APPROVED

# Spokane International Academy

# Minutes

## April Board Meeting (Virtual)

Rescheduled April 22nd Meeting

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**Date and Time**
Thursday April 30, 2026 at 7:30 AM

**Location**
Join Zoom Meeting
https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1
Meeting ID: 863 7352 5000
Passcode: 598005

**Directors Present**
Ashlee Lent (remote), Charina Carothers (remote), Guillermo Espinosa (remote), Javier Medina (remote), John Pell (remote), Ron Poplawski (remote)

**Directors Absent**
Cassie Anderson, David James, Maureen Rosette

**Guests Present**
Kirsten, Morgen Flowers-Washington (remote), Myra Keast (remote), Sam Schweda (remote)

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### I. Opening Items

**A. Record Attendance**

**B.**

### Call the Meeting to Order

Ron Poplawski called a meeting of the board of directors of Spokane International Academy to order on Thursday Apr 30, 2026 at 7:52 AM.

## II. Consent Agenda

### A. Approve March Meeting Minutes

Javier Medina made a motion to approve the minutes from Monthly Board Meeting on 03-25-26.
Guillermo Espinosa seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Approve Minutes from 3/30/26 Special Board Meeting

Javier Medina made a motion to approve the minutes from Special Board Meeting on 03-30-26.
Guillermo Espinosa seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. March Financials

### D. Approve April 22, 2026 Minutes

Javier Medina made a motion to approve the minutes from Monthly Board Meeting on 04-22-26.
Guillermo Espinosa seconded the motion.
The board **VOTED** unanimously to approve the motion.

### E. Approve Consent Agenda

Motion to approve Consent Agenda items A-D - Javier Medina
Guillermo Espinosa seconded the motion.

The board VOTED unanimously to approve the motion.

## III. ASB Monthly Report

### A. ASB Report to Board

There was no ASB representative present at today's meeting. The Board did not have any questions on the ASB monthly report which was shared in advance.

## IV. Community Advisory Team (C.A.T.)

### A. C.A.T. Report

There was no C.A.T. representative present at today's meeting.

## V. Enrollment 26-27

### A. Enrollment Update

The  enrollment process was completed. The lottery process took place on the week of April 13th and offers were extended to families via email or text messages. Families have ten (10) days to respond. The enrollment window re-open on May 18th and will be on a rolling basis through the next school year.

The number of application for Kindergarten is lower than the previous year. SIA will advertise openings in social media, local publications, and promote at upcoming community events.

## VI. Staffing 26-27

### A. Staffing Updates

The administration is working with ABL to help refine and reduce redundancy, and to help with scheduling. They have advised making adjustments in staffing and/or roles.

Actions:

- Reduction in Math, Science, and Spanish in High School
- Morgen has met with individual staff members affected.
- Staff consideration forms were done in February (non-binding); two staff members responded as not returning next school year.
- Reasonable letters will go out to the staff in May (binding)

## VII. Head of School Report

### A. HOS Update April 2026

There were no questions and discussion.

## VIII. Budget 26-27

### A. Budget and Actions

This coming year, our priorities are:

- academic achievement
- sustainable staffing
- ensuring every program we fund has a clear impact on students

Revenue and Risk:

- Loss of enrichment funding
    - This loss of revenue will represent a roughly 10% overall reduction in revenue
- Loss of LAP High Poverty funding
    - This revenue was only available to SIA for the 25/26 school year and allowed for backfilling of other State grants that were cut in the 2025 legislative session
- Enrollment
    - Enrollment is the primary driver of our State apportionment and enrollment continues to increase which will help mitigate the loss of enrichment funding
        - SIA is budgeting in increased enrollment of 12.39 FTE for the 26/27 school year

Enrollment:

- Increasing budget; adding one section of Kindergarten

Staffing:

- Limiting new hires

Budget Development:

- Transportation - Currently in negotiations with Harlows for option of extension of 3-year agreement

Timeline:

- Working on staffing calendar, aligning and building the draft budget
- Anticipates draft ready for board review in May
- Budget review in June (will plan on a finance committee meeting in early June)
- Budget adoption in July

## IX. Audit

### A. Update on Audit (Results)

We are currently waiting for the audit results; however, there is indication of a full, clean audit with no exit items and findings.

## X. Board Business

### A. Compliance Requirements

No discussion.

Myra Keast provided a list  to Cassie Anderson.

### B. Teacher Appreciation Week

The Board has graciously offered to sponsor lunch for the staff on Friday, May 8th. Myra Keast is working with Cassie Anderson regarding price quote received from Red Robin.

### C. Board Leadership and Recruitment

Morgen encourages to Board to help recruit new members. Charter School Growth Fund is also assisting SIA with recruitment.

## XI. Governance

### A. Head of School Evaluation Process (Next Steps)

Typically, the **Head of School (HOS) Evaluation process** is conducted before the end of the school year and completed by June. As part of this process, the Board will share feedback gathered from both Board members and the leadership team with Morgen.

## XII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:29 AM.

Respectfully Submitted,
Ron Poplawski
Ashlee Lent made a motion to adjourn.
Javier Medina seconded the motion.
The board **VOTED** unanimously to approve the motion.