Brevard Academy

Monthly Board Meeting

Published on September 10, 2025 at 2:34 PM EDT
Amended on September 17, 2025 at 12:54 PM EDT

Date and Time

Wednesday September 17, 2025 at 5:30 PM EDT

Mission:
The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.
Vision:
Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression, and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for Every Student
2. Actively Engage Stakeholders to Strengthen and Enrich Our Communities
3. Recruit, Hire and Retain Highly Effective Personnel
4. Use Resources Effectively and Be Fiscally Responsible
5. Provide Effective and Innovative Learning Environments

Agenda

		Purpose	Presenter	Time
I.	**Work Session**			**5:30 PM**
A.	Work Session	Discuss	Ted Duncan	30 m
	Fall Board Assessment and Training Check Board Picture for Yearbook Action Calendar NC DPI Testing Results Platform			
II.	**Opening Items**			**6:00 PM**
A.	Call the Meeting to Order		Jamie Atkinson	1 m
B.	Record Attendance		Jennifer Silva	1 m
C.	Pledge of Allegiance		Jamie Atkinson	1 m
D.	Approve Meeting Agenda	Vote	Jamie Atkinson	1 m
E.	Approve Minutes	Approve Minutes	Jennifer Silva	1 m
	Approve minutes for Monthly Board Meeting on August 19, 2025			
F.	USDA Public Meeting Minutes Approval	Approve Minutes	Jamie Atkinson	1 m
	Approve minutes for Public Meeting on August 25, 2025			
III.	**Regular Meeting Business**			**6:06 PM**
A.	Good News	FYI	Ted Duncan	5 m

- Mr Campbell was awarded the NC Distinguished Elementary Science Teacher Service Award by the NC Science Teachers Association.
- Mr. Dennis was awarded a scholarship to attend the ***Bridging the Gap: Uniting North Carolina K-16 STEM Education conference***.
- Ms. Sarah Kidston was recognized as the Outstanding Secondary School Mathematics Teacher for Brevard Academy. She was recognized by the NC Council of Mathematics and NC DPI.

		Purpose	Presenter	Time
B.	Student Highlight	FYI	Ted Duncan	5 m
	Student Government Association Officers. Stacey Seefeldt and Jason Wolfe, SGA Sponsors			
C.	Staff Highlight	FYI	Ted Duncan	5 m
	*Athletic Director, Nick Castro *Assistant Director, Michael Terry--Transportation			
D.	Opportunity for Public Comment	FYI	Jamie Atkinson	10 m

To be recognized by the Chair, an individual needs only to sign in (5 minutes) prior to the meeting being called to order. Each speaker is allowed **three minutes** unless otherwise specified by the Chair (individuals shall not yield minutes to other individuals). You may supplement or submit public comments electronically or handwritten to the School Director or Board Chair.

Please note that it is a violation of law to discuss personnel and private matters in a public meeting. It is also a violation of law to make slanderous remarks or to cast false accusations in a public meeting.

IV. Committee Reports — 6:31 PM

		Purpose	Presenter	Time
A.	Finance	FYI	Paul Cooper	15 m

USDA Update

- Letters of Condition

Modular Swing Building

- Update

Athletic Vans Update

Review of Financial Reports from June, July, and August.

Approval of Fund Balance Allocation to cover the cost of the bus purchased over the summer (Action Needed).

		Purpose	Presenter	Time
B.	Governance and Policy	FYI	Abe Pallas	5 m

- Revision of Uniform Policy (Action Needed)

		Purpose	Presenter	Time

- Update Admissions Policy (Action Needed)
- Review Flex Time Policy--Payment section in the original approval was not included.
- Bookkeeper Job Description (Action Needed)

C.	Development/Fundraising Giving Day Update	FYI	Jennifer Silva	5 m
D.	Long-Range Planning Board and CEO Action Calendar (Action Needed)	FYI	Brandon Smith	10 m
E.	Academic Excellence Update 3rd Grade BOG Score Review Fall Benchmark Review	FYI	Abe Pallas	5 m
F.	Facilities Review of Goals for the Year	FYI	Tyree Griffin	5 m

- FEMA Projects
- Misc. Projects

G.	CEO Support and Evaluation	FYI	Jamie Atkinson	5 m

- CEO Goals
- CEO Evaluation Dates

V.	**Director Report**			**7:21 PM**
A.	Director Report	FYI	Ted Duncan	10 m

1. Director Requests (Action Needed)
    1. Paid Parental Leave Opt-In
    2. TCS Lunch Option
    3. AmeriCorps
    4. Evening Custodian

		Purpose	Presenter	Time
	5. Move L. Newton to EC Teacher			
VI.	**Other Business**			**7:31 PM**
	A. Announcement of Next Meeting	FYI	Jamie Atkinson	1 m
VII.	**Closing Items**			**7:32 PM**
	A. Adjourn Meeting	Vote	Jamie Atkinson	1 m

This meeting is a public meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.