APPROVED

Spokane International Academy

Minutes

Monthly Board Meeting

July

Date and Time
Wednesday July 22, 2026 at 4:30 PM

Location
Spokane International Academy, Media Center
777 E Magnesium Rd. Spokane, WA 99208

Directors Present
Cassie Anderson, Charina Carothers (remote), Javier Medina, Maureen Rosette (remote), Ron Poplawski

Directors Absent
Ashlee Lent, Guillermo Espinosa

Guests Present
Alicia Spencer, Morgen Flowers-Washington, Myra Keast, Natalie Mcichern, Sam Schweda, Savanah Miller, William Spencer

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday Jul 22, 2026 at 4:38 PM.

II. Consent Agenda

A. Approve June Meeting Minutes

Maureen Rosette made a motion to approve the minutes from Monthly Board Meeting on 06-24-26.
Javier Medina seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. June Financials

C. 26-27 Handbooks

D. Approve Consent Agenda

Maureen Rosette made a motion to approve the Consent Agenda.
Javier Medina seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Public Comment

A. Track Program

Alicia Spencer
Ms. Spencer shared her experience as the parent of both a senior and an eighth-grade student, as well as a volunteer and part-time throwing coach for the track and field program. She described the challenges the team faced at the beginning of the season, including the lack of a practice facility and practicing in muddy conditions. Despite these obstacles, she praised the resilience and dedication of the student-athletes, noting the pride they developed while helping establish the program's legacy.

She shared that:

- This was the third season for the track program.
- The team consisted of 15 student-athletes.
- Two athletes qualified for the 1B State Championships.
- Several seniors expressed interest in returning for an additional year.
- Parents donated equipment and supplies to support the program.
- Student-athletes participated in fundraising efforts throughout the year.
- She expressed support for continuing both the Track & Field and Cross Country programs.

Natalie McIchern

Ms. McIchern, a Running Start student at Spokane Falls Community College, shared that participating in track kept her connected to SIA during her senior year since she no longer attended classes on campus. She described her experience as very positive while noting concerns about limited equipment and encouraged additional support for the athletic program. She also shared that she plays basketball for Mead High School.

William Spencer
Mr. Spencer expressed concerns regarding communication about the track program. As a founding member of the robotics team, he stated that communication with families could be improved and noted that the Athletic Director was not present at track meets during the season.

IV. Budget 26-27

A. Draft Budget 26-27

At **4:53 p.m.**, the Board entered the annual Budget Hearing.

Budget Presentation
Sam Schweda, Chief Financial Officer, presented the proposed 2026-2027 budget.
Key updates included:

- Enrollment projections increased by:
  - 3 students in 6th grade
  - 5 students in 9th grade
- Projected Full-Time Equivalent (FTE) enrollment increased by **35.02**.
- The proposed budget reflects approximately **$252,000** in additional revenue compared to the prior year.
- Mr. Schweda discussed a potential, though low, risk to the school's bond rating. To proactively address this, the school has engaged a consultant, and bond rating performance will be monitored through the Finance Committee during the upcoming year.

The Budget Hearing concluded at **5:17 p.m.**

Javier Medina made a motion to approve the 26-27 Budget.
Ron Poplawski seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Enrollment 26-27

A. Enrollment Update

The Board received an enrollment update.

Highlights included:

- School offices will reopen on **August 3, 2026**.
- Current projected enrollment is **941 students**.
- Kindergarten enrollment currently stands at **85 students**, with a target of **96**.
- Administration indicated they are not concerned at this time, noting that kindergarten enrollment traditionally continues through the summer and that several other grade levels are currently over enrolled.

Additional enrollment information is included in the Head of School Report.

VI. Head of School Update

A. July Head of School Report

There was no further discussion regarding the written July report.

VII. Governance

A. Head of School Evaluation Process

Board members were reminded that the Head of School evaluation was scheduled to close at **11:59 p.m.** on July 22.

Following completion of the evaluation:

- A summary report will be generated for Board review.
- The Board will discuss the results.
- A formal letter summarizing the evaluation will be prepared and sent to Head of School Morgen Flowers.

B. Annual Board Retreat

The Board Retreat is scheduled for **August 7, 2026**, at Spokane International Academy.
Schedule

- **12:00-1:00 p.m.**: Working lunch and August Board Meeting
- **1:00-5:00 p.m.**: Board Retreat

Planned topics include:

- Board areas of focus

- Committee structure and responsibilities
- Roles and governance
- Goals for the 2026-2027 school year

C. Board Elections 26-27

D. Board Recruitment/Matrix and Needs

The Board discussed recruitment efforts for new members.

Updates included:

- Several individuals have expressed interest in serving.
- A candidate evaluation matrix has been created.
- Board members were encouraged to identify and reach out to prospective candidates for future consideration.

Loss of Quorum
During the meeting, quorum was lost.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42 PM.

Respectfully Submitted,
Guillermo Espinosa