	Discuss	Ted Duncan	30 m
<b>II. Opening Items</b>			<b>6:00 PM</b>
<b>A. Call the Meeting to Order</b>		Jamie Atkinson	1 m
<b>B. Record Attendance</b>		Jennifer Silva	1 m
<b>C. Pledge of Allegiance</b>		Jamie Atkinson	1 m
<b>D. Approve Meeting Agenda</b>	Vote	Jamie Atkinson	1 m
<b>E. Approve Minutes</b> Approve minutes for Monthly Board Meeting on March 25, 2026	Approve Minutes	Jamie Atkinson	1 m
<b>III. Regular Meeting Business</b>			<b>6:05 PM</b>
<b>A. Good News</b>	FYI	Ted Duncan	10 m
			<ul style="list-style-type: none"><li>• Student Accomplishments<ul style="list-style-type: none"><li>◦ Our 7th-grade class traveled to Charleston, SC.</li><li>◦ Our 8th-grade class traveled to Washington, DC.</li></ul></li><li>• Staff Accomplishments<ul style="list-style-type: none"><li>◦ PE Teacher Kali Letcher won the Golden Leaf.</li><li>◦ Athletic Director Nick Castro has started a girls' flag football team.</li></ul></li><li>• School News<ul style="list-style-type: none"><li>◦ Carpe Diem took place on April 7. It was attended by over 40 non-BA staff members.</li><li>◦ We have fully transitioned our lunch program to TCS.</li></ul></li><li>• Community Relations/Professional Presentations<ul style="list-style-type: none"><li>◦ The call for The Amazing Shake volunteers has gone out to The Pisgah Forest Rotary and The Brevard/Transylvania Chamber of Commerce.</li><li>◦ The State of the Charter Luncheon was held at The Pisgah Social on April 6.</li></ul></li></ul>

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> <li>◦ We are partnering with Through the Trees for a Drive on May 2nd.</li> <li>◦ We held a Red Cross Blood Drive on April 7.</li> </ul>		
<b>B.</b> Student Highlight	FYI	Ted Duncan	5 m
School Musical			
<ul style="list-style-type: none"> <li>• Willy Wonka--A Brief Act</li> <li>• Director, Ashley Baugher</li> </ul>			
<b>C.</b> Staff Highlight	FYI	Ted Duncan	10 m
6-8 Briefing			
<ul style="list-style-type: none"> <li>• Reanna Edwards--School Improvement Team Rep</li> </ul>			
<b>D.</b> Opportunity for Public Comment	FYI	Jamie Atkinson	10 m

**To be recognized by the Chair, an individual needs only to sign in (5 minutes) prior to the meeting being called to order.** Each speaker is allowed **three minutes** unless otherwise specified by the Chair (individuals shall not yield minutes to other individuals). You may supplement or submit public comments electronically or handwritten to the School Director or Board Chair.

\*Please note that it is a violation of law to discuss personnel and private matters in a public meeting. It is also a violation of law to make slanderous remarks or to cast false accusations in a public meeting.\*

**IV. Committee Reports 6:40 PM**

<b>A.</b> Finance	FYI	Paul Cooper	10 m
School Budget and Treasurer's Monthly Report			
<ul style="list-style-type: none"> <li>• Monthly Budget</li> <li>• Cash Board</li> <li>• Encumbered Funds</li> <li>• Draft Budget FY27</li> </ul>			
Fundraising			
<ul style="list-style-type: none"> <li>• NA</li> </ul>			

	Purpose	Presenter	Time
<b>B. Finance Action Items</b> <ul style="list-style-type: none"> <li>• Spring Bonus for Staff--\$60,000.00</li> <li>• New Bus for 2026-2027--\$170,000.00</li> </ul>	Vote	Paul Cooper	5 m
<b>C. Governance</b> Policy <ul style="list-style-type: none"> <li>• AI Parental Consent</li> <li>• <a href="#">Creating an AI Policy</a></li> </ul> Board Development <ul style="list-style-type: none"> <li>• Review Board Evaluation</li> </ul> Strategic Planning <ul style="list-style-type: none"> <li>• <a href="#">Review of Action Calendars</a></li> <li>• Review Goals</li> <li>• Summer Retreat Date</li> </ul>	FYI	Abe Pallas	15 m
<b>D. Governance Action Items</b> <ul style="list-style-type: none"> <li>• <a href="#">Approval of Encumbered Funds Policy</a></li> <li>• Workflow for USDA change order approvals.</li> </ul>	Vote	Abe Pallas	5 m
<b>E. Facilities</b> Completed Maintenance and Upcoming Improvements <ul style="list-style-type: none"> <li>• The athletic field improvements are complete.</li> <li>• Safety tinting will be added to the lower windows along the front of the building and one classroom.</li> <li>• <b>Remove the side lot rock garden and install a concrete hard scape. This will provide a larger area for picnic tables, benches, and our clothing bin.</b></li> </ul>	FYI	Tyree Griffin	15 m

	Purpose	Presenter	Time	
Facility Improvement (Action Needed)				
	<ul style="list-style-type: none"> <li>• Relocation of 3-5 Playground</li> <li>• Installation of a new fitness area</li> <li>• <b>Technology Upgrade</b></li> <li>• <del>Brush and tree clearing in back area</del></li> </ul>			
<b>F.</b>	Facilities Action Items	Vote	Tyree Griffin	5 m
	<ul style="list-style-type: none"> <li>• General Maintenance <ul style="list-style-type: none"> <li>◦ Faucet Replacement-(18 faucets and labor)--\$41,000.00--Needs Board Approval</li> <li>◦ Technology Upgrades--(New Networking Equipment)--\$75,000.00</li> </ul> </li> <li>• USDA Ad-Hoc Committee <ul style="list-style-type: none"> <li>◦ Aggregate Pier Pilings</li> <li>◦ Playground Relocation and Fitness Area.--\$115,000.00--Needs Board Approval</li> </ul> </li> </ul>			
<b>G.</b>	CEO Support and Evaluation	FYI	Jamie Atkinson	5 m
	<ul style="list-style-type: none"> <li>• CEO Mid-Year Evaluation</li> <li>• <a href="#">Goals for 2026-2030</a></li> </ul>			
<b>V.</b>	<b>Director Report</b>			<b>7:40 PM</b>
<b>A.</b>	Director Report	FYI	Ted Duncan	10 m
	<ul style="list-style-type: none"> <li>• Director Report <ul style="list-style-type: none"> <li>◦ Director Report <ul style="list-style-type: none"> <li>▪ Enrollment</li> <li>▪ Academic Snapshot (If Applicable)</li> <li>▪ Student and Staff Climate Data</li> <li>▪ Performance Framework Snapshot</li> <li>▪ State of the Charter Document</li> </ul> </li> </ul> </li> <li>• Briefings <ul style="list-style-type: none"> <li>◦ Summer Activities <ul style="list-style-type: none"> <li>▪ EOG Retesting</li> <li>▪ Summer School</li> <li>▪ <a href="#">Outdoor Education Camp</a></li> </ul> </li> </ul> </li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>◦ Community Engagement <ul style="list-style-type: none"> <li>▪ Listed out in the State of the Charter</li> <li>▪ Regular Blood Drives</li> <li>▪ Clothing Donation Site</li> <li>▪ Device Drive location</li> </ul> </li> </ul>			
<b>B. School Director Action Items</b>	Vote	Ted Duncan	5 m
<ul style="list-style-type: none"> <li>• EOG Retesting Plan</li> </ul>			
<b>VI. Other Business</b>			<b>7:55 PM</b>
<b>A. Announcement of Next Meeting</b>	FYI	Jamie Atkinson	1 m
<b>VII. Closing Items</b>			<b>7:56 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Jamie Atkinson	1 m

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*This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.*